

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Tuesday, May 17, 2016**

**9:30 p.m.**

**Roslyn High School – Auditorium**

**BUSINESS MEETING IMMEDIATELY FOLLOWING ELECTION RESULTS**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept the minutes from the following meeting(s):  
May 5, 2016

**PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

**ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE  
CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to **amend** the following contracts [(i) which was first approved by the Board of Education on June 4, 2015 (items B.1(iv))]:

- (i) Contractor: Creative Tutoring, Inc.  
Services: Tutoring services as necessary for the period of July 1, 2015 through June 21, 2016  
Fees: \$40.00 per hour  
Total estimated to be \$22,800, an increase of \$12,800

Recommendation to **extend** the following contract [(ii) which was first approved by the Board of Education on June 25, 2015 (item B.21, Bid# 15/16-35A), in order to renew:

- (ii) Contractor: Courier Printing Corp  
Services: Printing of Adult Education Fall 2016 and Spring 2017 Catalogues 2016-2017 school year  
Fees: Total estimated to be \$14,896.00

Recommendation to **extend** the following contract [(iii) which was first approved by the Board of Education on June 25, 2015 (item B.21, Bid# 15/16-35A), in order to renew:

- (iii) Contractor: The Marsid M & M Group  
Services: Printing of Course Offering Books 2016-2017 school year  
Fees: Total estimated to be \$650.00

Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (iv) Contractor: Port Washington Union Free School District  
Services: Health Services for 4 students attending out of district schools for the 2015/2016 school year.  
Fees: Cost- \$861.78 per student  
Total estimated to be \$3,447.12
- (v) Contractor: Mineola Union Free School District  
Services: 2015-2016 Health Services for 19 students attending out of district schools  
Cost- \$780.00 per student  
Total estimated to be \$14,820.00
- (vi) Contractor: Commack Union Free School District  
Services: Health Services for 2 students attending out of district schools for the 2015-2016 school year.  
Cost- \$1,095.68 per student  
Total estimated to be \$2,191.36

- (vii) Contractor: Westbury Union Free School District  
 Services: Health Services for 5 students attending out of district schools for the 2015-2016 school year.  
 Cost- \$783.68 per student  
 Total estimated to be \$3,918.40

**B.2.** Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.2.**

**B.3.** Recommendation to approve General Fund Budget appropriation transfer requests as per **Attachment B.3.** [This is an annual set of transfers required to bring the 2015-16 budget into balance at the ST-3 level.]

**B.4.** Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2810-131-03-9000-308	2810-474-08-9000-308	\$5,000.00
Secondary Home Instructor	Contract Home Instruction	
	<b>Subtotal</b>	<b>\$5,000.00</b>

REASON FOR TRANSFER REQUEST: Higher than anticipated need for contract services for home instruction.

**B.5.** Recommendation to approve general fund expenditure transfer requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-429-03-9000-310	Maint Uniforms	\$5,000
1621-446-04-9000-310	Maint-Building/East Hills	\$3,000
	<b>Subtotal</b>	<b>\$8,000</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-9000-310	Cust Supplies-Dist	\$8,000
	<b>Subtotal</b>	<b>\$8,000</b>

REASON FOR TRANSFER REQUEST: To cover the cost of additional custodial supplies to complete the school year.

**B.6.** Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2850-448-08-6700-801	5510-163-03-9000-303	\$12,307.75
Co-Curr Field Trips	Trans N C Sal Suplm	
	<b>Subtotal</b>	<b>\$12,307.75</b>

REASON FOR TRANSFER REQUEST: To cover the costs of trips from Roslyn High School.

**B.7.** Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2850-448-08-6700-801	5550-430-03-9000-510	\$120.00
Co-Curr Field Trips	Trans public service	
	<b>Subtotal</b>	<b>\$120.00</b>

REASON FOR TRANSFER REQUEST: To cover the tolls for trips from Roslyn High School.

