

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, December 3, 2015

8:00 p.m.

East Hills School – Cafeteria

7:00 p.m. - Executive Session

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition – Middle School 8th Grade Math Students' Coding Projects

Recommendation to accept the Claims Audit Report for September 2015 and the Quarterly Claims Audit Report for July, August & September 2015

Recommendation to accept the minutes from the following meeting(s):
November 5, 2015
November 19, 2015

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

Discussion Item(s):

1. Special Education Presentation (Barbara Schwartz)

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1** BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement and the Rider to the Agreement between Hornblower, New York, LLC in the form attached hereto;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement and Rider to the Agreement on behalf of the Board of Education.
- B.2** The Superintendent recommends that the Board of Education adopt the following calendar for the May 2016 Budget Vote. **(Attachment B.2)**
- B.3.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$5,960.00	DW-Capital Projects	2110-201-03-1502	H15-00015	9

CURRICULUM AND INSTRUCTION

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 9, 2015 and November 18, 2015.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 6, 2015.
- C&I.3** Recommendation to amend Project Lead the Way services for an additional \$1,500.00 to include East Hills and Harbor Hill Schools for a total cost of \$5,250 for the 2015-2016 school year.
- C&I.4** Recommendation to approve Suzanne Falcone to attend the Project Lead the Way Core Training at the University of Delaware from January 18 through 22, 2016 at an estimated cost to the district of \$1,880.04.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
December 3, 2015

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
1	Lindsay McDermott	Tenure Appointment	Elementary Teacher		2/26/16		Elementary Teacher	Early Childhood Ed Birth-Gr 2 (prof) & Childhood Ed Gr1-6 (prof)
2	Samantha DiBella	Probationary Appointment	Teaching Assistant	HS	12/7/15	Prob Ends 12/6/19	Teaching Assistant	English 7-12 (init), Level 3/Step 1, per RPA Contract
3	Susan Hurwitz	Revise Appointment	Building Tutor		11/20/15	On or about 1/4/16		Nursery-Gr 6 (perm) \$60/hour
4	Brian Ciavarella	Appointment	Regents Review (not to exceed 1 session)	HS	11/30/15	6/30/16		Per RTA Contract
5	Carolyn Stack	Appointment	Regents Review (not to exceed 2 sessions)	HS	11/30/15	6/30/16		Per RTA Contract
6	Shari Jacknis	Appointment	Regents Review (not to exceed 2 sessions)	HS	11/30/15	6/30/16		Per RTA Contract
7	Rosaleen Loughran	Appointment	Regents Review (not to exceed 2 sessions)	HS	12/4/15	6/30/16		Per RTA Contract
8	Mark Carman	Appointment	Regents Review (not to exceed 1 session)	HS	12/4/15	6/30/16		Per RTA Contract
9	Karen Kummer	Appointment	Regents Review (not to exceed 4 sessions)	HS	12/4/15	6/30/16		Per RTA Contract
10	Catherine Lenoci	Appointment	Regents Review (not to exceed 3 sessions)	HS	12/4/15	6/30/16		Per RTA Contract
11	Laura Wenzel	Appointment	Regents Review (not to exceed 2 sessions)	HS	12/4/15	6/30/16		Per RTA Contract
12	Debra Oleksiak	Appointment	Regents Review (not to exceed 1 session)	HS	12/4/15	6/30/16		Per RTA Contract
13	Jenna D'Amico	Appointment	Regents Review (not to exceed 3 sessions)	HS	12/4/15	6/30/16		Per RTA Contract
14	Kara Shelley	Substitute Appointment	Per Diem Substitute Teaching Assistant		12/4/15	6/30/16		Childhood Ed (init), \$79/day

Personnel Action Report
Classified

P.2
December 3, 2015

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Esdras Cabral	Part-Time Appointment	P/T Cleaner (M. Grella)		p/t	HS	12/7/15		\$12.25/hour

