

**BOARD OF EDUCATION
ROSLYN UNION FREE SCHOOL DISTRICT**

Re-organization Meeting of the Board of Education

THURSDAY, July 7, 2016

6:00 PM

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Adam Haber
Steven Litvack
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business
Michael Goldspiel	Assistant Superintendent for Curriculum & Instruction
Karina Baez	Assistant Superintendent for Curriculum & Instruction
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	Board Counsel

ABSENT

Bruce G. Valauri

AGENDA

ANNUAL RE-ORGANIZATION MEETING [2016-2017]

Board Counsel: Call to Order

Ms. Carrie Anne Tondo called the board meeting to order.

“There being a quorum of the Board of Education present, I hereby call to order this Annual Re-organization Meeting of the Roslyn Union Free School District Board of Education on Thursday, July 7, 2016 at 6:18 pm.

*Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

*****ELECTIONS, APPOINTMENTS AND ACTIONS*****

Board President:

1. Administration of Oath of Office to Newly Elected Board Members

Name: Steven Litvack

Term: July 1, 2016 - June 30, 2019

Name: Bruce Valauri

Term: July 1, 2016 - June 30, 2019

Dr. Valauri was administered the oath of office by the District Clerk on Tuesday, July 5, 2016, in the office of the Superintendent.

Ms. Ben-Levy administered the oath of office to Mr. Litvack.

Mr. Litvack thanked the members of the Board of Education and the community for their support. He stated it was a pleasure to serve on the Board. In addition, he commented on how well this Board works together and while they may not always agree on an issue they come to a conclusion that is in the best interest of the children of Roslyn.

Mr. Haber remarked that every school board would be lucky to have Mr. Litvack on their board and it is a pleasure to serve with him.

2. Nomination for the Office of President of the Board for 2016-2017

Election of President:

Name: Ms. Meryl Waxman Ben-Levy

Motion: Mr. Saffron

Second: Mr. Litvack

Vote: 6-0 (Dr. Valauri absent)

3. Nomination for the Office of Vice President of the Board for 2016-2017

Election of Vice President: Name: Mr. Cliff Saffron

Motion: Ms. Ben-Levy

Second: Mr. Haber

Vote: 6-0 (Dr. Valauri absent)

4. Administration of Oath of Office to President and Vice President

The District Clerk administered the oath of office to the President, Ms. Ben-Levy and Vice-President, Mr. Saffron.

STATEMENT FROM THE NEWLY ELECTED BOARD PRESIDENT

Ms. Ben-Levy thanked the members of the Board for the trust they have placed in her to once again lead the Board as President. She spoke of the respect the board has for one another and She commented on the collaborative environment the board demonstrates among themselves and with the Administration and for the stability we communicate of the Board that allows the district and the community to count on them the lead the District. Her goal is to have the district nurtured and succeed.

STATEMENT FROM THE NEWLY ELECTED BOARD VICE PRESIDENT

Mr. Saffron stated he has continued as a member of the Board because he feels more passionate now than when he began on the board twelve years ago and he

could not think of a better way to spend his time than being part of the Board of Education. He commented that he feels the decisions the Board has made have a positive effect on the education of our children and he finds that very gratifying.

Ms. Ben-Levy thanked Mr. Saffron for his service to the Roslyn Schools.

Board President

5. Administration of Oath of Office to Superintendent of Schools

Ms. Ben-Levy administered the oath of office to Ms. Allison Brown.

Ms. Brown thanked the members of the Board for their support, stability and wisdom as she begins her first year as superintendent. She stated "I hope to make you all proud"

6. Appointment of District Clerk

Recommendation that Nancy Carney Jones be appointed as District Clerk for the 2016-2017 school year at an annual rate of compensation of \$65,595.

Ms. Carney Jones took the oath of office.

Board President:

7. Appointment of District Treasurer

Recommendation that Linda Gillespie be appointed as District Treasurer for the 2016-2017 school year at an annual rate of compensation \$27,332.

Ms. Gillespie was not in attendance this evening.

Board President:

8. Administration of Oath of Office to the District Treasurer

The Oath will be administered by the District Clerk at a future date.

