

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, November 5, 2015**

**8:00 p.m.**

**Roslyn Middle School – Cafeteria**

**MINUTES**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
David Dubner  
Adam Haber  
Steven Litvack  
David Seinfeld

**ALSO PRESENT**

Gerard W. Dempsey, Jr.	Superintendent
Allison Brown	Deputy Superintendent
Joseph C. Dragone	Assistant Superintendent for Business
Michael Goldspiel	Assistant Superintendent for Curriculum & Instruction
Nancy Carney Jones	District Clerk
Nathan Yang	Student Delegate

**ABSENT**

Bruce G. Valauri

**7:00 p.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 6-0; (Dr. Valauri absent) that the Board of Education adjourns to Executive Session at 7:00 p.m.

The Executive Session adjourned at 7:00 p.m. The Board reconvened in Public Session in the Roslyn Middle School Cafeteria at 8:13 p.m.

**8:00 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

**Ms. Ben-Levy thanked the Middle School Administration for hosting tonight's Board meeting.**

**Recognition: Vera Trenchfield and Dr. Mira Martincich**

**Vera Trenchfield** - *NYS AHPERD (New York State Association of Health, Physical Education, Recreation and Dance) Nassau Zone 2015 Amazing Person Award*  
*The Amazing Person Award is given to honor individuals who have made exceptional contributions to the profession.*

Ms. Brown introduced Ms. Trenchfield recipient of the 2015 Nassau Zone Amazing Person Award. Ms. Trenchfield a graduate of Roslyn High School, Syracuse University and Brooklyn College, has been a Physical Education teacher at Harbor Hill Elementary School since 1997. In addition, she has coached softball, basketball, cross country, winter track, volleyball and spring track. She is the recipient of numerous awards including the Roslyn Bulldogs Booster Coach of the Year. On behalf of the community, Ms. Brown thanked Ms. Trenchfield for all her hard work and dedication to the children of Roslyn.

**Dr. Mira Martincich** –Inductee into the first class of *Nassau County High School Athletics Hall of Fame.*

Mr. Dempsey honored Dr. Martincich on her recent induction to the Nassau County High School Athletic Hall of Fame. Dr. Martincich was an educator in Roslyn from 1977 until her retirement in 2009. When she retired the Booster Club created a scholarship in her name. Recently Dr. Martincich served as our interim Athletic Director. In 2014 she was inducted into the New York State Public High School Athletic Association (NYSPHSA) Hall of Fame. A plaque will be installed in the High School in her honor.

In addition, Mr. Edelson, Director of Community Relations and Adult Education, spoke about Dr. Martincich. He had the privilege of working with her since 1995. He spoke of her love for working in Roslyn. He commented that there was no job too small for Dr. Martincich when there were kids involved.

The Board expressed their appreciation for both of these educators and the impact they have had on the children of Roslyn.

Ms. Trenchfield and Dr. Martincich thanked the Board for tonight's recognition ceremony.

Due to this evening's recognition ceremony the Board voted to take a 10 minute break to celebrate. Ms. Ben-Levy reconvened the meeting at 8:52pm

Ms. Ben-Levy asked the Board to take the Student Delegates comments out of order. The Board agreed unanimously.

### **Student Delegate's Comments**

Mr. Yang congratulated the Marching Band on winning first place in Syracuse. He updated the Board on the activities of the OCC. He spoke about the Halloween costume contest, the upcoming pie eating contest and the Turkey Bowl.

Recommendation to accept the Treasurer's Reports for August 2015 (**Attachment T1**) and September 2015 (**Attachment T2**) along with a request to "Write-Off" a number of stale checks that were each issued at least six months ago. (**Attachment T3**)

**Ms. Gillespie presented and discussed with the Board of Education the Treasurer's Report for August 2015, September 2015 and a "Write-Off" list of stale checks.**

**Mr. Saffron moved, seconded by Mr. Litvack carried by a vote of 6-0, (Dr. Valauri absent) to accept the Treasurer's Report for August 2015, September 2015 and a "Write-Off" list of stale checks.**

Mr. Dragone announced that on a recommendation of our Internal Auditors the quarterly Treasurer's report will include Fund A - General Fund, Fund C – School Lunch Fund, Fund F – Special Aid Fund and Fund H – Capital Fund. These reports will also be online for public access.

**Ms. Ben-Levy asked Ms. Gillespie to review for the Board the District's procedure on how we deal with stale checks.**

Recommendation to accept the 2<sup>nd</sup> Quarter Claims Audit Report for the months of April, May and June 2015

Ms. Shari Diamond, CIA, Supervisor, IT Consultant, Cerini & Associates, LLP presented a PowerPoint presentation for the quarter ending June 30, 2015. This presentation reflected an overview of the Audit reports for April-June.

Ms. Diamond commented they reviewed 1,131 claims from the General, Trust & Agency, School Lunch, Federal, and Capital Funds. The report showed a percentage of .01% instances where there was an issue with confirming purchase orders and an incorrect check amount.