**B.8.** Recommendation to approve general fund expenditure transfer requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2020-450-08-9000-801	Supvn Supplies	\$2,000
2110-450-08-1200-801	Eng Supplies	\$1,000
2110-450-08-2200-801	Sci Supplies	\$2,500
2110-450-08-2300-801	SS Supplies	\$900
2110-450-08-1800-801	Math Supplies	\$1,000
2110-450-08-2600-801	WL Supplies	\$750
2110-450-08-2800-801	Matls & Supplies AP	\$2,000
2110-450-08-3000-801	TCHG HS STEM Supplies	\$2,000
2850-450-08-6500-801	March Band Supplies	\$2,000

**Subtotal** **\$14,150**

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-450-03-1100-311	Comp Supplies DW	\$14,150

**Subtotal** **\$14,150**

REASON FOR TRANSFER REQUEST: District wide toner, ink and paper.

**B.9.** Recommendation to approve a payment in the amount of \$34,296.47 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 4/30/2016.

**B.10.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$6,500	DW Capital Project	2110-201-03-1502	H15-00015	12
\$12,500	EH Capital Project	2110-201-04-1504	H15-00015	12
\$5,500	MS Capital Project	2110-201-09-1509	H15-00015	12

**B.11.** Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.

Payment	Location/ Project	Budget	PO #S	Inv #
\$5,780.72	Bus Garage	2110-245-03-1502	H15-00014	20
\$9,083.74	EH Site & Field	2110-245-04-1504	H15-00014	10
\$7,450.03	EH Professional Services	2110-245-04-1504	H15-00014	13
\$4,958.79	HH Reimbursables	2110-245-07-1507	H15-00014	14
\$4,960.00	HS Reimbursables	2110-245-08-1508	H15-00014	15
\$2,523.38	MS Professional Services	2110-245-09-1509	H15-00014	10

**B.12.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change order is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for this change order will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

A. WJ Northridge PCO #1 (EH Field) for Drywell replacement at an estimated cost of \$8,280 and Door revisions estimated at \$4,200.

[It was discovered that two existing drywells are constructed of cement block (cmu) and at least one of them needs to be changed to cast concrete. The other drywell may have to be abandoned. A decision will be made at a later date as we proceed with the work in the area. The drywell to be replaced at this time is on the critical path to completion of this project on time. In addition, changes have been made to the new location of the new electrical gear in the basement. Therefore door installations have been deleted and others increased in size as well as the removal and reinstallation of a corridor door required to load new equipment into its place. We will have the finalized change order presented to the BOE as soon as possible but we need to have this proposed change order approved as soon as possible. The contract amount will be increased by \$12,480]

**B.13.** Recommendation by Scott Andrews, High School Principal, to declare the following list of books to be discarded due to obsolescence.

- 100 non-fiction and reference books
- 85 paperback novels
- 224 issues of American Heritage Magazine (1955-1994)
- 25 video cassettes

The printed materials are being removed as they fall into the following categories:

- Out of date
- No longer relevant
- Have not circulated for 10-20 years
- In poor condition
- Information has been superseded by newer material

### **CURRICULUM AND INSTRUCTION**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 15, 2016 and May 4, 2016.

### **BOARD OF EDUCATION**

**BOE.1** Recommendation to conduct the *first reading* of Board of Education Policies 6020 Fund Balance and Reserve Funds and 6240 Investments. **(Attachment BOE.1)**

**BOE.2** Rate of Pay - Election Clerks/Inspectors of Election

[The rate of pay for the Election Clerks and Inspectors of Election will apply to the Annual Meeting, Budget Vote and Election of Trustees which will take place in May 2016 and any Special District Meetings which may be convened during the 2015-2016 school year.]

