

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, February 25, 2016

8:00 p.m.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Adam Haber
Steven Litvack
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Gerard W. Dempsey, Jr.	Superintendent
Allison Brown	Deputy Superintendent
Joseph C. Dragone	Assistant Superintendent for Business
Michael Goldspiel	Assistant Superintendent for Curriculum & Instruction
Nancy Carney Jones	District Clerk
Nathan Yang	Student Delegate

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 7-0; that the Board of Education adjourns to Executive Session at 7:00 p.m.

The Executive Session adjourned at 7:55 p.m. The Board reconvened in Public Session in the High School Board Room at 8:13 p.m.

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Claims Audit Report for December 2015
Recommendation to accept the Quarterly Claims Audit Report for October, November and December 2015

Ms. Shari Diamond, CIA, Supervisor, IT Consultant, Cerini & Associates, LLP presented a PowerPoint presentation for the quarter ending December 30, 2015. This presentation reflected an overview of the Audit reports for October – December 2015.

Ms. Diamond commented they reviewed 1,544 claims from the General, Trust & Agency, School Lunch, Federal, and Capital Funds. The report showed 3.37% of the claims were flagged for informational purposes. These claims were for confirming purchase orders, purchase orders that were increased after the invoice date and the incorrect budget year.

Mr. Saffron moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to accept the Claims Auditors Report for December 2015 and October – December 2015.

Mr. Litvack questioned the increase in the invoice for Park Line Asphalt Maintenance, Inc. Mr. Dragone will investigate.

Mr. Saffron commented that the format of the report submitted by Cerini and Associates was very helpful.

Board President's Comments

Ms. Ben-Levy commented on the beautiful artwork on display in the board room submitted by the Heights School.

Superintendent's Comments - Welcome Chinese Exchange Students

Mr. Art Mandel, Director of Guidance, introduced the four (4) Chinese exchange students along with their host families. The students arrived on February 22nd and will leave on April 22nd. Mr. Mandel explained this is the 4th year of our Chinese exchange program. In the summer 2013, twelve (12) Roslyn students traveled to China, in spring of 2015, two (2) Roslyn students spent the semester in China and in the summer 2015 six (6) students traveled to China.

Ms. Ben-Levy thanked the families for hosting the exchange students.

Mr. Dempsey reminded everyone that Tuesday, March 1, 2016 is the Parent University being sponsored jointly by the Roslyn and East Williston School Districts. The event is being held at the Wheatley School. And then on April 12th, 2016 Roslyn and East Williston School Districts will sponsor an evening with Frank Bruni at the Temple Sinai. Mr. Bruni is an author and New York Times columnist who will discuss his most recent book, *Where You Go Is Not Who You'll Be: An Antidote to the College Admissions Mania*.

In addition, on Tuesday, February 23rd, Mr. Dempsey attended the Town of North Hempstead's celebration honoring this year's Intel semifinalists. Nathan Yang was honored at the celebration. Mr. Dempsey commented the evening was an outstanding event.

Student Delegate's Comments

Mr. Yang welcomed the four Chinese students. And he announced the OCC is working on the Clash of the Classes scheduled for March 14-18, 2016.

Discussion Item(s):

1. Bond Projects / Bid Awards - Erik Kaeyer KG&D Architects presented the winning bids that are being awarded for the Bus Facility, East Hills, and the Middle School. He stated "We were under budget so that was encouraging." He presented a PowerPoint presentation *Bus Facility, East Hills, and Middle School Bond Project Review*. The presentation hi-lighted the alternates that were part of the bid specifications. Eighteen (18) alternates were proposed. KG&D recommended 16 of those be accepted and the remaining 2 to be rebid. The alternates accepted include:
 - Bus Facility: drainage, sanitary repair, lift equipment and oil tanks
 - East Hills: Sod, Irrigation and plumbing tie-ins for the new field, concrete pavers at the entry, new ceilings and lights in certain classrooms, electrical work at select classrooms, remove a column in the Library.
 - Middle School: reroute courtyard and roof drainage, plumbing and electrical work, new VET flooring to replace existing VCT flooring.

The first project scheduled to begin will be the bus facility.

The board entered into a lengthy discussion on the upcoming bond work. The topics discussed include:

- Bus Garage - being proactive in notifying the community in regard to the start of the construction.
- East Hills - they asked Mr. Kaeyer to look at blacktop area and the effect on the new field and the softball field
- Background Checks - The board once again expressed their concern in regard to background checks and identification of the contractors' employees that will be working on the school grounds.