**Mr. Litvack moved, seconded by Mr. Saffron, carried by a vote of 6-0, (Dr. Valauri absent) to accept the Claims Auditors Report for June - August 2015.**

### **Board President's Comments**

Ms. Ben-Levy commented on this evening's recognition, the athletic program and staff and she reminded everyone there is no place like Roslyn.

She shared her experience of attending the State Championship at the Syracuse Carrier Dome where the Marching Band made history by winning the State Championship.

She thanked the Bulldog Boosters for providing refreshments for tonight's meeting

and thanked the Middle School Administration for their hospitality.

### **Superintendent's Comments**

Mr. Dempsey commented on the following items:

- The exciting reception the Marching Band received when they returned home on Monday after winning the New York State Band competition from their Parents, Staff, Administration and the Fire Department.
- Halloween costumes at the OCC's Halloween Costume contest.
- Susan Bergtraum – NYSSBA (New York State School Board Association) 1<sup>st</sup> Vice President and Area 11 Director has been elected to President of the NYSSBA effective January 1, 2016.
- Mr. Dragone and I attended the Tri M Honor Society induction ceremony held last night.
- Tomorrow afternoon Governor Cuomo's Common Core Task Force will be holding a Regional Listening Session at Stony Brook University starting at 4p.m.
- We received notice from our Architect's that the plans for the Middle School and East Hills have been approved by New York State Education Department.

### **Discussion Item(s):**

Elementary (K-5) Presentation –

Ms. Brown introduced principals Ms. Krieger and Ms. Faust; Ms. Colardi was absent this evening, to present a power point presentation on our elementary education. The principals spoke of the consistency of teaching throughout the three schools. They spoke about Character Education, plans to launch Project Lead the Way and the implementation of iPads and robotics.

They commented on the addition of psychologist, Dr. Arouty and the positive impact she has had on the students. She has started workshops on peer relationships between home and school.

Teachers from each school have been attending professional workshops together. The principals presented examples of changes on how they review students work and how they are using the same scoring and teaching strategies. Mss. Faust and Krieger thanked the Board for the opportunity to present this evening.

The Board thanked the Principals for their “enlightening” presentation. They remarked how this wonderful presentation will be very helpful at budget time in aiding us to understand what we provide and fund.

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comments.

## **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3).**

**Mr. Saffron moved, seconded by Mr. Litvack and carried by a vote of 6-0, (Dr. Valauri absent) to approve Agenda Items numbered P.1, P.2 and P.3**

**The Board entered into a discussion on the reason for the overlap of the Athletic Director and Interim Athletic Director.**

**Ms. Ben-Levy acknowledged the appointment of Mr. Howard as Interim Athletic Director.**

### **BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).
- (i) Contractor: The Summit School (Lower Flushing)  
Services: Full-day educational program for 1 student for the period of July 1, 2015 through June 30, 2016  
Fees: \$31,270.00 / student – school year  
Total estimated to be \$31,270.00
- B.2.** Recommendation to approve the following payments to KG&D Architects for

professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$3,315.00	EH Bond Reimbursables	2110-245-04-1504	H15-00014	5
\$6,330.00	HS Steam Leak	2110-245-08-1508	H15-00014	1
\$751.45	EH Capital Projects	2110-245-04-1405	H15-00014	19
\$350.35	HTS Capital Projects	2110-245-06-1407	H15-00014	19
\$628.95	HH Capital Projects	2110-245-07-1406	H15-00014	19
\$1,312.50	HS Capital Projects	2110-245-08-1408	H15-00014	19
\$357.00	MS Capital Projects	2110-245-09-1409	H15-00014	19
\$5,970.00	HS Reimbursables	2110-245-08-1408	H15-00014	19

- B.3.** Recommendation to approve the following payments to Park East Construction Corporation for additional construction management services rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below. Payment for these additional services will be made through a change order to the Baruti GC contract.]

Payment	Location/Project	Budget	PO #	Req #
\$5,768.00	EH Capital Projects	2110-245-04-1405	H15-00015	Add'l Svces
\$5,768.00	HTS Capital Projects	2110-245-06-1407	H15-00015	Add'l Svces
\$5,768.00	HH Capital Projects	2110-245-07-1406	H15-00015	Add'l Svces
\$5,768.00	HS Capital Projects	2110-245-08-1408	H15-00015	Add'l Svces
\$5,768.00	MS Capital Projects	2110-245-09-1409	H15-00015	Add'l Svces

- B.4.** Recommendation to approve change orders as indicated below. These change orders represent backcharges to the contractor for additional services required from the Construction Manager and will result in a decrease in the contract with Baruti in the total amount of \$28,840. This will decrease purchase order H15-00007 in account codes as indicated below:

Reduction	Location/Project	Budget	SED #	CO #	PO #
\$5,768.00	EH Capital Projects	1620-293-04-1405	1-024	2	H15-00007
\$5,768.00	HTS Capital Projects	1620-293-06-1407	7-023	2	H15-00007
\$5,768.00	HH Capital Projects	1620-293-07-1406	9-024	2	H15-00007
\$5,768.00	HS Capital Projects	1620-293-08-1408	2-040	3	H15-00007
\$5,768.00	MS Capital Projects	1620-293-09-1409	6-030	1	H15-00007

- B.5.** Extraclassroom Activity Treasurer Reports (**Attachment B.5**)  
 High School, August 2015  
 Middle School, August 2015

**Mr. Saffron moved, seconded by Mr. Dubner carried by a vote of 6-0, (Dr. Valauri absent) to approve Agenda Items numbered B.1, B.2 and B.5.**

**Ms. Ben-Levy moved, seconded by Mr. Saffron carried by a vote of 6-0, (Dr. Valauri absent) to postpone Agenda Items numbered B.3 and B.4  
The Board requested that legal counsel review agenda items B.3 and B.4.**

**The Board also requested information on how subcontractors are chosen.**

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 14, 2015 and October 20, 2015.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 2, 2015, October 13, 2015 and October 23, 2015.

**C&I.3** Recommendation to approve Elizabeth Brown to attend college visits at Arizona State University and University of Arizona from November 11 through 13, 2015 at an estimated cost to the district of \$1,216.55.

**C&I.4** Recommendation to approve Susan Waidenbaum to attend the LLI Training at Lesley University from November 15 through 17, 2015 at an estimated cost to the district of \$1,024.42.

**C&I.5** Recommendation to approve Sharon Minors-McKissick to attend the LLI Training at Lesley University from November 15 through 17, 2015 at an estimated cost to the district of \$734.02.

**C&I.6** Recommendation to approve 25 students and 5 chaperones from the Forensics Club to attend the Princeton Classic Forensics Tournament in Princeton, New Jersey from December 3 through 6, 2015 at an estimated cost to the district of \$12,422.76. [Total cost of trip: \$17,022.76 – fundraising: \$1,000.00(6%); student contribution: \$3,600.00(21%); district contribution: \$12,422.76(73%).]

**C&I.7** Recommendation to approve 18 students and 2 chaperones from the Varsity Tennis Team to attend the Wide World of Sports Spring Training in Orlando, Florida from April 27 through May 1, ~~2015~~ **2016** at an estimated cost to the district of \$3,556.00. [Total cost of trip: \$29,539.00 – fundraising: \$3,000.00(10%); student contribution: \$22,983.00(78%); district contribution: \$3,556.00(12%).] **[As amended.]**

The Board questioned the costs of items C&I. 6 and C&I.7 and if there is a policy on the number of chaperones required for school trips.

Ms. Ben-Levy suggested that Items C&I.6 and C&I.7 be approved provisionally due to the Board discussion.

**Mr. Saffron moved, seconded by Mr. Dubner, and carried by a vote of 5-0 (Dr. Valauri absent, Mr. Saffron left the room), to approve Agenda Items numbered C&I.1- C&I.5, Items C&I.6- C&I.7 have been approved provisionally pending Administration review.**

### **BOARD OF EDUCATION:**

**BOE.1** Recommendation to approve the attendance of Meryl Waxman Ben-Levy and Mr. Litvack at the *2015 School Law Conference* to be held on Monday, December 14, 2015 presented by the Nassau and Suffolk Academies of Law and the Education Law Committees of the Nassau and Suffolk County Bar Associations at a cost not to exceed \$~~200.00~~ \$400.00.

**BOE.2** Recommendation to conduct the *first reading* of Board of Education Policies 4010, 4112,4200,4325,4326,4327 and 4331. **(Attachment BOE.2)**

**Mr. Litvack moved, seconded by Mr. Haber, and carried by a vote of 6-0, (Dr. Valauri absent) to approve Agenda Items BOE.1 (as amended) and BOE.2.**

**Mr. Haber moved, seconded by Mr. Dubner, and carried by a vote of 6-0, (Dr. Valauri absent) to amend Agenda Items BOE.1. Mr. Litvack would like to attend the 2015 Law Conference.**

### **Public Comments #2**

Ms. Russell, RTA President stated that there is a long standing policy on chaperones. The policy is 1 teacher for 10 students.

Ms. Katz and Ms. Rebetti, Bulldog Booster Club –

On behalf of the Bulldog Booster Club they welcomed the new Interim Athletic Director. They expressed their concern on the decisions some of the students are making in regard to their weekend activities.

In addition, they asked the Board to review the Athletic Vacation policy in regard to the upcoming recesses.

Mr. Dempsey stated the Administration has had several meetings on the topics of drugs and alcohol. In regard to the Athletic Vacation Policy, the policy will be reviewed with the coaches.

### **Adjournment**



**There being no further business to come before the Board of Education  
Mr. Saffron moved, seconded by Mr. Dubner carried by a vote of 6-0, (Dr. Valauri  
absent) to adjourn at 10:28 p.m.**

**Respectfully submitted,**

*Nancy Carney Jones*

**Nancy Carney Jones  
District Clerk**