Recommendation that the District Election Clerks and Inspectors of Election be paid at a rate of \$10.00 per hour for the 2015-2016 school year:

Fran Boim

### **ANNUAL BUDGET VOTE & ELECTION:**

DISTRICT CLERK:

EDUCATION LAW REQUIRES THAT THE BOARD OF EDUCATION ADOPT A RESOLUTION TO ACCEPT THE RESULTS OF THE ANNUAL MEETING WITHIN 24 HOURS OF THE CLOSING OF THE POLLS.

Annual Budget Vote and Election of Trustees

Tuesday, May 17, 2016

In accordance with the NOTICE duly published for four weeks in The Roslyn Times and Long Island Business News, the vote upon the budget, and selection of two members of the Board of Education was held at the Roslyn High School on Tuesday, May 17, 2016 from 7:00 a.m. to 9:00 p.m. (Copy of OFFICIAL BALLOT is attached to the official minutes of this meeting.)

Meryl Waxman Ben-Levy and Clifford Saffron were appointed by the Board of Education to be the Chairpersons of the Meeting. \_\_\_\_\_ opened the polls at 7:00 a.m. and \_\_\_\_\_ announced the closing of the polls at 9:00 p.m. The results of the vote on Propositions 1, 2, 3 and 4 were as follows:

**Proposition #1:**

BE IT RESOLVED that the proposed budget of expenditures adopted by the Board of Education of the Roslyn Union Free School District for the 2016-2017 school year in the amount of \$105,097,968 be approved, and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State Aid and other sources as provided by law.

VOTES

Yes                      No

**Proposition #2**

BE IT RESOLVED that the proposed budget of the Bryant Library in the amount of \$5,169,323 as prepared by the Trustees of said Library for the 2016-2017 school year and that the amount of \$4,935,910 be raised by the levy of a tax upon the taxable real property in Roslyn Union Free School District be and hereby are approved.

VOTES

Yes                      No

**Proposition #3**

Shall the Board of Education of the Roslyn Union Free School District be authorized to enter into a five (5) year lease purchase agreement for the purchase of four (4) vans and four (4) buses in the amount of no more than \$240,000 per annum?

VOTES

Yes                      No

**Proposition #4**

Shall the Board of Education be authorized to extend its existing lease with BSI 8 Park Drive, L.L.C. for the lease of property, including the lease of the parking lot and facility located at 8 Harbor Park Drive, Port Washington, New York for an additional up to ten (10) year period causing the lease to expire on or before December 15, 2035?

VOTES

Yes                      No

**MEMBERS OF THE BOARD OF EDUCATION**

The results of the Election of Trustees as announced by the Chairperson of the Meeting were:

Two (2) terms commencing July 1, 2016 and expiring June 30, 2019

Vote for Two (2):

Bruce G. Valauri (        )    Steven B. Litvack (        )    Write –In (        )

WITH A QUORUM OF THE BOARD BEING PRESENT AT THIS TIME, I ASK THAT THE FOLLOWING RESOLUTION BE ADOPTED BY A ROLL CALL VOTE OF THE TRUSTEES PRESENT:

**BE IT HEREBY RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby accepts the results of the **May 17, 2016 Budget Vote and Board Trustee Election.**

**Meryl W. Ben-Levy** \_\_\_\_\_  
**Clifford Saffron**        \_\_\_\_\_  
**David Dubner**         \_\_\_\_\_  
**Adam Haber**           \_\_\_\_\_  
**Steven Litvack**        \_\_\_\_\_  
**David Seinfeld**        \_\_\_\_\_  
**Bruce Valauri**         \_\_\_\_\_

