

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Tuesday, August 24, 2021**

**8:00 A.M.**

**Roslyn High School – Auditorium**

**MINUTES**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
David Dubner  
David Seinfeld  
Bruce Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk

**ABSENT**

Michael Levine  
Steven Litvack

**8:00 a.m. – Public Hearing – District Safety Plan**

Ms. Ben-Levy called the public hearing to order at 8:04 a.m. She asked for public comment on the proposed District Safety Plan. Since there was no public comment, Ms. Ben-Levy closed the public hearing at 8:05 a.m.

The Board convened in Public Session at 8:05 a.m.

**Board of Education Meeting – Immediately following Public Hearing**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept the Treasurer's Report for May 2021. (**Attachment T1**)

**Mr. Saffron moved, seconded by Ms. Ben-Levy carried by a vote of 5-0 (Messrs. Levine and Litvack absent), to accept the Treasurer's Report for May 2021.**

Recommendation to accept the minutes from the following meeting(s):  
July 12, 2021 Reorganization, July 12, 2021, July 27, 2021 and August 5, 2021

**Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 5-0 (Messrs. Levine and Litvack absent), to accept the minutes for July 12, 2021 Reorganization, July 12, 2021, July 27, 2021 and carried by a vote of 4-0 (Messrs. Levine and Litvack absent, Mr. Seinfeld abstained), to accept the minutes August 5, 2021.**

### **Board President's Comments**

Ms. Ben-Levy spoke of the upcoming start of the school year and the strategic plan the Administration and Board of Education have developed to keep everyone safe in our schools. The goal is to keep everyone in school and the community safe. She acknowledged members of the transportation department who "rescued" the marching band. The band had to be evacuated from band camp due to Hurricane Henri. With very little notice, our transportation department drove to the camp and brought the band home.

Ms. Ben-Levy wished everyone a very good start of the school year.

### **Superintendent's Comments**

Ms. Brown commented on how excited the staff was to open the buildings and to get their classrooms set up and ready. She acknowledged the new mask mandate for the start of the school year and assured everyone "we will get through this and the children will have a wonderful experience".

Ms. Brown expressed her appreciation to Ms. Ben-Levy and thanked her for her leadership and years of experience in dealing with school issues. She thanked Mr. Frank Mauriello and Ms. Carol Murphy for the wonderful experience the students had at band camp and their leadership in getting the students home safely. Ms. Brown expressed how thrilled she was that 167 children were able to experience band camp and she is very confident there will be more activities for our students to experience.

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

**Ms. Ben-Levy made a motion to move the agenda as a consent agenda including the agenda addendums.**

**Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 5-0 (Messrs. Levine and Litvack absent); to accept as a consent agenda.**

**Ms. Ben-Levy moved Mr. Saffron seconded and carried by a vote of 5-0 (Messrs. Levine and Litvack absent); to adopt as a consent agenda including the agenda addendum.**

**ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
  
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
  
- P.3.** Recommendation to approve a salary increase for Substitute Typist Clerk (Sub Clerical) to \$15.50 per hour, and for the Roslyn Retiree Substitute Typist Clerk to \$16.50 per hour effective September 1, 2021.
  
- P.4.** Due to the Superintendent's Conference Days scheduled for August 30<sup>th</sup> & August 31<sup>st</sup>, 2021, all new 10 month certified probationary track hires previously approved for a start date of September 1, 2021 are revised to August 30, 2021. Their probation period will be revised to end on August 29 in their respective probationary year.

**Addendum**  
**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary

		Delete #54 on Orig. P.1						
103	Sarah Larson	Probationary Appointment	Teaching Assistant (New)	EH	8/30/21	Probation Ends 8/29/25*	Teaching Assistant	TA Level I, Grade 3/Step 2, Per RPA Contract
104	Umberto Italiano	Probationary Appointment	Teaching Assistant (B.Seider)	HS	8/30/21	Probation Ends 8/29/25*	Teaching Assistant	TA Level I, Grade 1/Step 1, Per RPA Contract

\*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

\*\*Placement may change subject to verification of education and employment.

**Note: All appointments above are subject to state and local conditions due to COVID-19.**

### P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type	Location	From	To	Certification Class / Step Salary
2	Avril Ashley	Revise-Resignation	Bus Driver					8/21/2021 (last day of employment)	
		Delete #11 on Orig. P.2							

### **BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractee: Plainview-Old Bethpage Central School District  
 Services: Two (2) students from Plainview-Old Bethpage to attend Roslyn Public Schools for the 2021-22 school year September 1, 2021 through June 24, 2022  
 Fees: Total estimated to be \$150,000 (Roslyn to receive)

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 24, 2021 (item B.1. (v)):

- (ii) \*Contractor: Beyond Boundaries Therapeutic Services SLP, OT, PT, LMSW, Psychology, Audiology, PLLC *d/b/a Kidz Educational Services*  
Services: Various services for the 2021-22 school year as specified in the agreement  
Fees: Total estimated to be \$12,000.00 (\$2,000.00 for the summer program; \$10,000.00 for the school year)

