

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, October 22, 2015

8:00 p.m.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Adam Haber
Steven Litvack
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Gerard W. Dempsey, Jr.	Superintendent
Allison Brown	Deputy Superintendent
Joseph C. Dragone	Assistant Superintendent for Business
Michael Goldspiel	Assistant Superintendent for Curriculum & Instruction
Nancy Carney Jones	District Clerk
Nathan Yang	Student Delegate

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 7-0; that the Board of Education adjourns to Executive Session at 7:00 p.m.

The Executive Session adjourned at 7:00 p.m. The Board reconvened in Public Session in the Roslyn High School Board Room at 8:10 p.m.

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition: Board of Education

The Board of Education was honored this evening in recognition of the New York State School Board Recognition week. Mr. Dempsey acknowledged the board member's years of service to the District. On behalf of the Administration, Staff and the community he thanked the Board for their contributions. He spoke of the ethical principles of an Educational Leader and how they apply to this Board of Education. He then presented a PowerPoint outlining what makes an Educational Leader. An Educational Leader is someone who:

- Makes the education and well-being of students the fundamental value of all decision making
- Fulfills all professional duties with honesty and integrity and always acts in a trustworthy and responsible manner
- Supports the principle of due process and protects the civil and human rights of all individuals
- Implements local, state and national laws but, pursues appropriate measures to correct those laws, policies, and regulations that are not consistent with sound educational goals or that are not in the best interest of children
- Accepts accountability and responsibility for one's own actions and behaviors
- Commits to serving others above self.

Mr. Dempsey congratulated the Board on their accomplishments.

Bowan Yu, Senior Roslyn High School, on behalf of the students of Roslyn he designed and created gifts for the Board of Education using 3D printer technology. The printers were purchased for the district's STEM program. Mr. Yu commented on the difference these printers have made in the lives of the students. He shared pieces of a clock that is currently being created for the Science Olympiad program.

Ms. Ben-Levy and members of the Board thanked Mr. Yu for their gifts.

Ms. Ben-Levy announced a 5 minute break to celebrate the recognition of the Board.

Ms. Ben-Levy thanked the CCPA and High School for their hospitality at tonight's meeting. In addition she thanked the parents of the Heights school for the hospitality at the October 8, 2015 board meeting.

Recommendation to accept the Claims Audit Report for August 2015

Mr. Litvack moved, seconded by Dr. Valauri, carried by a vote of 7-0, to accept the Claims Auditors Report for August 2015.

Recommendation to accept the minutes from the following meeting:
October 8, 2015

Mr. Saffron moved, seconded Mr. Litvack, carried by a vote of 7-0, (to accept the minutes for October 8, 2015.

Board President's Comments

Ms. Ben-Levy recognized the beautiful artwork on display in the board room created by the AP art class. She congratulated Mr. Dempsey, Ms. Brown, Mr. Goldspiel and Ms. Russell on receiving their APPR waiver from the State Education Department. She commented on the level of team work that helped complete the waiver.

Superintendent's Comments

Mr. Dempsey commented on the following topics:

- A Varsity football game will be played on Friday, October 30th, starting at 6pm under the lights.
- On Monday, October 19th, Mr. Mandel hosted a discussion on the Coalition for Access, Affordability and Success for parents of 9th and 10th graders. The discussion was in regard to a new platform being created by 80 of the most challenging colleges and universities to replace the Common Core application. Approximately 400 parents attended.
- He commented that after hours of work on the part of Ms. Brown, Mr. Goldspiel and Ms. Russell, the District applied and received an APPR waiver within 14 hours of submission.
- On October 27, 2015 the Town of North Hempstead and the District will kick off a recycling program starting at the High School. It is the intention to roll out the program to all schools.
- Mr. Dempsey thanked Mr. Dragone for chairing a committee of 13 other school districts to fulfill a New York State requirement to reduce taxes. Due to this effort New York State will be issuing rebates.

Ms. Ben-Levy announced the Marching Band will be heading to Syracuse on October 31st for the New York State Field Band Conference

Student Delegate's Comments

Mr. Yang, OCC President updated the Board of the OCC activities including the Annual Halloween costume contest.

Ms. Ben-Levy asked the Board to allow comments out of order due to the presence of a student who asked to speak.

The Board agreed unanimously to take comments out of order.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

Ariella Ayenesazan, 4th grade Student, Harbor Hill, spoke of her concern in regards to the styrofoam trays currently being used to serve lunch at Harbor Hill School.

Discussion Item(s):

1. KG&D, Erik Kaeyer, AIA, LEED AP, Vice President, updated the status of the bond projects.

The plans for the Bus Garage have been reviewed and approved by the State Education Department. The goal is to have bids accepted at the November 19, 2015 meeting.

