

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, October 7, 2021

7:30 P.M.

Roslyn High School – Auditorium

7:30 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for July 2021 and August 2021

Recommendation to accept the Claims Auditor's Quarterly Reports for April, May and June 2021.

Recommendation to accept the minutes from the following meeting(s):
September 2, 2021

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3.** Recommendation to approve the Driver Education Instructor Salary attached as **(Attachment P.3)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

Recommendation to **amend** the following contract (i) which was approved by the Board of Education on June 24, 2021 (item B.1. (xviii)):

- (i) *Contractor: Horizon Healthcare Staffing
Services: Various services for the 2021-22 school year as specified in the agreement
Fees: Total estimated to be ~~\$53,000.00~~ \$133,824.38 (~~\$3,000.00~~ \$8,824.38 for the summer program; ~~\$50,000.00~~ \$125,000.00 for the school year)

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 24, 2021 (item B.1. (xxvi)):

- (ii) *Contractor: PBS Consulting & Psychological Services
Services: Various services for the period of 7/1/2021 through 6/30/2022 as specified in the agreement
Fees: Total estimated to be ~~\$415,800.00~~ \$425,188.62 (~~\$40,500.00~~ \$49,888.62 for the summer program; \$375,300.00 for the school year, paid via 611 grant)

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 24, 2021 (item B.1. (v)), and first amended on August 24, 2021 (item B.1. (ii)):

- (iii) *Contractor: Beyond Boundaries Therapeutic Services SLP, OT, PT, LMSW, Psychology, Audiology, PLLC d/b/a Kidz Educational Services
Services: Various services for the 2021-22 school year as specified in the agreement
Fees: Total estimated to be ~~\$12,000.00~~ \$13,087.80 (~~\$2,000.00~~ \$3,087.80 for the summer program; \$10,000.00 for the school year)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 24, 2021 (item B.1. (xxx)):

- (iv) *Contractor: United Cerebral Palsy Association of Nassau County, Inc.
Services: Education program for 2 students for the summer and 3 *students* for school year 2021-22
Fees: \$8,466.00 per student for summer program + 1:1 Aide for 1 student \$3,704.40. Total of \$20,636.40
\$50,794.00 per student for the school year (*for 2 students*) + \$43,174.90 (*pro-rated for 3rd student*) + 1:1 Aide for 4 2 students \$22,226.40 *per student*. Total of ~~\$123,814.40~~ \$189,215.70
Total estimated to be ~~\$144,450.80~~ \$209,852.10 or state approved rate when finalized

The following item [(v)] is a “flow-through” grant that passes through the district special aid fund but has no impact on our general fund budget

- (v) Contractor: Mid-Island Therapy Associates, LLC d/b/a All About Kids
Services: Instructional services for the 2021-22 school year
Fees: **611 Grant**
\$1,929.00 per student (1 student)
\$643.00 per student Related Services (3 students)
Total will be \$3,858.00
619 Grant
\$561.00 per student (1 student)
\$187.00 per student Related Services (3 students)
Total will be \$1,122.00

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve a payment in the amount of \$15,364.90 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 08/31/2021.

B.4. WHEREAS, the Roslyn Union Free School District issued public notice for bids for transportation services on September 20, 2021 for transportation to certain non-public schools; and

WHEREAS, the bid specifications permit the Board of Education to award the bid to each specific location or as a whole; and

WHEREAS, bids were received and opened on October 1, 2021; and

WHEREAS, based upon a review of those bids, it is in the School District's best interest to award the contract as whole,

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the bid opened on October 1, 2021 to Everywhere Transportation, Inc. as a whole for all locations listed therein, in accordance with the terms of the bid specifications and the submitted bid. **(Attachment B.4.)**

B.5. Recommendation to accept, pursuant to receipt by Mary Wood, Heights School Principal, a donation from their PFA, in the amount of \$1,120.59, to be appropriated to 1620.450.06.9000.310 to be used for the purchase of a Buddy Bench, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy. **(Attachment B.5.)**

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 9, 2021 and September 15, 2021.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 9 and 20, 2021, September 9, 10, 13, 14, 15, 20, 22, and 23, 2021.

BOARD OF EDUCATION:

BOE.1 Recommendation to approve Meryl Waxman Ben-Levy, to attend the virtual two-half day NYSSBA 2021 Annual Pre-Convention School Law Seminar October 21 and October 22, 2021 at a cost not to exceed \$200.00.

BOE.2 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School

District hereby approves the Grant Disbursement Agreement between the School District and the Dormitory Authority of the State of New York (“DASNY”) in connection with the grant in the amount of \$100,000.00 for the “Renovation and Improvements to the High School Locker Rooms.”

BE IT FURTHER RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Board President to execute the necessary documents to effectuate said Grant Disbursement Agreement on behalf of the Board of Education.