CO-CHAIRPERSONS: **Meryl W. Ben-Levy and Clifford Saffron**

Nancy Carney Jones  
District Clerk

**Adjournment**



Personnel Action Report  
Professional

P.1  
May 17, 2016

Item	Name	Action	Position / Replacing	Location	From	To	Certification / Class / Step / Salary
1	Sharon Goldstein	Resignation for the Purposes of Retirement	Teaching Assistant	MS		6/28/16 (last day of employment)	
2	Melanie Herz	Leave of Absence	Elementary		7/1/16	6/30/17	
3	Melanie Herz	Part-Time Appointment	.8 Elementary	HTS	7/1/16	6/30/17	Pre K-Gr 6 (perm), MA+45/Step 17, per RTA Contract prorated
4	Danielle Skene	Probationary Appointment	Teaching Assistant (M. Occhiuto)	EH	5/19/16	Prob. Ends 5/18/20	Teaching Asst Level 1, Grade 3/Step 1, per RPA Contract
5	Haley Roher	Resignation	Teaching Assistant	HH		6/3/16 (last day in position)	
6	Haley Roher	Substitute Appointment	Per Diem Substitute Teacher		6/6/16	6/30/16	Childhood Ed Gr 1-6 (init), \$130/day
7	Haley Roher	Substitute Appointment	Per Diem Substitute Teaching Assistant		6/6/16	6/30/16	Childhood Ed Gr 1-6 (init), \$79/day

Personnel Action Report  
Classified

P.2  
May 17, 2016

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Gerard Fitzpatrick	Part-Time Appointment	Part-Time Cleaner (A. Esposito)		p/t	Facilities			\$12.25/hour

**Roslyn Union Free School District Capital Budget  
APPROPRIATION TRANSFERS**

**Attachment B.2.**

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$2,484,350.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$9,000,000.00	\$ 6,515,650.00	H1620.293.04.1604 General Construction EH 1-025 bond project	\$0.00	\$ 2,484,350.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
2	\$ 572,000.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 6,515,650.00	\$ 5,943,650.00	H1620.294.04.1604 HVAC EH 1-025 bond project	\$0.00	\$ 572,000.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
3	\$ 44,579.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 5,943,650.00	\$ 5,899,071.00	H1620.295.04.1604 Plumbing EH 1-025 bond project	\$0.00	\$ 44,579.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
4	\$ 526,257.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 5,899,071.00	\$ 5,372,814.00	H1620.296.04.1604 Electric EH 1-025 bond project	\$0.00	\$ 526,257.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
5	\$783,800.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 5,372,814.00	\$ 4,589,014.00	H1620.293.09.1609 General Construction MS 6-031 bond project	\$0.00	\$ 783,800.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
6	\$ 331,000.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 4,589,014.00	\$ 4,258,014.00	H1620.294.09.1609 HVAC MS 6-031 bond project	\$0.00	\$ 331,000.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
7	\$ 38,423.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 4,258,014.00	\$ 4,219,591.00	H1620.295.09.1609 Plumbing MS 6-031 bond project	\$0.00	\$ 38,423.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
8	\$ 169,353.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 4,219,591.00	\$ 4,050,238.00	H1620.296.09.1609 Electric MS 6-031 bond project	\$0.00	\$ 169,353.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
9	\$1,928,100.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 4,050,238.00	\$ 2,122,138.00	H1620.293.03.1602 General Construction BUS 5-021-001 bond project	\$0.00	\$ 1,928,100.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						