Board President:

Ms. Ben-Levy requested to appoint Item #9

9. **Appointment of General Counsel to the Board of Education**

Recommendation that the firm of Ingerman Smith, LLP be engaged as legal counsel to the Board of Education during the 2016-2017 school year at an annual retainer fee of \$162,300 and to authorize the Board President to execute the letter of agreement dated July 1, 2016. [The annual retainer fee also includes the first three hundred (300) hours of legal services in connection with "Non-Retainer Services". All excess hours will be billed at the rate of \$220 per hour].

The Board voted in favor of appointing Ingerman Smith, General Counsel. The

board voted 6-0, (Dr. Valauri absent).

Ms. Ben-Levy thanked Ms. Tondo for her counsel to the District.

Ms. Brown and Mr. Dragone requested from the floor to amend agenda items 24, 25, 49 and 54(e).

Ms. Ben-Levy requested approval of items 10-56.

10. Appointment of Special Counsel to the Board of Education

Recommendation to re-affirm the appointment of Farrell Fritz, PC as special counsel to the Board of Education during the 2016-2017 school year.

11. Appointment of Bond Counsel

Recommendation that the firm of Hawkins Delafield & Wood be engaged as bond counsel for the 2016-2017 school year at an approximate fee of \$36,300 pursuant to acceptance of a letter of agreement and to authorize the Board President to execute same (This assumes a bond issue of \$30 million).

12. Appointment of Bond Agent for Building Bond Issues

Recommendation that Depository Trust be designated as paying agent, registration agent, and cremation agent for the Bond Account during the 2016-2017 school year. [No costs to the district].

13. Appointment of Claims Auditor

Recommendation that Cerini & Associates LLP be appointed as Claims Auditor for the 2016-2017 school year at a fee of \$23,870 (same as 2014-15), subject to the terms and conditions of an agreement to be approved by District Counsel. The Board of Education hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board of Education.

14. Appointment of Internal Auditors

Recommendation that the firm of Nawrocki Smith LLP be engaged as Internal Auditors for the 2016-2017 school year at a fee not to exceed \$48,040 subject to the terms and conditions of an agreement to be approved by District Counsel. The Board of Education hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board of Education.

15. Appointment of External Auditor

Recommendation that the firm of O'Connor Davies, LLP be engaged as external auditors for the 2016-2017 school year at a fee of \$52,500 in accordance with the agreement already executed on March 28, 2012 and to authorize the Board President to execute the engagement letter.

16. Appointment of Insurance Broker

Recommendation that Arthur J. Gallagher be appointed as the school district's insurance broker for the 2016-2017 school year for the workers compensation program at a cost of \$2,000 subject to the terms and conditions of an agreement to

be approved by District Counsel. The Board of Education hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board of Education. [This rate did not change from 2012-2013]

17. **Appointment of District Construction Management Firm**
Recommendation that Park East Construction continue as Construction Manager for the 2016-2017 school year at a rate of 3% of construction costs.
18. **Appointment of Financial Advisors**
Recommendation that the firm of Capital Markets Assoc. be engaged as financial advisors to assist the district with tax anticipation notes for the 2016-2017 school year, continuing disclosure services and services related to Moody's rating fee at a total cost estimated to be no more than \$37,500 (This assumes a bond issue of \$30 million) subject to the terms and conditions of an agreement to be approved by District Counsel. The Board of Education hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board of Education.
19. **Appointment of Cooperative Bidding Agent**
Recommendation that Educational Data Services, Inc. be appointed as sole administrative agent for the Educational Cooperative Pricing System with respect to the district's Cooperative Supply Bids for the 2016-2017 school year at a fee of \$10,000 pursuant to acceptance of a letter of agreement and to authorize the Board President to execute the same.
20. **Appointment of Engineers/Architects**
Recommendation that K G & D Architects be appointed as District Architect at a rate of 4.75% of construction costs for the 2016-2017 school year in accordance with the terms and conditions of the Agreement between the District and KG&D Architects dated August 20, 2013.
21. **Appointment of Special Education Consultants**
Recommendation that the firm of Sivic Solutions Group, LLC be engaged as Special Education Consultants for the purpose of monitoring and filing for Medicaid reimbursement at a fee of a maximum of \$7,200 per year for the 2016-2017 school year.
22. **Central Treasurer: High School Extra-Classroom Activity Account**
Recommendation that for the 2016-2017 school year, William Marvin be appointed as Central Treasurer for the Extra-Classroom Activity Account in the High School as per RTA contract. Jay Pilnick is authorized as co-signer of checks which are subject to review by the claims auditor.
23. **Central Treasurer: Middle School Extra-Classroom Activity Account**
Recommendation that for the 2016-2017 school year, Diane Triebe be appointed as Central Treasurer for the Extra-Classroom Activity Account in the Middle School as per RTA contract. Craig Johanson is authorized as co-signer of checks which are subject to review by the claims auditor.
24. **Check-Signing Procedure**
Recommendation that the signatures of both the District Treasurer and the District

