

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, September 10, 2015

8:00 p.m.

Roslyn High School – Cafeteria

7:00 p.m. - Executive Session

8:00 p.m. - Board of Education Meeting

Preliminary Announcements

Emergency Procedures

Cell Phones

Pledge of Allegiance

Recognition

Griffin Berkenfeld - 2015 Official Selection in The All American HS Film Festival

Recommendation to accept the Claims Audit Report(s) for

May 2015

June 2015

Recommendation to accept the minutes from the following meeting(s):

August 25, 2015

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).
- (i) Contractor: Hicksville School District
Services: 2014-2015 Health Services for 1 student attending out of district schools.
Cost- \$585.73 per student
Total estimated to be \$585.73
 - (ii) Contractee: Half Hollow Hills School District
Services: One (1) student from Half Hollow Hills to attend The Hilltop Academy for the 9/9/2015-2016 school year
Fees: \$72,900.00 tuition per student
Total estimated to be \$72,900.00 (Roslyn to receive)
 - (iii) Contractee: Roslyn Neighborhood Corporation
Services: Use of 1 room at Heights for Roslyn After School Program for the period of 9/1/15 thru 6/30/16
Fees: \$1,242.21 for school year – Roslyn to receive

Recommendation to **amend** the following contract which was first approved by the Board of Education on June 7, 2012 [item B.1(xii)]:

- (iv) Contractor: Jericho Terrace
Services: Catering and Facilities for 2016 Senior Prom
Fees: The entire cost of this affair will be paid by students and student fundraising activities of the Class of 2016; no district funds will be used.

- B.2.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement between Roslyn and Herricks UFSD for the transportation of children, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.3. Amendment to item B.22. (viii) Transfer to Capital Fund June 25, 2015**
Recommendation that the Board of Education hereby authorizes a transfer from the 2014-15 General Fund to the Capital Fund an amount not to exceed ~~\$1,000,000~~ **\$3,100,000** based upon the recommendation of the superintendent of schools after determination of the fund balance available on June 30, 2015 pursuant to the voter authorization of the bond resolution May 20, 2014. [The purpose of this transfer is to reduce the amount of money that needs to be borrowed for the Capital Projects authorized by the voters as part of the Bond Resolution adopted which said “that additional District funds may be available to pay a portion of said cost, and any such funds are hereby authorized to be expended therefor and shall offset and reduce the amount of taxes authorized to be levied and the amount of bonds authorized to be issued.” To date, we have transferred a total of \$6,752,000 for this purpose.] **[The reason for this amendment is that we have reached the end of our audit for 2014-15 and have discovered that our excess of revenues over expenditures is much higher than anticipated. Since we have already submitted the tax levy for 2015-16, there are limited options that we have with respect to the use of these funds. The net result of this action will be to reduce the taxes necessary to pay for eventual bonds and to reduce the interest payments on the bonds themselves.]**

- B.4.** Recommendation by David Shoob, Supervisor of Transportation, to declare as surplus the following buses:

BUS # 70 1999 BLUE BIRD 1BAAGCSA4XF082324
BUS # 71 1999 BLUE BIRD 1BAAGCSA6XF082325

We are receiving \$6,000.00 for our trade in value to be used for the purchase of new buses.

- B.5. WHEREAS,** on August 7, 2015, an 18 passenger van (2002 Ford E350, Vin # 1FDSE35FX2HA09460 hereinafter referred to as the “2002 Van”) in the School District’s fleet of buses was destroyed due to fire; and

WHEREAS, said the replacement of said 2002 van requires immediate action to comply with the School District’s transportation obligations; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education declares the replacement of the 2002 van destroyed due to fire to be an emergency; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the replacement of the 2002 van with a 2015 Girardin MBII 18 passenger van as an ordinary contingent expense and authorizes the Superintendent, or his designee, to take the necessary legal steps to perform said removal and replacement.