Mr. Kaeyer commented on the current problems at the State Education Department. The bus garage plans were submitted in November 2014. The Architectural department approved the plans in March 2015 and the Engineering department in October 2015. Projects that were taking 2 to 5 months are currently taking approximately 11 or more months. The current time frame is unacceptable. The bus garage, East Hills and Middle School projects should have been already been under construction. The delay is leading to increased construction costs. Mr. Kaeyer expressed his concerned about the other projects. If not approved by the summer construction will not be able to start until the summer of 2017. New York State needs to fix this problem. He asked the Board of Education to send letters to the State Education Department to voice their concerns.

After a brief discussion the Board authorized Ms. Ben-Levy to write a letter to the State Education Department on behalf of the Board of Education.

Mr. Dempsey spoke of at least 7 districts that he is aware of that have projects waiting in Albany for approval

Mr. Kaeyer will present another update at the end of year on the status of the projects.

In regard to the bus garage, now that we received SED approval the outline is to advertise the job starting Wednesday, October 28th, stage a walk thru on Monday, November 2nd, and have the bids received by Tuesday, November 10th. The goal is to present the bids at the November 19th board meeting. The hope is to have shovels in the ground by December. The bid proposal is stating the timeline for the job will be December 15, 2015 through September 1, 2016.

The Board discussed the following items:

- Bus Garage - Proposed fencing, parking lot fencing, drainage, landscaping and work schedule
- Harbor Hill – parking issues, lack of sufficient parking spaces

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3).**
- P.4** **WHEREAS**, Donald Aquilino has submitted his resignation as Cleaner/Bus Driver effective November 27, 2015, for the purposes of retirement and as the District no longer has a need for this one position,

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby abolishes the one position of Cleaner/Bus Driver held by Donald Aquilino and establishes one new position of Cleaner effective November 28, 2015.

Mr. Saffron moved, seconded by Mr. Litvack and carried by a vote of 7-0, to approve Agenda Items numbered P.1, P.2, P.3 and P.4.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractee: Westbury Union Free School District
 Services: Transportation services for 1 student
 Fees: Total estimated to be \$1,731.30 (Roslyn to receive)

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 25, 2015 (item B.1(i)):

- (ii) *Contractor: Extraordinary Pediatrics, P.C.
 Services: Occupational, Physical and Speech, services for the period of July 1, 2015 to June 30, 2016
Added vision teacher/consultant services
 Fees: Total estimated to be \$260,000, an increase of \$60,000

Recommendation to **amend** the following contract [(iii)] which was approved by the Board of Education on August 25, 2015 (items B.1(iii)):

- (iii) Contractor: The Summit School (Upper Nyack)
Services: Educational/ Residential services for one student for the period of July 1, 2015 to August 31, 2015
Fees: \$24,281.96 - summer program tuition + maintenance
\$590.00 for Dormitory Authority
September 1, 2015 – June 30, 2016
\$31,270.00 - 10-month program tuition
\$3,541.00 for Dormitory Authority
Total estimated to be \$59,682.96, an increase of \$17,976.96

Recommendation to **amend** the following contract [(iv)] which was approved by the Board of Education on July 9, 2015 (items B.1 (viii)):

- (iv) Contractee: Great Neck Public Schools
Services: One (1) Great Neck resident to attend a Special program at Heights for the 2015-16 school year.
Fees: 10 Month Tuition- \$105,297.00 Elementary Rate (September 1, 2015 through June 24, 2016)
Total estimated to be \$105,297.00, a decrease of \$1,753.00 (Roslyn to receive)

The following items are [(v) through (xv)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget

- (v) Contractor: ACDS
Services: Related services for the 2015-16 school year
Fees: **611 Grant**
\$638.00 per student related services only (1 student)
619 Grant
\$229.00 per student related services (1 student)
Total estimated to be \$867.00

- (vi) Contractor: Brookville Center for Children’s Services, Inc.
Services: Instructional services for the 2015-16 school year
Fees: **611 Grant**
\$1,915.00 per student (12 students)
Total will be \$22,980
619 Grant
\$688.00 per student (11 students)
Total will be \$7,568

- (vii) Contractor: Developmental Disabilities Inc.
 Services: Instructional services for the 2015-16 school year
 Fees: **611 Grant**
 \$1,915.00 per student (2 students)
 Total will be \$3,830.00

- (viii) Contractor: Martin De Porres School for Exceptional Children
 Services: Instructional services for the 2015-16 school year
 Fees: **611 Grant**
 \$1,915.00 per student (1 student)
 Total will be \$1,915.00

- (ix) Contractor: Mill Neck Manor School for the Deaf
 Services: Instructional services for the 2015-16 school year
 Fees: **611 Grant**
 \$1,915.00 per student (6 students)
 Total will be \$11,490
619 Grant
 \$688.00 per student (5 students)
 Total will be \$3,440