Clerk be authorized and required to be affixed to all checks issued by the District and that such checks may be signed with the facsimile signatures of these District agents (as per revised policy #6410) and to further authorize the Assistant Superintendent for Business [*or Assistant Superintendent of Business and Administration*] to serve as the alternate signatory for the District Treasurer and the Assistant Superintendents for Curriculum and Instruction [*or the Assistant Superintendent for Elementary Education or the Assistant Superintendent for Secondary Education*] to serve as the alternate signatories for the District Clerk. **[As amended]**

25. Designation of Purchasing Agent

Recommendation that the Assistant Administrator for Business be designated as Purchasing Agent and that in her absence the Assistant Superintendent for Business [*or the Assistant Superintendent of Business and Administration*] be responsible for the purchasing functions and authorized to sign purchase orders of the school district from July 1, 2016 to June 30, 2017. **[As amended]**

26. Designation of Bid Officials for the School Year 2016-2017

Recommendation that the District Clerk and/or the Superintendent, or the Superintendent's designee, shall serve as the district bid officials for the 2016-2017 school year.

27. School Lunch Officials

Recommendation that School Lunch Manager be appointed as the official who will sign school lunch agreements, reports, and claims for the school lunch program for the 2016-2017 school year.

28. Certification of Payrolls

Recommendation that the Superintendent of Schools be appointed as the person authorized to certify bi-weekly payrolls of the District for the 2016-2017 school year.

29. Insuring the Faithful Performance of Employees

Recommendation that faithful performance coverage (Crime Insurance) be procured to cover all employees of the district as per General Municipal Law §11 and per the New York State Comptroller's five-point plan of June 2005. [For the 2016-2017 school year, Traveler's has issued a commercial crime policy to the Roslyn UFSD which provides Employee Dishonesty coverage for all district employees, School Board members, Audit Committee members, the Internal Auditor and the Claims Auditor, irrespective of names, positions or job titles. The limit is \$5,000,000 per loss (the highest limits available for any client)].

30. Designation of Official Newspapers

Recommendation that The Roslyn News, Long Island Business News, The Roslyn Times and/or Newsday be designated as newspapers in which all advertisements required by law be published during the 2016-2017 school year as may be determined by the District Clerk.

31. Appointment of School District Asbestos Designee

Recommendation that for the 2016-2017 school year, the Assistant to the

Superintendent for Administration and Special Projects be appointed as the person designated by the District to ensure all actions required by the Asbestos Hazard Emergency Response Act (AHERA) are implemented.

32. **Appointment of Asbestos Consultant / Environmental Consultant**
Recommendation that the firm of J.C. Broderick & Associates, Inc. be appointed as Asbestos Consultant / Environmental Consultant for the 2016-2017 school year in accordance with the fee schedule. [No change in fee; as needed basis].
33. **Petty Cash**
Recommendation that the amount of \$100.00 be advanced as petty cash to the Assistant Superintendent for Business, Director of Transportation, School Lunch Manager, each school building principal and the District Athletic Director for the 2016-2017 school year. [Same since 2007]
34. **Appointment of Advertising Agency**
Recommendation that the firm of Miller Advertising be appointed as advertising agency for the 2016-2017 school year to be responsible for the placing of recruitment advertisements in various newspapers. [No charge to district]
35. **Designation of Depository for District Funds**
Recommendation that Roslyn Union Free School District funds be deposited/ invested for the 2016-2017 school year in banks designated below with the understanding that all participating banks will not charge for checks or services:
Banks: Capital One Bank
First National Bank of Long Island
Flushing Commercial Bank
36. **Appointment of District Records Management Officer**
Recommendation that the Chief Technology Officer and/or the Superintendent's Designee be appointed the District Records Management Officer for the 2016-2017 school year.
37. **Appointment of District Records Access Officers**
 - a) Recommendation that the School District Clerk be appointed District Records Access Officer for Freedom of Information Law (FOIL) requests for the 2016-2017 school year.
 - b) Recommendation that the School District Clerk be appointed District Records Access Officer for matters related to employee records for the 2016-2017 school year.
 - c) Recommendation that the Director of Guidance be appointed District Records Access Officer for Family Educational Rights and Privacy Act (FERPA) requests for the 2016-2017 school year for matters related to student records.
38. **Appointment of Chief Emergency Officer**
Recommendation that the Assistant to the Superintendent for Administration and