**Roslyn Union Free School District Capital Budget  
APPROPRIATION TRANSFERS**

**Attachment B.2.**

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
10	\$ 206,000.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 2,122,138.00	\$ 1,916,138.00	H1620.294.03.1602 HVAC BUS 5-021-001 bond project	\$0.00	\$ 206,000.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
11	\$ 267,342.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 1,916,138.00	\$ 1,648,796.00	H1620.295.03.1602 Plumbing BUS 5-021-001 bond project	\$0.00	\$ 267,342.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
12	\$ 233,019.00	H1620 000 03 1696 Unallocated Funds 2014 Bond Proceeds	\$ 1,648,796.00	\$ 1,415,777.00	H1620.296.03.1602 Electric BUS 5-021-001 bond project	\$0.00	\$ 233,019.00
For:	To allocate funds for the prime contracts associated with the projects approved as part of the 2014 Bond						
13	\$ 35,000.00	H1620 000 03 1597 Unallocated Funds 2014 Bond Cash	\$ 3,094,478.14	\$ 3,059,478.14	H2110.201.04.1504 Construction Management EH 1-025 bond project	\$111,109.44	\$ 146,109.44
For:	To allocate funds for additional costs associated with the management of the project including moving materials & storage containers						
14	\$ 20,000.00	H1620 000 03 1597 Unallocated Funds 2014 Bond Cash	\$ 3,059,478.14	\$ 3,039,478.14	H2110.246.04.1504 Testing & Engineering Fees EH 1-025 bond project	\$14,675.00	\$ 34,675.00
For:	To allocate funds for additional costs associated with the management of the project including testing and engineering fees						
15	\$ 10,000.00	H1620 000 03 1597 Unallocated Funds 2014 Bond Cash	\$ 3,059,478.14	\$ 3,049,478.14	H2110 245 03 1501 Architect fees Bus Garage Demo	\$ 14,586.45	\$ 24,586.45
For:	Additional Architectural Services and Reimbursable expenses needed for demo of bus garage						
16	\$ 40,000.00	H1620 000 03 1597 Unallocated Funds 2014 Bond Cash	\$ 3,049,478.14	\$ 3,009,478.14	H2110 245 03 1502 Architect fees New Bus Garage	\$ 166,754.26	\$ 206,754.26
For:	Additional Architectural Services and Reimbursable expenses needed for demo of bus garage						
17	\$ 70,000.00	H1620 000 03 1597 Unallocated Funds 2014 Bond Cash	\$ 3,009,478.14	\$ 2,939,478.14	H2110 245 04 1504 Architect fees East Hills	\$ 249,239.85	\$ 319,239.85
For:	Additional Architectural Services and Reimbursable expenses needed for demo of bus garage						
18	\$ 5,000.00	H1620 000 03 1597 Unallocated Funds 2014 Bond Cash	\$ 2,939,478.14	\$ 2,934,478.14	H2110 245 09 1509 Architect fees Middle School	\$ 87,872.39	\$ 92,872.39
For:	Additional Architectural Services and Reimbursable expenses needed for demo of bus garage						

**Roslyn Union Free School District Capital Budget  
APPROPRIATION TRANSFERS**

**Attachment B.2.**

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
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APPROVED: Joseph C. Dragone \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED: Gerard W. Dempsey \_\_\_\_\_ DATE \_\_\_\_\_

BOE APPROVED: \_\_\_\_\_ Item #: \_\_\_\_\_

**Roslyn Union Free School District General Fund Budget (2015-16)**  
**APPROPRIATION TRANSFERS NECESSARY TO BALANCE BUDGET AT ST-3 LEVEL**