- B.6.** Recommendation that, pursuant to receipt of a grant in the amount of \$300.00 from Northrop Grumman, the Board of Education hereby accepts the gift, and increases the appropriation in *2110-200-08-3000-801 (Tchg Equip-Stem)* and *2110-450-08-3000-801 (Tchg Supplies HS Stem)* by \$150.00 each, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.7.** Recommendation by Gina Faust, Harbor Hill Principal, to declare 18 child-sized wooden chairs as surplus and to be sold through public auction or donated to a not-for-profit organization. Chairs are in satisfactory condition and measure 13” (leg height), 11” (height from seat to back), and 12” across.

CURRICULUM AND INSTRUCTION

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 2, 2015.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 21, 2015, August 28, 2015 and August 31, 2015.
- C&I.3** Recommendation to approve Elizabeth Brown to attend a college visit to Salisbury University in Salisbury, Maryland from October 1 through 2, 2015 at an estimated cost to the district of \$0.

C&I.4 Recommendation to approve Janet Rabbani to attend the New York State Association of Business Officials Management Workshop in Albany, New York from November 4 through 6, 2015 at an estimated cost to the district of \$1,264.74.

C&I.5 Recommendation to approve Howard Banner to attend the National Council of Teachers of English (NCTE) Annual Convention in Minneapolis, Minnesota from November 20 through 22, 2015 at an estimated cost to the district of \$1,548.00.

C&I.6 Recommendation to approve Josh Cabat to attend the National Council of Teachers of English (NCTE) Annual Convention in Minneapolis, Minnesota from November 18 through 20, 2015 at an estimated cost to the district of \$1,607.62.

BOARD OF EDUCATION

BOE.1 WHEREAS, the 2009-2015 labor agreement between the Board of Education of the Roslyn Union Free School District (hereinafter "District") and the Roslyn Food Service Association (hereinafter "Association") expires on June 30, 2015;

WHEREAS, the parties agreed to reopen the terms of the contract and entered into negotiations for a successor labor agreement prior to the expiration of the existing labor contract;

WHEREAS, the representatives of the District and the Association memorialized their agreement in a Memorandum of Agreement dated August 20, 2015 in the form attached hereto;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District herewith ratifies the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Agreement; and,

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President and the Superintendent of Schools to execute a more formal agreement incorporating the terms of said Memorandum of Agreement into a more formal written agreement.

BOE.2 BE IT RESOLVED that the Board of Education hereby authorizes the School District to enter into an inter-municipal agreement with the Town of North Hempstead for collection of school recyclables subject to the terms of an agreement to be approved by District counsel;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said

agreement on behalf of the Board of Education.

BOE.3 Recommendation to appointment Elliot Altman to the Citizens Audit Advisory Committee for a term from July 1, 2015 to June 30, 2018.

BOE.4 Recommendation that the following be reappointed to serve as members of the Citizens Audit Advisory Committee until June 30, 2018:

Charles Blank
Scott Nussbaum
Sharon Sullivan

BOE.5 Recommendation to approve the attendance of Adam Haber at the Nassau-Suffolk School Board Association's Annual Resolutions Dinner Meeting, to be held on September 29, 2015 in Woodbury, NY at a cost not to exceed \$80.00.

BOE.6 Recommendation to approve Adam Haber to attend the New York State School Boards Association (NYSSBA) 96th Annual Convention in New York City on October 18 – 20, 2015 at an estimated cost to the district of \$890.00.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
September 10, 2015

