

ROSLYN UNION FREE SCHOOL DISTRICT
TRANSPORTATION REQUEST FORM FOR
NON-PUBLIC SCHOOL STUDENTS
2023 - 2024

*****THIS APPLICATION MUST BE COMPLETED ON OR BEFORE APRIL 1, 2023*****

Please provide all the proof required even if your child is currently receiving transportation provided by the school district.

If you own your home, you must present a mortgage bill and a utility bill. If you rent, you must present a rental agreement notarized by you and your landlord, as well as a utility bill.

If you are new to the district or changing from public school to private school, additional information needs to be submitted, please contact the Transportation Office at 516 801 5190

All residents of the Roslyn School District requesting transportation to non-public schools for their children **MUST** submit this application to be eligible for the 2023-24 school year. Proof of residency in the Roslyn School District **MUST** be submitted for **ALL APPLICATIONS EVERY YEAR**. A copy of a birth certificate **MUST** also be submitted for all kindergarten children, all children who change from a public school to a private school, and all children regardless of age who are new to the school district.

The maximum distance a child can be transported is 15 miles.

INSTRUCTIONS: Please answer all questions on this transportation request form and return it in an envelope to the Roslyn Public Schools, P.O. Box 367, Roslyn, New York 11576, Attention: Transportation Office, **before APRIL 1, 2023. OR** Send via email to cchavez@roslynschools.org. We strongly recommend that, if you are filing after **March 1, 2023**, send it by **certified mail**. **WE DO NOT ACCEPT FAXES.** Please submit **ONE FORM PER STUDENT** requiring transportation, including those for whom you have submitted a school application but have not yet received acceptance. A confirmation letter will be sent to acknowledge receipt of your transportation request application.

TRANSPORTATION REQUEST FORM 2023 -2024 (PLEASE PRINT)

I acknowledge that I have read the aforementioned statements on this form and understand the district policy regarding school transportation to a non-public school. I hereby request transportation for my child under the applicable New York State law.

Parent/Guardian Print Name _____ Date _____

Parent/ Guardian / e-mail address _____

Student Name _____ School _____

Address _____ Address _____

Town _____ Zip _____ Town _____ Zip _____

Telephone No. Home _____ Telephone No: _____

Telephone No. Cell _____ Telephone Fax: _____

Boy ___ Girl ___ Date of Birth _____ School Hours _____

Grade in September 2023-2024 _____ School Starting Date _____

Last school attended the year before _____

Emergency Contact Person _____ Emergency Telephone Number _____

Additional Information and/or Comments _____

Note: Parent/guardian is responsible for notifying the school district of change of address and/or phone number and when transportation is no longer required.