Once we have a date for the construction to start, Mr. Saffron suggested a community ground breaking be held for the start of the bus facility.

Mr. Kaeyer announced that the remaining projects are currently at the State Education Department in the final stages of approval.

Mr. Dragone stated the Board will need to have a discussion about the timing and the amount of money the District is going to bond due to the favorable interest rates.

Ms. Ben-levy moved to take the Business section out of order. All voted in favor.

Ms. Ben-Levy then moved to take Mr. Lopez's presentation on Technology out of order. All voted in favor.

2. Technology –

Jason Lopez, Instructional & Administrative Chief Technology Officer presented a PowerPoint presentation *Roslyn Technology 2016-2017 Budget*.

The technology budget proposed for the 2016-2017 is \$2,816,433 a decrease of -.40%.

The proposed budget includes the following equipment purchases:

High School: iPads, TV/Radio Studio, computers for the computer lab, Upgrade classroom teacher and study center machines.

Middle School: Library Lab – upgrade and add additional computers, two laptop carts of 30 for computer based testing and new programming courses.

Elementary Schools: 50 additional Epson interactive boards, replace computer labs at East Hills and Harbor Hill, East Hills reinstall computers and wiring due to construction, digitize reports

Security: New visitor management system for Adult Education, Replace old cameras district wide and replace classroom phones

Mr. Lopez explained that the district could receive \$464,325 from the Smart Schools Bond Act. This act was approved by the New York State voters in 2014-2015 which authorized \$2 billion to finance improved educational technology and infrastructure throughout the State. This money will be used to upgrade switches and wireless connectivity in the Middle School and replace classroom phones.

Presentation from the R.E.A.D Foundation

Allison Fliegler and Dave Herman, members of the R.E.A.D. Foundation presented a check to the Roslyn School District for \$65,000. With this donation 20 classrooms will be outfitted with cutting edge interactive boards. Additional

members who attended tonight meeting were Jason Garmise, Odellia Fischer, Jessica Garmise and Jared Feldman.

Ms. Brown and members of the Board of Education expressed their sincere thanks and gratitude for this donation to the Roslyn School District.

Ms. Ben-Levy requested we take public comment out of order before transportation and PPS & Special Education presentation due to the attendance of a student who wanted to make a comment.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

Miss Ariella Ayenesazan, 4th grader at Harbor Hill Elementary spoke to the board in regard to the lunch trays currently being used at the school. There is a problem with the trays not being able to hold the food. She asked that the trays from last year which she stated were sturdier and strong be used again at the school. She also stated she is excited about the recycling program at the Roslyn Schools.

Discussion Item(s) continued:

3. Transportation – Mr. David Shoob, Supervisor of Transportation presented a PowerPoint presentation *Transportation Budget 2016-2017*
Mr. Shoob presented a budget of \$4,606,093 a decrease of \$45,505 from last year. This budget includes the lease purchase of three diesel vans and three large buses (1 large propane and 2 large diesels). Mr. Dragone announced that due to the acceptance of the bid for the bus facility, the transportation budget will decrease by an additional \$185,000. The transportation department will not need to pay for the bus lifts that were originally part of the budget. This money is now being looked at for purchases of additional equipment for the department. The Board entered into a discussion on purchasing additional buses. Mr. Dempsey stated the Administration will come back to the Board with recommendation on additional bus purchases.

4. PPS & Special Education –
Barbara Schwartz, Director of Pupil Personnel Services
Ms. Schwartz presented a PowerPoint presentation *Roslyn Public Schools Special Education Budget Presentation*. The budget being presented for the

2016-2017 school year is \$2,602,151. This is an increase of \$164,717. Ms. Schwartz explained that the increase is due to:

- \$28,516.00 Summer School – An increase of 1 class we will now offer 3 classes.
- \$20,000 – projected increase in service cost & DOR/DOL
- \$91,876 – Student placements
- \$24,325 – Health services/ substitute nursing/ LPN

Currently the district educates 267 students in district and 17 students attending schools out of district. We also accept tuition paying students from neighboring districts during the school year and summer school. Last year we realized an income of \$1,154,018 from these students.

The on-going initiatives in the budget include the Transition Facilitator/Coordinator and reimbursement through Medicaid.

New initiatives proposed include in the area of:

Professional Development:

- Crisis Prevention and Intervention Training (CPI)
- Executive Functioning
- Integrated Co-Teaching
- Response to Intervention

Staffing:

- Certified Special Education Teacher with Wilson Reading System
- Certified Special Education teacher with ABA or BCBA credentials
- Three (3) Teacher Assistants
- Psychologist
- Nurses (2 days of the summer)

Ms. Schwartz thanked the parents from SEPTA for all their support.