Special Projects be appointed as the Chief Emergency Officer for the 2016-2017 school year.

39. **Appointment of Designated Educational Official (DEO)**
Recommendation that pursuant to the SAVE (Safe Schools Against Violence in Education) legislation, Chapter 181 of the Laws of 2000, the Superintendent of Schools be appointed as the District's Designated Educational Official (DEO) for the 2016-2017 school year.
40. **Appointment of Equal Employment Opportunity Officer (EEO)**
Recommendation that the Assistant Superintendent for Business be appointed the District Equal Employment Opportunity Officer for the 2016-2017 school year.
41. **Appointment of Section 504 Compliance Officer (Special Education)**
Recommendation that the Director of Pupil Personnel Services be appointed District Section 504 Compliance Officer for the 2016-2017 school year.
42. **Appointment of Title IX Compliance Officer (Gender Equity)**
Recommendation that the Assistant Administrator for Business be appointed District Title IX Compliance Officer for the 2016-2017 school year.
43. **Appointment of School District Physicians/Medical Director**
Recommendation that Winthrop Pediatric Associates, Medical Director Dr. Ronald Marino be appointed for the school year 2016-17 in accordance with the existing letter of agreement (pending execution of an agreement as approved by attorneys).
44. **Appointment of Committee on Pre-K Special Education for 2016-2017**
Recommendation that the following individuals be appointed to the Committee on Pre-K Special Education for the 2016-2017 school year:

Chairperson: Director of Pupil Personnel Services
Chairperson: Cindy Samide, CPSE Chairperson
Co-Chairpersons: Assistant Director of Pupil Personnel Services

Parent Members:

<u>Name</u>	<u>Address</u>
Adler, Deborah	50 Peacock Drive, Roslyn, NY 11576
Fein, Stephanie	86 Tara Drive, Roslyn Heights, NY 11577
Freeman, Brooke	22 Hummingbird Drive, Roslyn, NY 11577
Dr. Alison Gilbert	86 Barberry Lane, East Hills, NY 11577
Sandi Greenfield	58 Midland Road, East Hills, NY 11577
Kanner, Lynne	44 Entrance Road, Roslyn, NY 11577
Valauri, Geri	7 Vanad Drive, Roslyn, NY 11576
Jocelyn Wasserman	59 Midwood Cerss [Cross], Roslyn, NY 11576

[As amended]

45. **Appointment of Committee on Special Education for 2016-2017**
Recommendation that the following individuals be appointed to the Committee on Special Education for the 2016-2017 school year:

Chairpersons: Director of Pupil Personnel Services
Assistant Director of Pupil Personnel Services
Physician: To be assigned by Winthrop University Hospital

Parent Members:

<u>Name</u>	<u>Address</u>
Azad, Fariba	45 Woods Drive, Roslyn, NY 11576
Fein, Stephanie	86 Tara Drive, Roslyn, NY 11576
Freeman, Brooke	22 Hummingbird Drive, Roslyn, NY 11576
Dr. Alison Gilbert	86 Barberry Lane, East Hills, NY 11577
Sandi Greenfield	58 Midland Road, East Hills, NY 11577
Hason, Lori	65 Peach Drive, Roslyn, NY 11576
Kanner, Lynne	44 Entrance Road, Roslyn Heights, NY 11577
Markowitz, Jody	42 Meadow Lane, Roslyn Heights, NY 11577
Schultz, Hillary	57 Wagon Road, Roslyn Heights, NY 11577
Jocelyn Wasserman	59 Midwood Cross, Roslyn, NY 11576