| Item | Name | Action | Position / Replacing | Location | From | To | Certification / Class / Step / Salary |
|------|------------------------------------|----------------------------------|---|--------------|----------------------------------|----------------------|--|
| 1 | Kristina DiDomenico | Resignation | Building Tutor - Math | HH | 8/31/15 (last day of employment) | | |
| 2 | Andrew Marinuzzi | Rescind Appointment | JV Football I/1 | | 8/17/15 | | |
| 3 | Jeannette O'Halloran | Appointment | Girls' Tennis IV/Step 4 | MS | 9/8/15 | 11/2/15 | Per RTA Contract |
| 4 | Tami Cutler | Rescind Appointment Club Advisor | Youth Against Cancer | MS | 8/31/15 | | |
| 5 | Kathleen Dwyer | Revise Part-Time Appointment | .4 Physical Education (was .3) | .1 MS/ .3 HS | 8/31/15 | 6/30/16 | Physical Education (init), BA/Step 1, per RTA Contract |
| 6 | Kathryn Geller | Appointment | Lunch Recreation Specialist | EH | 9/11/15 | 6/30/16 | Physical Ed (init), Health (init) & TA I, Per RTA Contract |
| 7 | Matthew Maidhof | Appointment | Lunch Recreation Specialist | HH | 9/11/15 | On or about 11/20/15 | |
| 8 | Matthew Maidhof | Substitute Appointment | Per Diem Substitute Teacher | | 9/11/15 | 6/30/16 | |
| 9 | Daniell Porcelli | Revise Start Date | Per Diem Substitute Teacher | | 9/16/15 | | Speech & Language Disabilities (prof), \$115/day |
| 10 | Taylor Gershberg | Substitute Appointment | Per Diem Substitute Teacher | | 9/11/15 | 6/30/16 | Childhood Ed Gr 1-6 (init) \$115/day |
| 11 | Cathleen Marx | Appointment | Intramurals/Integrated Play Group IPG (not to exceed 4 hours/mo.) | HS | 9/1/15 | 6/30/16 | Per RTA Contract \$70/hour |
| 12 | Kara Shelley | Appointment | Intramurals - Arts & Crafts | HH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 13 | Vera Trenchfield | Appointment | Intramurals - Athletics | HH | 9/28/15 | 6/30/16 | Per RTA Contract, \$56/hour |
| 14 | Jie Qian | Appointment | Intramurals - Foreign Language | HH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 15 | Maria Favara | Appointment | Intramurals - Arts & Crafts | EH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 16 | Diana Grasso | Appointment | Intramurals - Science | EH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 17 | Suzanne Falcone | Appointment | Intramurals - Math Olympiad | EH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 18 | Karen Lucchese | Appointment | Intramurals - Literacy | EH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 19 | Diana Grasso | Appointment | Intramurals - Foreign Language | EH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 20 | Jessica Moriarty | Appointment | Intramurals - PACT (Parents & Children Together) | EH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 21 | Karen Lucchese | Appointment | Intramurals - PACT (Parents & Children Together) | EH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 22 | Lora Jakowlew | Appointment | Intramurals - PACT (Parents & Children Together) | EH | 9/28/15 | 6/30/16 | Per RTA Contract, \$70/hour |
| 23 | Ali Kaufman | Club Appointment | Community Service Club | MS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 24 | Nicholas Curcio | Club Appointment | Lego Robotics | MS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 25 | Amy Manzone | Club Appointment | News within the News | MS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 26 | Jacqueline Llewellyn | Club Appointment | Photoshop & Web Design | MS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 27 | Daniel Oggieri | Club Appointment | Yearbook | MS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 28 | Erik Chocianowski | Club Appointment | Auditorium Supervisor (not including RCP) | HS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 29 | Tammy Breitman | Club Appointment | Musical Director | HS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 30 | Allison Hungate Wood | Club Appointment | RCP Drama | HS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 31 | Tara Berkowitz | Club Appointment | Student Fundraising Advisor 1 | HS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 32 | Diana Sabzevari | Club Appointment | Student Fundraising Advisor 2 | HS | 9/11/15 | 6/30/16 | Per RTA Contract |
| 33 | Jennifer Sheehan & Jessica Valente | Club Appointment | World Languages Honor Society Co-Advisors | HS | 9/11/15 | 6/30/16 | Per RTA Contract |