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 24, 2021 (item B.1. (xxix)):

- (iii) Contractor: The Summit School (Upper Nyack) Residential  
Services: Educational/Residential services for 1 student for 2021-22 summer *and 2 students for school year 2021-22*  
Fees: ~~\$6,424.00~~ \$6,425.00 – summer program tuition plus \$525.00 \$600.00 dormitory fee *plus \$26,780.90 maintenance fee (\$431.95 per day x 62 days)*; \$38,545.00 – 10-month program tuition plus \$314.80 per month for the NYSED Dormitory Authority Capital Construction Project fee ~~plus 56.848% of maintenance owed to Nassau County DSS~~  
Total estimated to be ~~\$48,642.00~~ \$117,191.90 or state approved rate when finalized

Recommendation to **extend** the following contract [(iv) which was first approved by the Board of Education on October 4, 2018 (item B.6, Bid# 18/19-42)], extended on October 3, 2019 (item B.1. (iv)), and extended again on October 8, 2020 (item B.1. (x)) in order to renew:

- (iv) \*Contractor: Walsworth Publishing Company  
Services: Printing of 2021-22 Roslyn High School yearbooks  
Fees: Total estimated to be \$10,000.00  
(Subject to an amendment to be prepared by district counsel)

Recommendation to **extend** the following contract [(v) which was first approved by the Board of Education on October 4, 2018 (item B.7, Bid# 18/19-43)], extended on October 3, 2019 (item B.1. (v)), and extended again on October 8, 2020 (item B.1. (xi)) in order to renew:

- (v) \*Contractor: Herff Jones  
Services: Printing of 2021-22 Roslyn Middle School yearbooks  
Fees: Total estimated to be \$9,650.00  
(Subject to an amendment to be prepared by district counsel)

Recommendation to **amend** the following contract (vi) which was approved by the Board of Education on May 7, 2020 (item B.12.), and first amended on June 1, 2020 (item B.1. (x)) by adding one provider:

- (vi) **WHEREAS**, on January 23, 2020, the Board of Education authorized Roslyn UFSD to join with thirty-nine (39) other public school districts in Nassau County to jointly solicit proposals for Special Education Related Services for the 2020-2021 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law; and

**WHEREAS**, proposals were sent to 372 service providers (both individuals and firms) and we received on March 16, 2020 proposals from ~~478~~ **179** service providers and evaluated them in accordance with the terms of an Inter-Municipal Agreement among the school districts;

**NOW THEREFORE BE IT RESOLVED**, that proposals be accepted from the responding vendors listed below for their respective services; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the District to prepare formal agreements between the District and the providers recommended by the Director of Special Education and Pupil Personnel Services, and authorizes the President of the Board of Education to execute said agreement(s).

*LI Home d/b/a South Oaks*

Recommendation to **amend** the following contract (vii) which was approved by the Board of Education on June 8, 2021 (item B.1. (xi)):

- (vii) Contractee: Garden City School District  
Services Three (3) Garden City residents to attend Summer School 2021 and *two (2) to attend* Special programs 2021-22 school year.  
Fees: *Summer School Tuition shall be based on the actual cost of providing services. The cost of “basic educational services” shall be \$4,135.00 per student in accordance with the tuition rate established by the NYSED rate setting unit. The cost of “related educational services” (including but not limited to all services outside of the basic education being provided in the classroom such as physical therapy, occupational therapy, speech therapy, ABA services, counseling, teacher aides, teaching assistants, etc.) shall be billed separately to the sending district based on actual utilization.*  
3 Students - Summer School Tuition - \$4,135.00 per student (July 1, 2021 through August 11, 2021)  
1 Student – 10 Month Tuition - \$119,270.00 – Secondary Rate

2 1 Students - 10 Month Tuition - \$111,031.00 per student – Elementary Rate (September 1, 2021 through June 24, 2022) Total estimated to be ~~\$353,737.00~~ \$242,706.00 (Roslyn to receive) plus sending district is responsible to pay for all related services during Summer School 2021.

**B.2. RESOLVED**, that the General Fund Appropriation Transfers on the attached document be approved. **(Attachment B.2.)**

**B.3.** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$177,638.76
	<b>Subtotal</b>	<b>\$177,638.76</b>
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$125,096.04
1981-490-03-9000-303	ADMIN CHARGES	\$ .13
2630-490-03-9000-311	BOCES COMP SVCES DW	\$ 52,542.59
	<b>Subtotal</b>	<b>\$177,638.76</b>

REASON FOR TRANSFER REQUEST: To allow for the payment of the BOCES bill in order to close out the 2020-21 school year.

**B.4.** Recommendation to approve a payment in the amount of \$48,281.72 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 06/30/2021.

**B.5.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$4.71	MS Reimbursables	2110-245-09-20MS	H20-00016	8
\$6.97	HS Reimbursables	2110-245-08-20HS	H21-00023	8

**B.6. BE IT RESOLVED**, that the Board of Education hereby approves the Disclosure and Consent Agreement with the Herricks Union Free School District; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the Board President to execute said Disclosure and Consent Agreement and any other documents necessary to effectuate said Agreement on behalf of the Board of Education.