Roslyn Public Schools May 2016 Budget Vote Calendar 2016-17 Budget

Date	Budgetary Action
November 1, 2015 – Jan 30, 2016	Administrative Preparation of Budget Document
February 5, 2016	Transmittal of Superintendent's Budget to the Board of Education
February 11, 2016	Board of Education Meeting on Budget
February 25, 2016	Board of Education Meeting on Budget
March 1, 2016	Submit information to calculate Tax Levy Limit on Office of State Comptroller's website
March 10, 2016	Board of Education Meeting on Budget
March 31, 2016	Board of Education Meeting on Budget
April 2, 2016	First of four legal notices of date, time, and place of School Budget Hearing and Annual Budget Vote at least 45 days before the Annual Budget Vote (Not earlier than April 1 or no later than April 5)
April 7, 2016	Board of Education Meeting on Budget (if necessary)
April 18, 2016	Submission of petitions for Board of Education candidates and propositions to be placed on the ballot no later than 30 days prior to the vote. (No later than 5 P.M.)
April 19, 2016	Proposed 2016-2017 budget approved by Board Of Education (State deadline is April 22)
April 25, 2016	Property Tax Report Card must be submitted to SED by the end of the next business day following the budget adoption but no later than 24 days prior to Budget Vote. The 24 th day before statewide voting day always falls on Saturday. Therefore, last day is Monday, April 25 th .
	Property Tax Report Card must be transmitted to local newspapers of general circulation.
April 28, 2016	Budget Statement and required attachments (Administrative Compensation, School Report Cards, Budget Document in Three-Part Format, District Fiscal Accountability Statement, Property Tax Report Card, and Exemption Report) must be made available upon request at each school building.
May 5, 2016	Budget Hearing in conjunction with BOE meeting.
May 6, 2016	Mail budget notice to eligible voters after the Budget Hearing but no later than 6 days prior to Budget Vote. (State deadline is no later than May 13, 2015)
Through May 16, 2016 (by mail April 18 through May 10, 2016)	District Clerk must mail an absentee ballot for every qualified voter who requests one not earlier than 30 days or later than 7 days prior to the election day. Ballots available in person through May 16, 2016.
May 17, 2016	Annual Meeting. The sole purpose of the meeting is the Uniform Statewide Budget Vote and Board of Education election.

Revision Date: November 16, 2015

Roslyn Public Schools
June 2016 Budget Revote Calendar
2016-17 Budget

Date	Budgetary Action
May 31, 2016 – June 7, 2016	Budget Statement and required attachments must be made available, upon request, at each school building and at the district office, public or free association library and on the district's website at least 7 days before hearing & 14 days before the budget revote.
June 7, 2016	Publish legal notice for budget revote once each week in the 2 weeks before revote day, first publication 14 days before revote.
June 8, 2016 – June 14, 2016	Hold budget Hearing. Budget Statement (including required Attachments) must be made available. The budget must be presented at the hearing in plain language and in 3 components: Administrative, Program, and Capital.
June 9, 2016 – June 15, 2016	Mail budget notice to voters the day after the hearing but no later than 6 days before revote day. (No later than June 15, 2016)
June 21, 2016	Statewide Budget Revote Day

**ROSLYN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

AGENDA ADDENDUM

Thursday, December 3, 2015

BUSINESS/FINANCE:

B.4. Recommendation to approve the following payments to Park East Construction Corporation for additional construction management services rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below. Payment for these additional services will be made through a change order to the Baruti GC contract.] (Postponed from the November 5, 2015 BOE meeting, Item B.3.)

Payment	Location/Project	Budget	PO #	Req #
\$5,768.00	EH Capital Projects	2110-245-04-1405	H15-00015	Add'l Svces
\$5,768.00	HTS Capital Projects	2110-245-06-1407	H15-00015	Add'l Svces
\$5,768.00	HH Capital Projects	2110-245-07-1406	H15-00015	Add'l Svces
\$5,768.00	HS Capital Projects	2110-245-08-1408	H15-00015	Add'l Svces
\$5,768.00	MS Capital Projects	2110-245-09-1409	H15-00015	Add'l Svces

B.5. Recommendation to approve change orders as indicated below. These change orders represent backcharges to the contractor for additional services required from the Construction Manager and will result in a decrease in the contract with Baruti in the total amount of \$28,840. This will decrease purchase order H15-00007 in account codes as indicated below: (Postponed from the November 5, 2015 BOE meeting, Item B.4.)

Reduction	Location/Project	Budget	SED #	CO #	PO #
\$5,768.00	EH Capital Projects	1620-293-04-1405	1-024	2	H15-00007
\$5,768.00	HTS Capital Projects	1620-293-06-1407	7-023	2	H15-00007
\$5,768.00	HH Capital Projects	1620-293-07-1406	9-024	2	H15-00007
\$5,768.00	HS Capital Projects	1620-293-08-1408	2-040	3	H15-00007
\$5,768.00	MS Capital Projects	1620-293-09-1409	6-030	1	H15-00007