All presentation will be available on the district website.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following

resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Certification / Class / Step / Salary
9	Jonathan Costa	Appointment Coach*	Asst Varsity Baseball II/1	HS	3/7/16	6/13/16	Per RTA Contract
10	Diana Ryan	Appointment Coach*	Girls' Asst Varsity Lacrosse II/1	HS	3/7/16	6/13/16	Per RTA Contract
11	Michael McDermott	Appointment Coach*	Boys' Asst Varsity Lacrosse II/2	HS	3/7/16	6/13/16	Per RTA Contract
12	Stephen McQuail	Appointment Coach*	JV Baseball II/1	HS	3/7/16	6/13/16	Per RTA Contract

**Appointment is contingent on completion of certification requirements.*

Mr. Saffron moved, seconded by Mr. Dubner and carried by a vote of 7-0, to approve Agenda Items numbered P.1, P.2, and Addendum P.1

Ms. Ben-Levy moved the Business section out of order to approve after Mr. Kaeyer' s presentation.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. WHEREAS, the Board of Education sought and received voter approval for various capital projects to be financed through bonds on May 20, 2014; and

WHEREAS, prior to the receipt of voter approval, the Board of Education completed an environmental review of the projects as required by the New York

State Environmental Quality Review Act; and
WHEREAS, in connection with its environmental review of the projects, the Board of Education declared itself lead agency, classified the projects to be performed as Unlisted Actions under SEQRA, and adopted a negative declaration; and

WHEREAS, in connection with the construction of said projects, the Board of Education requested that its environmental consultant review the final plans prepared for the construction of a bus maintenance facility; and

WHEREAS, the Board's environmental consultant conducted such a review and has issued a technical memorandum in connection with the construction of the bus maintenance facility, which technical memorandum concludes that the final plans prepared for the construction of the bus maintenance facility do not alter the Board's environmental review pursuant to SEQRA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby accepts the technical memorandum issued by its environmental consultant.

B.2. Bid for Capital Improvements (2014 Bond Projects)

SED # 28-04-03-03-0-001-025 – East Hills E.S.

(KG&D Project #2014-1038)

28-04-03-03-0-006-031 – Roslyn Middle School

(KG&D Project #2014-1037)

28-04-03-03-5-021-001 – Bus Facility at Harbor Hill School

(KG&D Project #2014-1041)

Bid advertised: December 15, 2015
Bid Opened: January 28, 2016 @ 2pm by District Clerk
Number of invitations to bid distributed: 34
Number of bids received:
General Construction (GC) 6
Electrical Contract (EC) 7
Plumbing Contract (PC) 5
HVAC Contract (MC) 8

Recommendation that awards based on low cost satisfactorily meeting specifications be made to the following companies:

General Construction Contract (GC) – W. J. Northridge Construction Corporation, 175 Kennedy Drive, Hauppauge, NY 11788 for the base bid of \$4,445,000 along with the following Add Alternates:

Add Alternate GC - Bus1 – West Drainage \$200,000
Add Alternate GC - Bus2 – Lift Equipment & Oil Tanks \$177,500

Add Alternate GC - Bus3 – Sanitary Repair	\$ 48,700
Add Alternate GC - EH1 – 1st Floor Ceilings & Lights	\$ 57,000
Add Alternate GC - EH2 – Removal of Column	\$ 28,000
Add Alternate GC - EH5 – Sod for New Field	\$ 30,000
Add Alternate GC - EH6 – Irrigation System	\$ 12,650
Add Alternate GC - EH7 – Concrete Pavers	\$ 31,600
Add Alternate GC - MS1 – Drainage into Underground System	\$ 65,800
Add Alternate GC - MS2 – VET Flooring	<u>\$100,000</u>
Total Recommended Award:	\$5,196,250

N.B. We are not recommending the award of Add Alternates EH3 and EH4 at this time. It is our intention to rebid these two items.