- (x) Contractor: New York Therapy Placement Services
 Services: Related services for the 2015-16 school year
 Fees: **611 Grant**
 \$638.00 per student (1 student)
 Instructional services for the 2015-16 school year
611 Grant
 \$1,915.00 per student (1 student)
 Total will be \$2,553
 Related services for the 2015-16 school year
619 Grant
 \$229.00 per student (1 student)
 Instructional services for the 2015-16 school year
619 Grant
 \$688.00 per student (1 student)
 Total will be \$917

- (xi) Contractor: School for Language and Communication Development
 Services: Instructional services for the 2015-16 school year
 Fees: **611 Grant**
 \$1,915.00 per student (2 students)
 Total will be \$3,830.00
619 Grant
 \$688.00 per student (2 students)
 Total will be \$1,376.00

- (xii) Contractor: The Summit School
 Services: Instructional services for the 2015-16 school year
 Fees: **611 Grant**
 \$1,915.00 per student (1 student)
 Total will be \$1,915.00

- (xiii) Contractor: The Lowell School
 Services: Instructional services for the 2015-16 school year
 Fees: **611 Grant**
 \$1,915.00 per student (1 student)
 Totals will be \$1,915.00

- (xiv) Contractor: United Cerebral Palsy Association of Nassau County, Inc.
 Services: Instructional services for the 2015-16 school year
 Fees: **611 Grant**
 \$1,915.00 per student (1 student)
 Total will be \$1,915.00

- (xv) Contractor: Variety Child Learning Center
 Services: Instructional services for the 2015-16 school year
 Fees: **611 Grant**
 \$1,915.00 per student (3 students)
 Total will be \$5,745
619 Grant
 \$688.00 per student (2 students)
 Total will be \$1,376

- (xvi) Contractor: Harmony Heights
 Services: Instructional services for the 2015-16 school year
 Fees: **611 Grant**
 \$1,915.00 per student (2 students)
 Totals will be \$3,830.00

B.2. Recommendation to approve a payment in the amount of \$13,407.90 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 09/30/2015.

B.3. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.3.**

B.4. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
1620-150-03-9000-303	1620-160-03-9000-303	\$100,000
ADMIN Salary Certified	Operations Salary Classified	
	Subtotal	\$100,000

REASON FOR TRANSFER REQUEST: The original budget anticipated that the Assistant to Kevin Carpenter would be a certified staff member. He is actually a member of the classified service. This transfer allows him to be paid out of the appropriate budget code.

- B.5.** Recommendation to approve general fund expenditure transfer requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-200-07-2000-309	Equip. HH Phys Ed	\$ 8,025.00
2110-200-09-2000-309	Equip. MS Phys Ed	\$ 8,025.00
	Subtotal	\$16,050.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-200-08-2000-309	Equip. HS Phys Ed	\$16,050.00
	Subtotal	\$16,050.00

REASON FOR TRANSFER REQUEST: Transfer of budgeted Project Adventure funds to satisfy cost of wall and floor pads in lower gym.

- B.6.** Recommendation by Melissa Krieger, East Hills Principal, to declare a faculty lounge couch to be in a state of disrepair, non-repairable, and therefore unusable. Item has no value for resale. It will be discarded.

Roslyn ticket number 004301

- B.7.** Recommendation by Craig Johanson, Middle School Principal, to declare the following items to be inoperable, non-repairable, and therefore, obsolete and unusable. They will be discarded.

20" Panasonic television, Serial # B1AA22980, no Roslyn tag

3 Sunlight Overhead Projectors, no Roslyn tags:

Serial # 2132089

Serial # 2136095

Serial # 2123511

- B.8.** Recommendation by Craig Johanson, Middle School Principal, to discard 8 old art tables and 30 mini steel technology lockers with countertops. They are old and in a state of disrepair. Replacement tables have been received, and the lockers are no longer needed. None have Roslyn tags. They will be discarded.

- B.9.** Recommendation to approve a one year extension to the High School Yearbook Bid awarded to Walsworth Publishing Company for 2015-2016 which was originally approved by the BOE at its meeting on October 23, 2014 (item B.11).

- B.10.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in

the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$157.00	EH-Sigma Add'l Services	2110-201-04-1121	H14-00001	2015-Sigma 1
\$2,978.00	EH-Sigma Add'l Services	2110-201-04-1225	H14-00001	2015-Sigma 1
\$2,973.00	Hts-Sigma Add'l Services	2110-201-06-1226	H14-00001	2015-Sigma 1
\$2,898.29	HH-Sigma Add'l Services	2110-201-07-1228	H14-00001	2015-Sigma 1
\$3,705.70	HS-Sigma Add'l Services	2110-201-08-1302	H14-00001	2015-Sigma 1
\$3,773.01	MS-Sigma Add'l Services	2110-201-09-1227	H14-00001	2015-Sigma 1

B.11. Recommendation by Craig Johanson, Middle School Principal, to declare the attached list of books to be discarded due to obsolescence. **(Attachment B.11.)**

Mr. Saffron moved, seconded by Dr. Valauri carried by a vote of 7-0, to approve Agenda Items numbered B.1–B.11.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 30, 2015.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 29, 2015, October 1, 2015, October 6, 2015 and October 9, 2015.