BOE.3 WHEREAS, the Board of Education has reviewed with District Administration Policy 1400 Public Complaints;

WHEREAS, the Board of Education wishes to adopt Policy 1400 Public Complaints and implement the policy effective immediately; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting Policy 1400 Public Complaints; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopt Policy 1400 Public Complaints effective immediately. **(Attachment BOE.3)**

BOE.4 WHEREAS the Board of Education received a Single Audit Management Letter from our independent auditor, Cullen & Danowski, L.L.P **and**

WHEREAS the recommendations in that Management Letter have been studied by administration and a “Corrective Action Plan” shared with the Audit Committee,

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the submission of the letter as its official response and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to sign the letter on behalf of the district.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
October 7, 2021

Item	Name	Action	Position/Replacing	Class	Type	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Sean Lynch	Rescind Coach Appointment	Boys/Girls Winter Track, II / 4			MS				Per RTA Contract
2	Carly Sarrantonio	Resignation	Teaching Assistant					10/6/21 (last day of employment)		
3	Olga Steck	Resignation	Teaching Assistant					10/1/21 (last day of employment)		
4	Cheryl Soto	Resignation	Teaching Assistant					10/8/21 (last day of employment)		
5	Alexis Valentino	Probationary Appointment	Teaching Assistant (C.Soto)			HH	10/11/21	Probation Ends 10/10/25*	Teaching Assistant	TA Level I, Grade 3/Step 1, Per RPA Contract
6	Alexis Valentino	Appointment	Lunch Duty Stipend			HH	10/11/21	6/30/22		Per RPA Contract
7	Panagiota Antonopoulos	Probationary Appointment	Teaching Assistant (O.Melaniff)			MS	10/8/21	Probation Ends 10/7/25*	Teaching Assistant	TA Level I, Grade 3/Step 1, Per RPA Contract
8	Panagiota Antonopoulos	Appointment	IPG Teaching Assistant (not to exceed 4 hrs./wk.)			MS	10/8/21	6/30/22		Per RPA Contract
9	Panagiota Antonopoulos	Appointment	ABA/SC Planning Teaching Assistant (not to exceed 4 hrs./mo.)			MS	10/8/21	6/30/22		Per RPA Contract
10	Ellen Chavoustie	Appointment	After School Instructional Teaching - Math Olympiads			EH	10/8/21	6/30/22		Per RTA Contract
11	Christina Krause	Appointment	Intramural Activity - Athletics			EH	10/8/21	6/30/22		Per RTA Contract
12	Kimberly McVetty	Appointment	After School Instructional Teaching - Arts & Crafts			EH	10/8/21	6/30/22		Per RTA Contract
13	Lindsay Collins	Appointment	After School Instructional Teaching - STEM Grades 4/5			EH	10/8/21	6/30/22		Per RTA Contract
14	Alesandra Maliner	Appointment	After School Instructional Teaching - STEM Grades 2/3			EH	10/8/21	6/30/22		Per RTA Contract
15	Kristina Giordano	Appointment	After School Instructional Teaching - ASL			EH	10/8/21	6/30/22		Per RTA Contract
16	Garrett Thibodeau	Appointment	After School Instructional Teaching - Math Olympiads			HH	10/8/21	6/30/22		Per RTA Contract
17	Ricki Harwin	Appointment	After School Instructional Teaching - Arts & Crafts			HH	10/8/21	6/30/22		Per RTA Contract
18	Jessica Savitt	Appointment	After School Instructional Teaching - STEM Grades 4/5			HH	10/8/21	6/30/22		Per RTA Contract
19	Cynthia Ruiz	Appointment	After School Instructional Teaching - STEM Grades 2/3			HH	10/8/21	6/30/22		Per RTA Contract
20	Emily Bartlett	Appointment	After School Instructional Teaching -ASL			HH	10/8/21	6/30/22		Per RTA Contract
21	Melissa Levi	Appointment	Intramural Activity - Athletics			HH	10/8/21	6/30/22		Per RTA Contract
22	Alexander Huang	Appointment	LEGO Robotics			MS	10/8/21	6/30/22		Per RTA Contract
23	Esdras Cabral	Appointment	Spotlight Stagecraft			MS	10/8/21	6/30/22		Per RTA Contract
24	Cathleen Marx	Appointment	Lighthouse Christian Discussion Group			MS	10/8/21	6/30/22		Per RTA Contract
25	Cathleen Marx	Substitute Appointment	IPG Teacher Substitute (not to exceed 3 hrs./wk.)			MS	10/8/21	6/30/22		Per RPA Contract
26	Laura Tarr	Substitute Appointment	Per Diem Substitute Teacher				10/8/21	6/30/22		\$130/day

All extracurricular appointments for the 2021-2022 school year are subject to student interest as well as the Governor's order regarding school closures.