Electrical Construction Contract (EC) – Relle Electric Corp., 26 Sawgrass Drive, Bellport, NY 11713 for the base bid of \$856,017 along with the following

Add Alternates:

Add Alternate EC – Bus5 – LED Lighting	\$ 18,594
Add Alternate EC – EH8 – Lighting at 1 st Floor Classrooms	\$ 50,360
Add Alternate EC – MS4 – Removals for Roof Drainage	<u>\$ 3,658</u>
Total Recommended Award:	\$928,629

Plumbing Contract (PC) – WHM Plumbing & Heating Contractors, Inc., 6H Enterprise Drive, East Setauket, NY 11733 for the base bid of \$305,952 along with the following Add Alternates:

Add Alternate PC – Bus4 – RPZ	\$ 31,820
Add Alternate PC – EH9 – Tie-ins for Irrigation System	\$ 4,649
Add Alternate PC – MS3 – Redirecting Roof Storm	<u>\$ 7,923</u>
Total Recommended Award:	\$350,344

HVAC Contract (MC) – Central Air Corporation, P.O. Box 1334, Roslyn Heights, NY 11577 for the base bid of \$1,109,000. There were no Alternates:

Total Recommended Award: **\$1,109,000**

Total cost of these four contracts (**\$7,584,223**) is within the 2014 Bond Capital Budget. (**Attachment B.2.**)

- B.3.** Recommendation to approve a payment in the amount of \$6,243.63 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 1/31/2016.
- B.4.** Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table

below.

Payment	Location/ Project	Budget	PO #S	Inv #
\$8,775.00	HS Steam Leak	2110-245-08-1508	H15-00014	4
\$430.00	HS Reimbursables	2110-245-08-1408	H14-00014	22
\$3,183.59	DW Reimbursables	2110-245-03-1502	H15-00014	17
\$8,526.07	EH Field & Site Work	2110-245-04-1504	H15-00014	7
\$15,273.45	EH Reimbursables	2110-245-04-1504	H15-00014	11
\$163.96	Hts. Reimbursables	2110-245-06-1506	H15-00014	11
\$163.97	HH Reimbursables	2110-245-07-1507	H15-00014	11
\$7,167.30	MS Reimbursables	2110-245-09-1509	H15-00014	8
\$163.97	HS Reimbursables	2110-245-08-1508	H15-00014	12

Ms. Ben-Levy moved, seconded by Mr. Saffron carried by a vote of 7-0, to approve Agenda Items numbered B.1–B.4.

CURRICULUM AND INSTRUCTION

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 3, 2016 and February 8, 2016.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 8, 2016.

C&I.3 Recommendation to approve student Orry Zayit from the swim team to attend the New York State Public High Schools Championship in Buffalo, New York from March 3 through 5, 2016 at an estimated cost to the district of \$90.00.

C&I.4 Recommendation to approve 3 students and 1 chaperone from the Research Class to attend the Eastern Psychological Association annual meeting in New York City from March 3 through 5, 2016 at an estimated cost to the district of \$2,186.96.

C&I.5 Recommendation to amend Wendy Svitek’s trip approved at the January 28, 2016 Board of Education meeting, C&I.5 as follows:
Total cost of trip is \$794.00– cost to district is \$390.00; remaining costs of \$404.00 will be paid out of the Teacher Center Federal Grant.

C&I.6 Recommendation to approve 18 students and 3 chaperones from the Science Olympiad Club to attend the Science Olympiad State Tournament in Syracuse, New York from March 11 through 12, 2016 at an estimated cost to the district of \$2,551.25. [Total cost of trip is \$5,251.25: Student Contribution: \$2,700.00(51%); District Contribution: \$2,551.25(49%).]

Mr. Saffron moved, seconded by Dr. Valauri carried by a vote of 7-0, to approve Agenda Items numbered C&I.1 – C&I.6.

BOARD OF EDUCATION

BOE.1 Recommendation that the Board approve the attendance of Nancy Carney Jones at the Eastern Suffolk BOCES District Clerk Semi-Annual Workshop to be held on March 9, 2016 in Holbrook, NY at an estimated cost to be \$36.00 for travel expense.

BOE.2 Recommendation to conduct the *third reading* of Board of Education Policies 4410, 4510 and 4511 (**Attachment BOE.2**)

BOE.3 **BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools hereby ***abolishes the following policies:***

- Policy 4600 (Guidance Programs)
- Policy 4510 (Instructional Materials)
- Policy 4511 (Textbook Selection and Adoption)
- Policy 4513 (Library Materials Selection and Adoption)
- Policy 4524 (School Libraries)

and hereby ***adopts the following policies in their place:***

- Policy 4410 (Guidance Program)
- Policy 4510 (Instructional Materials)
- Policy 4511 (Textbook and Library Materials Selection and Adoption)

Mr. Dubner moved, seconded by Dr. Valauri, and carried by a vote of 7-0, to approve Agenda Item BOE.1 - BOE.3.

Public Comments #2

No comments.

Adjournment

There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 7-0, to adjourn at 10:15 p.m.

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**