C&I.3 Recommendation to approve Larry Reiff to attend the Ed Tech Teacher iPad Summit in Boston, Massachusetts from November 16 through 18, 2015 at an estimated cost to the district of \$711.65.

C&I.4 Recommendation to approve Pat Patterson and 2 students to attend the NYSSMA Conference in Rochester, New York from December 3 through 6, 2015 at an estimated cost to the district of \$3,842.00.

C&I.5 Recommendation to approve the following consultants as Roslyn Teacher Center In-Service class instructors (fees to be reimbursed by Teacher Center Grant):

<u>Name</u>	<u>Class</u>	<u>Dates</u>	<u>Fee</u>
Christine DeFranco	De-escalation Techniques	TBD (2 hours)	\$160
Christine DeFranco	Behavior Management	TBD (2 hours)	\$160
Dr. Lynne Thies	RTI from Theory to Assessment	Nov. 16 and 18	\$320

Mr. Dubner moved, seconded by Dr. Valauri, and carried by a vote of 7-0, to

approve Agenda Items numbered C&I.1-C&I.5

BOARD OF EDUCATION:

BOE.1 Recommendation to conduct the *third reading* of updated Board of Education Policy Section 2100 and Section 2500. (**Attachment BOE.1**)

BOE.2 BE IT RESOLVED that the Board of Education of the Roslyn Public Schools hereby ***abolishes the following policies:***

- Policy 2100 (School Board Legal Status)
- Policy 2110 (School Board Powers and Duties)
- Policy 2111 (School Member Authority)
- Policy 2160 (School District Officer and Employee Code of Ethics)
- Policy 9100 (Staff Ethics)
- Policy 9120 (Conflict of Interest)
- Policy 1810 (Gifts to School Personnel)
- Policy 2120, 2120-R, 2120-R-1, (School Board Elections)
- Policy 2121 (Board Member Qualifications)
- Policy 2122 (Board Member Oath of Office)
- Policy 2130 (Board Member Resignation)
- Policy 2140 (Board Member Removal from Office)
- Policy 2150 (Unexpired Term Fulfillment)
- Policy 2220 (Board Officers)
- Policy 2510 (New Board Member Orientation)
- Policy 1230 (Public Participation at Board Meetings)
- Policy 2210, 2210-R(Board Organization Meeting)
- Policy 2300 (School Board Meetings)
- Policy 2310 (Regular Meetings)
- Policy 2320 (Emergency Meetings)
- Policy 2330 (Executive Sessions)
- Policy 2340 (Notice of Meetings)
- Policy 2350 (Board Meetings Procedures)
- Policy 2351 (Quorum)
- Policy 2352 (Rules of Order)
- Policy 2353 (Voting Method)
- Policy 2360 (Minutes)
- Policy 2370 (Public Participation at Board Meetings)
- Policy 2230 (Appointed Board Officials)
- Policy 2410 (Formulation, Adoption and Amendment of Policies)
- Policy 2420 (Board Adopted Regulations/Administrative Regulations)
- Policy 2430 (Suspension of Policies)
- Policy 2440 (Administration in Policy Absence)
- Policy 2450 (Policy Dissemination)
- Policy 2460 (Policy Review and Evaluation)

- Policy 2461 (Policy Manual Accuracy Check)

and hereby ***adopts the following policies in their place:***

- Policy 2100 (School Board Legal Status)
- Policy 2160 (School District Officer and Employee Code of Ethics)
- Policy 2200 (Annual Meeting and Election)
- Policy 2300 (Board of Education Membership)
- Policy 2400 (Board of Education Meetings)
- Policy 2410 (Appointed Board Officers)
- Policy 2510 (Formulation, Adoption and Amendment of Policies)

Mr. Saffron moved, seconded by Mr. Litvack, and carried by a vote of 7-0, to approve Agenda Items BOE.1 and BOE.2

Public Comments #2

Ms. Eleanor Russell, RTA President, commented on the side parking lot at Harbor Hill School. She suggested that the lot be relined to make the parking spots a more appropriate size.

Mr. Saffron voiced his concern over the placement of rocks along Locust Lane by the Village of East Hills and the current parking situation at the East Hills School.

Adjournment

There being no further business to come before the Board of Education Dr. Valauri moved, seconded by Mr. Dubner carried by a vote of 7-0, to adjourn at 9:35 p.m.

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**