*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Alexis Valentino	Resignation from position	Monitor			HH		10/10//21 (last day of employment)		
2	Gregory Tsistinas	Resignation for the Purposes of Retirement	Custodian			MS		10/28/2021 (last day of employment)		
3	Ashley Mancilla	Substitute Appointment	Per Diem Substitute RN		Sub		On or about 10/13/2021*	6/30/22		\$240/day
4	Gail DeCurtis	Appointment	Monitor (P.Durlacher)	Non-Comp	P/T	HH	On or about 10/11/21*			\$16.51/hour
5	JoAnn Salamone	Appointment	Monitor (A.Valentino)	Non-Comp	P/T	HH	On or about 10/11/21*			\$16.51/hour

* Pending Civil Service Approval

NOTE: All appointments are subject to Federal, State and local conditions due to COVID-19.

Board of Education**Driver Education Instructor- Fall 2021 & Spring 2021 - Begins 9/1/21- 6/30/22**

Empl.#	LAST NAME	FIRST NAME	\$ PER HOUR	HOURS	\$ TOTAL	COURSE NAME
3276	Kaufman	Diane	70.00	96.00	6720.00	Driver Education - Lecture classes

This appointment for the 2021-2022 school year is subject to the Governor's order regarding school closure.

**Roslyn Union Free School District Capital Budget
APPROPRIATION TRANSFERS**

Attachment B.2.

Item	Transfer Dollar Amount	From Code	Previous Balance	Revised Balance	To Code	Previous Balance	Revised Balance
1	\$ 2,417.81	H1620 000 03 1897	\$ 18,236.62	\$ 15,818.81	H2110 245 09 20MB	\$ -	\$ 2,417.81
		Cap Res 17/18			Architecture		
For: ms bleachers							

APPROVED: Susan Warren _____ **DATE:** _____

APPROVED: Allison Brown _____ **DATE:** _____

APPROVED: _____ **Item #:** _____

Transportation Bid # 100121

Bid Advertised – September 20, 2021

Bid E-Mailed – September 20, 2021

Bid opened – October 1, 2021

Number of Invitation to bid mailed – 4

Number of bids received – 3

Recommendation: That award based on satisfactorily meeting specifications are made to as follows:

Everywhere Transportation, INC. 104-19 99th Street Ozone Park NY 11417

- | | |
|--|--|
| <u>1.</u> Ascent School | \$7,200.00 per month / Per Vehicle
\$2,900.00 per month / Per Monitor |
| <u>2.</u> U.C.P Center | \$7,200 per month / Per NON-AMB pupil
\$7,200 per month / Per W/C Vehicle
\$2,900 per month / per Monitor |
| <u>3.</u> James Allen Alternative School | \$7,200.00 per month / Per Vehicle
\$2,900.00 per month / Per Monitor |
| <u>4.</u> Village School | \$4,650.00 per month / Per Pupil Vehicle
\$4,650.00 per month / Per Vehicle
\$2,900.00 per month / Per Monitor |
| <u>5.</u> U.C.P Center (Addendum #1) | \$7,000.00 per month / per W/C Vehicle
\$3,500.00 per month / ambulatory |

Estimated total cost is within the 2021-2022 budget.



ROSLYN UNION FREE SCHOOL DISTRICT**PUBLIC COMPLAINTS****BOARD OF EDUCATION POLICY 1400**

The Board of Education recognizes the right of school community members to register individual or group concerns regarding instruction, School District programs, materials, operations, and/or staff members. The main goal of the district is to resolve such concerns with only the parties involved, whenever possible.

Such public complaints about the School District will be directed to the proper administrative personnel. Complaints about specific classroom practices shall be directed to the teacher concerned. If the matter is not settled satisfactorily, the complainant shall then contact the Building Principal; if there is no resolution on this level, the Superintendent of Schools or his/her designee shall be contacted. The Superintendent of Schools shall refer the issue to the Board of Education for final resolution, if necessary.

Comments regarding employees of the District shall be considered inappropriate during public meetings of the Board of Education. The Board and District administration will accept written expression or statements of concern relating to a District employee. If complaints reach the Board level, progressing through the administrative chain of command then an executive session may be convened to evaluate the substance of the complaint.

All matters referred to the Superintendent of Schools and/or the Board of Education shall be in writing. Concerns registered directly to the Board of Education as a whole or to an individual Board member shall be referred as soon as is reasonably possible to the Superintendent of Schools for investigation, report, and/or resolution, unless the substance of the complaint involves a complaint about the Superintendent of Schools, in which case the complaint must be sent to President of the the Board of Education .

Cross-ref: 0100 Equal Opportunity and Non-Discrimination
 0110 Sexual Harassment
 0115 Dignity for All Students Act

Ref:

Amended Date:

Adoption Date: 12/18/14