46. **Appointment of Sub-Committee on Special Education for 2016-2017**

Recommendation that the following individuals be appointed to the Sub-Committee on Special education for the 2016-2017 school year:

Chairpersons: Director of Pupil Personnel Services
Assistant Director of Pupil Personnel Services
School Psychologists
Physician: To be assigned by Winthrop University Hospital

47. **Appointment of Parent Surrogates for 2016-2017**

Recommendation that the following individual be appointed as a parent surrogate for the 2016-2017 school year:

Shari Jacobson 47 Center Court, Roslyn Heights, NY 11577

48. **Appointment of Impartial Hearing Officers 2016-2017**

Recommendation that pursuant to the amendments to Section 2002 of the Regulations of the Commissioner of Education, effective July 31, 1998, relating to the establishment and rotation of the list of impartial hearing officers, the Board of Education of the Roslyn Union Free School District hereby appoints the following list of individuals who are certified and eligible to serve as impartial hearing officers in Nassau County for students with disabilities:

IHO Rotation List for 2016-2017

Schad, Jerome Schiff, Martin Schiro, Jeffrey Schneider, Judith Silver, Marjorie Silverson, Jeffrey Tessler, Craig Venezia, Arthur Wahrman, Israel Walsh, James Walsh, Marion Wanderman, Carl Washington, Denise Weiner, Marc Wolman, Mindy Ziev, Joel Abberbock, Ellen Agoston, Linda Albert, Peter Almeleh, Lynn Barbour, Susan	Bauchner, Stuart Brandenburg, Wendy Brandow, Regina Briglio, Robert Bumbalo, Paul Cohen, Diane Cutler-Igoe, Ellen DeLeon, Edgar Dewan, Debra Ebenstein, Barbara Farago, John Feinberg, Rona Finkelstein, Sharyn Flame, Lana Haken, Steve Hughes, Sherri Itzla, Amy Joyner, Theresa Kandilakis, George Keefe, Jeanne Kehoe, Martin	Kestenbaum, Elise Lassinger, Dora Lazan, Michael Lederman, Nancy Lushing, Susan McKeever, James Millman, Tina Monk, James Moore, Christine Murphy, Leah Naun, John Nisely, Robert Noe, Mary Passman, Julie Peters, Gary Peters, Kenneth Phelan, Patricia Reichel, Heidi Richmond, Susan Ritzenberg, Kenneth Roberts, George Roth, Roslyn
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49. **Appointment of Board Representatives authorized to appoint Impartial Hearing Officers**

WHEREAS, a board of education is required by Section 200.5 of the Regulations of the Commissioner of Education to initiate the process for selecting an impartial hearing officer by no later than two (2) business days after receipt by the school district of a written request for hearing by a parent or guardian of a disabled student; and

WHEREAS, the Commissioner's Regulations specifically authorize a board of education to designate one or more of its members to appoint an impartial hearing officer in lieu of action by the full board in order to meet the timelines of the amended Regulations;

BE IT RESOLVED, that the President of the Board of Education, or on the occasion of his or her absence or inability, the Vice President of the Board of Education, is hereby authorized and directed to appoint an impartial hearing officer from the District's alphabetical rotational list previously adopted by the Board of Education; and be it further

RESOLVED, that the President of the Board of Education, or on the occasion of his or her absence or inability, the Vice President of the Board of Education, shall make such appointment in accordance with the principles set forth in Section 200.5 of the Regulations of the Commissioner of Education. The District Clerk, or acting District Clerk, under the direction of the President of the Board, shall initiate the selection

process by contacting the impartial hearing officer whose name first appears after the impartial hearing officer who last served, and shall canvass the list as provided in the Regulations until an appointment is accepted.

50. Medicaid Compliance Officer

Recommendation that the Director of Pupil Personnel Services be appointed District Medicaid Compliance Officer for the 2016-2017 school year.

51. Homeless Liaison

Recommendation that the Director of Pupil Personnel Services be appointed as the Homeless Liaison for the Summer of 2016 and District Social Worker be appointed as the Homeless Liaison from September 2016 to June 2017.