**Attachment B.3.**

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$ 2,000.00	1311-161-03-9000-303 ACCTG NON-INST SUPP	35,000.00	\$ 33,000.00	1345-161-03-9000-303 PURCH OFC SUPLM	\$ 1,000.00	\$ 3,000.00
For: overtime incurred by purchasing department in exces of original appropriation							
2	\$ 100,000.00	1620-162-08-9000-303 OPER SAL- HS	\$ 854,458.00	\$ 754,458.00	1621-162-03-9000-303 MAINT SAL- DW	\$ 578,515.00	\$ 678,515.00
For: hiring Nabil Botros - salary coded improperly in budget document, paid properly through payroll							
3	\$ 8,000.00	2010-150-03-9000-303 CURRIC ADMIN	11,458.33	\$ 3,458.33	2010-161-03-9000-303 CURRICULUM- SUPLM	\$ -	\$ 8,000.00
For: overtime incurred by non-instructional staff for new responsibilities in personnel							
4	\$ 7,000.00	2110-120-04-9000-303 TCHR SAL EH	2,816,858.00	\$ 2,809,858.00	2110-110-06-0900-303 TCHR SAL- KG	1,135,747.00	\$ 1,142,747.00
For: transfers of instructional staff resulted in more salaries in Kindergarten compared to grades 1 - 5							
5	\$ 10,000.00	2110-140-06-9000-303 TCHG SAL SUBS HTS	46,000.00	\$ 36,000.00	2110-149-06-9000-303 TCHG ASST SUBS HTS	1,975.00	\$ 11,975.00
For: we are budgeting for substitutes by building so we can use the voucher system to pay them.							
6	\$ 10,000.00	2250-159-03-5900-307 TCHR ASST SAL SUMMER	23,457.00	\$ 13,457.00	2250-167-03-9000-303 PARAS SAL SUPLM	\$ -	\$ 10,000.00
For: larger than anticipated utilization of paraprofessionals for after school supervision							
7	\$ 35,000.00	2330-153-03-5900-301 TCH SAL SUMM PROG	140,000.00	\$ 105,000.00	2330-167-03-5900-301 PARA SAL SUMM PROG	\$ -	\$ 35,000.00
For: larger than anticipated utilization of paraprofessionals for summer program							
8	\$ 25,000.00	2610-158-09-9000-303 TCHR ASST SAL	32,557.00	\$ 7,557.00	2610-166-08-9000-303 PARAS SAL HS	\$ -	\$ 25,000.00
For: salary coded improperly in budget document, paid properly through payroll							
9	\$ 10,000.00	2110-138-09-9000-303 Tchg Asst Secondary	226,958.00	\$ 216,958.00	2610-166-08-9000-303 PARAS SAL HS	\$ -	\$ 10,000.00
For: larger than anticipated salay for library aide at HS							
10	\$ 5,000.00	1680-161-03-9000-303 NON INS COMPUTER- SUPLM	60,000.00	\$ 55,000.00	2630-159-03-9000-303 TCHR ASST SAL SUPLM	\$ -	\$ 5,000.00
For: salary coded improperly in budget document, paid properly through payroll							
11	\$ 500.00	2110-131-03-9000-303 TCHR SAL- SEC ADD'L	\$ 120,000.00	\$ 119,500.00	2825-152-08-9000-303 SOC WORKERS CERT	\$ 144,457.00	\$ 144,957.00
For: larger than anticipated salay for social worker at HS due to resignments							
12	\$ 500.00	2110-131-03-9000-303 TCHR SAL- SEC ADD'L	\$ 119,500.00	\$ 119,000.00	2825-152-09-9000-303 SOC WORKERS CERT	\$ 104,339.00	\$ 104,839.00
For: larger than anticipated salay for social worker at MS due to resignments							

**Roslyn Union Free School District General Fund Budget (2015-16)**  
**APPROPRIATION TRANSFERS NECESSARY TO BALANCE BUDGET AT ST-3 LEVEL**

**Attachment B.3.**

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
13	\$ 25,000.00	2020-160-04-9000-303 CLERICAL SAL- EH	139,658.00	\$ 114,658.00	9089-160-03-9000-303 CLERICAL TERM PAY	\$ 10,338.13	\$ 35,338.13
For: earlier than anticipated resignations for the purpose of retirement.							
<hr/>							
Total	\$ 238,000.00		\$ 4,625,904.33	\$ 4,387,904.33		\$ 1,976,371.13	\$ 2,214,371.13

Transfers are being made in an amount sufficient to bring the budget into balance at the ST-3 level. All funds are available within the budget

APPROVED: Joseph C. Dragone \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED: Gerard Dempsey \_\_\_\_\_ DATE \_\_\_\_\_

BOE APPROVED: \_\_\_\_\_ Item #: \_\_\_\_\_

To: Toni Encizo Pursuant to BOE approval as indicated above, please make the transfer as specified. Date: \_\_\_\_\_

# **POLICY 6020**

## **Fund Balance and Reserve Funds**

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### **1<sup>ST</sup> READ OF REVISED POLICY**