**B.7. BE IT RESOLVED**, that the Board of Education hereby approves the Amendment to the Agreement between the District and Capital One, N.A. for the 2021-2022 school year;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Amendment on behalf of the Board of Education. (Agreement is subject to review and approval by district counsel)

**B.8. WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

**WHEREAS**, the Roslyn Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

**WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

**WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

**BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

**BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

**BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and



**BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Please Check One

- This Resolution is a blanket and covers all Cross Contracts we may wish to participate in with Eastern Suffolk BOCES for the remainder of the year from the date of Board approval of the Resolution – June 30, 2022
- This Resolution solely applies to the Cross Contact for:  
Bid #2018R-031-0601: Doors - Repair, Maintenance and Installation

**B.9.** Recommendation to approve the Cooperative Transportation Bids for 2021-2022. **(Attachment B.9.)**

**B.10.** Extraclassroom Activity Treasurer Reports **(Attachment B.10.)**  
High School, May 2021  
Middle School, May 2021

**B.11.** Recommendation by Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, to declare as obsolete the attached items which are no longer of use in the district. They are either not functioning and cannot be repaired, or have become obsolete. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.11.)**

**B.12.** Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as obsolete the attached items which are no longer of use in the district and are of no value. They will be discarded. **(Attachment B.12.)**

**B.13.** Recommendation by Dr. Scott Andrews, Roslyn High School Principal, to declare as obsolete the attached items which are no longer of use in the district. They are either not functioning and cannot be repaired, or have become obsolete. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.13.)**

**B.14.** Recommendation by Craig Johanson, Roslyn Middle School Principal, to declare as obsolete the attached items which are no longer of use in the district. They are

either damaged beyond repair or have aged out of usefulness. It is suggested that these items be discarded. **(Attachment B.14.)**

- B.15.** Recommendation to accept, pursuant to receipt by Dr. Scott Andrews, Roslyn High School Principal, a donation from their PFA, in the amount of \$5,000.00, to be appropriated to 1620.450.03.9000.310 to be used for the purchase of (2) pop-up tents, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.16.** Recommendation to accept, pursuant to receipt by Michelle Hazen, Harbor Hill School Principal, a donation from their PFA, in the amount of \$5,000.00, to be appropriated to 1620.450.03.9000.310 to be used for the purchase of (2) pop-up tents, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

**CURRICULUM AND INSTRUCTION:**

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on July 23, 2021.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on July 14, 2021, July 21, 2021, August 2, 2021 and August 10, 2021.
- C&I.3** Recommendation to approve 167 students and 14 chaperones to attend the NYS Field Band Championships in Syracuse, New York from October 29, 2021 through November 1, 2021 at an estimated cost to the district of \$39,736.00 [Total cost of trip: \$89,836.00 Student contribution: \$50,100.00; district contribution: \$39,736.00.] *\*This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations.*

**BOARD OF EDUCATION:**

**BOE.1 WHEREAS**, Education Law 2801-a and the Commissioner's Regulation 155.17 require that districts develop and implement a District-Wide School Safety Plan; and

**WHEREAS**, The Board of Education is required to adopt a District-Wide School Safety Plan.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby adopts the Roslyn Union Free School District District-Wide School Safety for the 2021-2022 school year. **(Attachment BOE.1)**

**BOE.2** To maximize the health and safety of students and staff during the COVID-19 pandemic;

**BE IT RESOLVED**, that the Board of Education hereby adopts the COVID-19 prevention procedures created by the Superintendent of Schools;

**BE IT FURTHER RESOLVED**, that the COVID-19 prevention procedures created and implemented by the Superintendent of Schools may be modified as needed or required by the Superintendent upon fully informing the Board of Education;

**BE IT FURTHER RESOLVED**, that the COVID-19 prevention procedures, and any modifications thereto, will be posted on the School District's website.

**Ms. Ben-Levy moved, seconded by Mr. Saffron and carried by a vote of 5-0, ( Messrs. Levine and Litvack absent) to approve the Personnel Agenda Items P.1 – P.4, Addenda P.1- P.2, Business/Finance Agenda Items B.1 – B.16, Curriculum and Instruction Agenda Items C&I.1 – C&I.3, and Board of Education Agenda Items BOE.1 – BOE.2 as a consent agenda.**

#### **Public Comments #2**

Barbara Kaplan, Resident, expressed her concern about the requirement for students to wear masks and asked that the school district make masks optional.

Sarah Goldberg, Parent, expressed her concerns about her children and their desire not to wear masks. She stated wearing of the mask was an issue and asked if the Plexiglas desk barriers be installed in the classrooms as a compromise.

Elizabeth Vlahopoulous, Parent, expressed her concern about the mask requirement.

#### **Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Saffron, carried by a vote of 5-0 (Messrs. Levine and Litvack absent), to adjourn at 8:18 a.m.**

Respectfully submitted,  
*Nancy Carney Jones*  
Nancy Carney Jones  
District Clerk