52. 2016-2017 Free and Reduced Price Meal/Special Milk Program

Recommendation that the Board of Education of the Roslyn Union Free School District, the governing body of this School Food Authority, hereby accepts the 2016-2017 Free and Reduced Price Meal/Special Milk Program Policy Statement, including the Family Income Eligibility Criteria and all attachments, as prescribed by the State Education Department, and authorizes the President of the Board to execute the prescribed Certificate of Acceptance on behalf of the District.

- a) Recommendation that the School Lunch Manager be appointed as the Hearing Official in connection with the Free and Reduced Price Meal/Special Milk Program.
- b) Recommendation that District Social Worker be appointed as the Reviewing Official and Verification Official in connection with the Free and Reduced Price Meal/Special Milk Program.

53. BE IT RESOLVED, that the Roslyn Union Free School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security # (Last 4 Digits)	Registration #	Standard Work Day (Hrs/Day)	Term Begins/ Ends	Participates in Employer's Time Keeping Systems (Y/N)	Days/ Month (based on Record of Activities)
District Clerk	Nancy Carney Jones	6434	50467695	7	7/1/2016 Thru 6/30/2017	Yes	
District Treasurer	Linda Gillespie	9540	43466101	7	7/1/2016 Thru 6/30/2017	No	5.71

54. Annual School District Policy Review

a) **Financial Policies**

Recommendation that pursuant to the provisions of General Municipal Law the financial policies of the Roslyn UFSD continue to be subject to an annual review by the Board of Education and its designated representatives including members of the professional staff and members of the Citizen Audit Advisory Committee. [Policies to be reviewed on an annual basis are Purchasing #6700, Investment #6240 and Budget Transfers #6140 (**Attachment R54a**).

b) **District Owned Cell Phone Policy**

Recommendation that the District Owned Cell Phone Policy #8332 of the Roslyn UFSD continue to be subject to an annual review by the Board of Education and its designated representatives (**Attachment R54b**).

c) **Use of Facilities**

Recommendation that the Use of Facilities Policy #1500 continue to be reviewed annually by the Board of Education (**Attachment R54c**)

d) **Advertising in the Schools**

Recommendation that the Advertising in the Schools Policy #1511 continue to be reviewed annually by the Board of Education (**Attachment R54d**)

e) **Dignity for All Students Act**

Recommendation that the DASA Policy and Code of Conduct #5300 continue to be reviewed annually (**Attachment R54e**). [As amended]

55. **Memberships**

Recommendation that the following professional organizations be approved for possible membership for the 2016-2017 school year:

a) **Board Memberships**

- National School Boards Association
- New York State School Boards Association
- Nassau-Suffolk School Boards Association

b) **Memberships**

- New York State Council of School Superintendents
- Nassau County Council of School Superintendents
- American Association of School Administrators
- Association for Supervision and Curriculum Development
- Nassau Association of District Curriculum Officials
- LI Association for Supervision and Curriculum Development
- American Association of School Personnel Administrators
- NYS Association of School Personnel Administrators
- Long Island Association of School Personnel Administrators
- Nassau Association of School Business Officials
- NYS Association of School Business Officials
- Long Island School Public Relations Association
- National Notary Association

- North American Association of Educational Negotiators
- Long Island School Nutrition Directors' Association
- American Education Research Association
- Long Island Consortium for Excellence and Equity
- Association of School Business Officials International

c) Other memberships as authorized by the Superintendent of Schools or his/her designee

56. **Annual Reaffirmation of School Employees and Officers Indemnification**

Recommendation that the Board of Education of the Roslyn Union Free School District hereby reaffirms its adoption of Public Officer's Law §18 as adopted on August 7, 1986.

Mr. Saffron moved, seconded by Mr. Litvack and carried by a vote of 6-0, (Dr. Valauri absent) to approve Agenda Items 9, 10-56

ADJOURNMENT TO THE PUBLIC BUSINESS MEETING

Mr. Saffron moved, seconded by Mr. Litvack and carried by a vote of 6-0, (Dr. Valauri absent) to adjourn the reorganization meeting at 6:38 p.m.

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**