<b>Policies Being Replaced</b>	<b>Policy 6241 – Use of Surplus Funds</b>
<b>Reason for Revision</b>	<b>Updating substance of policy to reflect current practice and law</b>



# **REVISED POLICY**

**ROSLYN UNION FREE SCHOOL DISTRICT****FUND BALANCE AND RESERVE FUNDS****POLICY 6020**

GASB has issued Statement No. 54, *Fund Balance reporting and Governmental Fund Type Definitions* (GASB 54). The objective of this Statement 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied.

**Fund Balance Classifications (pursuant to GASB Statement 54)**

Fund balance amounts will be reported by the School District according to the following classifications:

**Nonspendable** – consists of assets that are inherently nonspendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale, and principal of endowments.

**Restricted** – consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation. Because the State regulates the establishment, funding and use of School District reserves, generally, reserves will be classified as restricted fund balance.

**Committed** – consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision-making authority before the end of the fiscal year, and that require the same level of formal action to remove the constraint. The New York State Office of the State Comptroller at the present time believes that in New York State school districts will not have any committed fund balance.

**Assigned** – consists of amounts that are subject to a purpose constraint that represents an intended use established by the Board of Education or by its designated official. The purpose of the assignment must be narrower than the purpose of the general fund, and in funds other than the general fund, assigned fund balance represents the residual amount of fund balance. Assigned Fund Balance generally includes encumbrances and appropriated fund balance.

**Unassigned** – represents the residual classification for the government's general fund, and could report a surplus or deficit. In funds other than the general fund, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

**General Policy**

Fund balance measures the net financial resources available to finance expenditures within current or future periods. The School District's Unassigned General Fund Fund Balance will be maintained to provide the School District with financial stability and a margin of safety to fund unanticipated contingent expenditures that may occur unexpectedly during the fiscal

**ROSLYN UNION FREE SCHOOL DISTRICT****FUND BALANCE AND RESERVE FUNDS****POLICY 6020**

year. The Unassigned General Fund Balance used for these purposes may only be appropriated by resolution of the Board of Education unless voter approval is required.

Any portion of Fund Balance may be applied or transferred for a specific purpose either by voter approval if required by law or by formal action of the Board of Education if voter approval is not required. Amendments or modification to the applied or transferred fund balance must also be approved by formal action of the Board of Education.

The Board of Education shall delegate the authority to assign fund balance, for encumbrance purposes, to the person(s) to whom it has delegated the authority to sign purchase orders.

In circumstances where an expenditure is incurred for a purpose for which amounts are available in multiple fund balance classifications (e.g., expenditures related to reserves) the Board of Education will assess the current financial condition of the School District and then determine the order of application of expenditures to which fund balance classification will be charged.

Reserve funds (essentially a legally authorized savings account designated for a specific purpose) are an important component in the School District's financial planning for future projects, acquisitions and other lawful purposes. To this end, the School District may establish and maintain reserve funds in accordance with New York State Laws, Commissioner's Regulations and the rules and/or opinions issued by the Office of the New York State Comptroller, as applicable. The School District shall comply with the reporting requirements of Article 3 of the General Municipal Law of the State of New York and the Governmental Accounting Standards Board (GASB) issued GASB Statement Number 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

Any and all School District reserve funds shall be properly established and maintained to promote the goals of creating an open, transparent and accountable use of public funds. The School District may engage independent experts and professionals, including but not limited to, auditors, accountants and other financial and legal counsel, as necessary, to monitor all reserve fund activity and prepare any and all reports that the Board of Education may require.

