

**ROSLYN PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING**

**AGENDA ADDENDUM II  
Thursday, April 7, 2022**

**CURRICULUM AND INSTRUCTION:**

**C&I.7** Recommendation to approve Andrea Pearlman and 1 student to attend the International Science and Engineering Fair in Atlanta, GA from May 7, 2022 through May 13, 2022 at an estimated cost to the district of \$6036.26.

**BOARD OF EDUCATION:**

**BOE.7 WHEREAS**, the Board of Education has reviewed with District Administration Policy 6830 Expense Reimbursement;

**WHEREAS**, the Board of Education wishes to adopt Policy 6830 Expense Reimbursement and implement the policy effective immediately; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting Policy 6830 Expense Reimbursement as amended; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby adopt Policy 6830 Expense Reimbursement effective immediately. **(Attachment BOE.7)**







-DRAFT REVISED POLICY-

## ROSLYN UNION FREE SCHOOL DISTRICT

## EXPENSE REIMBURSEMENT

Policy 6830

for official School District purposes only. The Board of Education member, school officer or staff member must document the date, time and purpose and provide receipts.

Non-Reimbursable Expenses*Tipping*

The School District shall ~~not~~ only reimburse employees for gratuities associated with meals as set forth above and gratuities associated with transportation, to a maximum of 20%. for tips.

Non-Reimbursable Expenses*Parking and Traffic Violations*

Any fines and/or penalties associated with a motor vehicle violation which were incurred during School District-approved travel are not reimbursable.

*Personal Expenses*

The School District does not reimburse persons traveling on School District-related business for personal expenses including, but not limited to, pay television, hotel health club facilities, alcoholic beverages, theater and show tickets, and telephone calls and transportation costs unrelated to School District business.

Cross Ref:

Ref: Education Law §§1709(30); 1804; 2118; 3023; 3028  
General Municipal Law §77-b

Adoption date: July 27, 2021