Personnel Action Report
Professional

P.1
September 10, 2015

| Item | Name | Action | Position / Replacing | Location | From | To | Certification / Class / Step / Salary |
|------|----------------------|---------------------------------------|---|----------|----------|----------|--|
| 34 | Lorraine Huzar | Appointment Add'l Teaching Assignment | STRIVE .025 /Grade 9 | | 9/1/15 | 11/10/15 | Per RTA Contract, prorated |
| 35 | Allison Morin | Appointment Add'l Teaching Assignment | STRIVE .025 /Grade 10 | | 9/1/15 | 11/10/15 | Per RTA Contract, prorated |
| 36 | Laura Wenzel | Appointment Add'l Teaching Assignment | STRIVE .025 /Grade 9 | | 11/12/15 | 1/26/16 | Per RTA Contract, prorated |
| 37 | Sara Lehn | Appointment Add'l Teaching Assignment | STRIVE .025 /Grade 10 | | 11/12/15 | 1/26/16 | Per RTA Contract, prorated |
| 38 | Lawrence Reiff | Appointment Add'l Teaching Assignment | STRIVE .025 /Grade 9 | | 2/1/16 | 4/8/16 | Per RTA Contract, prorated |
| 39 | Catherine Lenoci | Appointment Add'l Teaching Assignment | STRIVE .025 /Grade 10 | | 2/1/16 | 4/8/16 | Per RTA Contract, prorated |
| 40 | Michelle Sellers | Appointment Add'l Teaching Assignment | STRIVE .025 /Grade 9 | | 4/11/16 | 6/24/16 | Per RTA Contract, prorated |
| 41 | Christopher Callahan | Appointment Add'l Teaching Assignment | STRIVE .025 /Grade 10 | | 4/11/16 | 6/24/16 | Per RTA Contract, prorated |
| 42 | Pamela Magnuson | Appointment (Teaching Assistant) | ABA Planning (not to exceed 4 hours/mo.) | HS | 9/11/15 | 6/30/16 | Per RPA Contract, employees' hourly rate |
| 43 | Cathleen Marx | Appointment (Teaching Assistant) | ABA Planning (not to exceed 4 hours/mo.) | HS | 9/11/15 | 6/30/16 | Per RPA Contract, employees' hourly rate |
| 44 | Lisa Daniels | Appointment | Cold Spring Harbor DNA Barcoding Research Projects (not to exceed 55 hours) | | 9/11/15 | 6/30/16 | \$70/hour |
| 45 | Maryann Combs | Substitute Appointment | Per Diem Substitute Teacher | | 9/11/15 | 6/30/16 | Nursery-6 (perm) \$115/day |
| 45 | Maryann Combs | Substitute Appointment | Per Diem Substitute Teaching Assistant | | 9/11/15 | 6/30/16 | Nursery-6 (perm) \$79/day |

Personnel Action Report
Classified

P.2
September 10, 2015

| Item | Name | Action | Position / Replacing | Class | Type of Appt | Location | From | To | Tenure Area | Certification Class / Step Salary |
|------|-------------------|-----------------|-------------------------|----------|--------------|----------|----------------------------------|---------|-------------|-----------------------------------|
| 1 | Jennifer Koelling | Resignation | Monitor | | | EH | 8/30/15 (last day of employment) | | | |
| 2 | Lauren Edzards | Resignation | Monitor | | | EH | 9/1/15 (last day of employment) | | | |
| 3 | Abbe Liebman | Resignation | Monitor | | | HH | 8/28/15 (last day of employment) | | | |
| 4 | Audrey Quigley | Resignation | Monitor | | | HS | 8/28/15 (last day of employment) | | | |
| 5 | Heather Santacreu | Appointment | Monitor (J. Lowder) | Non-Comp | p/t | MS | 9/11/15 | | | \$14.66/hour |
| 6 | Tameka Thomas | Appointment | Monitor (A. Ditekowski) | Non-Comp | p/t | MS | 9/11/15 | | | \$14.66/hour |
| 7 | Rozita Farnam | Appointment | Monitor (L. Epprecht) | Non-Comp | p/t | HTS | 9/11/15 | | | \$14.66/hour |
| 8 | Damaris Fernandez | Appointment | Monitor (N. Boz) | Non-Comp | p/t | HH | 9/11/15 | | | \$14.66/hour |
| 9 | Kathleen Brown | Revise End Date | Clerical Substitute | Non-Comp | Sub | | | 6/30/16 | | \$13.50/hour |
| 10 | Mary Moran | Revise End Date | Clerical Substitute | Non-Comp | Sub | | | 6/30/16 | | \$13.50/hour |