**Periodic Review and Annual Report**

The Board of Education will periodically review all reserve funds. The School District will also prepare and submit an annual report of all reserve funds to the Board of Education. The annual report shall include the following information for each reserve fund:

- a) The type and description of the reserve fund;
- b) The date the reserve fund was established and the amount of each sum paid into the fund;

**ROSLYN UNION FREE SCHOOL DISTRICT****FUND BALANCE AND RESERVE FUNDS****POLICY 6020**

- 
- c) The interest earned by the reserve fund;
  - d) Capital gains or losses resulting from the sale of investments of the reserve fund;
  - e) The total amount and date of each withdrawal from the reserve fund;
  - f) The total assets of the reserve fund showing cash balance and a schedule of investments; and
  - g) An analysis of the projected needs for the reserve fund in the upcoming fiscal year and a recommendation regarding funding those projected needs.

The Board of Education shall utilize the information in the annual report to make necessary decisions to adequately maintain and manage the School District's reserve fund balances while mindful of its role and responsibility as a fiduciary of public funds.

The Superintendent of Schools shall develop any necessary and/or appropriate regulations to implement the terms of the Board of Education's policy.

In general, the School District shall adhere to the following principles with respect to the creation and funding of any or all reserve funds for the School District:

- 1) Consult with legal counsel and other financial experts as necessary for guidance on the authority to establish the reserve fund;
- 2) Identify the financial need or purpose to be served by the prospective reserve fund, including an assessment of whether the reserve fund will complement the long-term financial or capital plans of the School District;
- 3) Communicate clearly and effectively to School District residents the specific purpose of and the financial objectives for the reserve;
- 4) Maintain open and transparent records of all reserve fund transactions for the benefit of School District residents and voters;
- 5) Determine optimal funding levels for the reserve, as well as the conditions under which the reserve assets will be utilized;
- 6) Periodically assess the reasonableness of the amounts accumulated in the reserve and when conditions warrant (and subject to any/all legal requirements) reduce reserve funds to a reasonable level or liquidate and discontinue a reserve fund that is no longer needed or whose purpose has been achieved; and
- 7) Provide the Board of Education with regular financial reports on reserve fund activity.

Cross Ref:

Ref:

Adoption Date:

# **EXISTING POLICY**

**ROSLYN PUBLIC SCHOOLS**  
**Roslyn, New York**

**POLICY #6241**

**USE OF SURPLUS FUNDS**

In order that the district may realize the maximum from its revenues, the Assistant Superintendent for Business, in conjunction with the Superintendent of Schools, will invest district fund balances which exceed current requirements in short-term government securities on a maturity schedule which will enable the district to meet its current obligations and anticipated expenditures.

Such investments will take place only after presentation of a report to the Board of Education. The results of such transactions will also be reported to the Board.

:FPZ

Adopted: 12/1989

Rev.: 7/2005

Cross Ref: 6240, Investments

# **POLICY 6240**

## **Investments**

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### **1<sup>ST</sup> READ OF REVISED POLICY**

<b>Policies Being Replaced</b>	<b>Policy 6240 - Investments</b>
<b>Reason for Revision</b>	<b>Updating substance of policy to reflect current practice and law</b>

# **REVISED POLICY**



**ROSLYN UNION FREE SCHOOL DISTRICT****INVESTMENTS****POLICY 6240**

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The Board of Education authorizes an investment program for the School District. Investments are viewed as a critical ingredient of sound fiscal management, the purpose of which is to secure a maximum yield of interest revenues to supplement other School District revenues for the support of the education program of the school system.

The objectives of the School District's investment program are to safeguard School District funds and to minimize risk, to ensure that investments mature when cash is required to finance operations, and to ensure a competitive rate of return.

The School District authorizes the Assistant Superintendent for Business to manage all activities associated with the investment program in such manner as to accomplish all the objectives and intents of this policy. These responsibilities will also include annual review and assessment of the School District's investment program, and filing a report with his/her recommendations annually with the Board of Education. Such report shall address any relevant recommendations of the independent auditor. The Assistant Superintendent for Business is further authorized to execute in the name of the Board of Education any and all documents relating to the investment program in a timely manner as well as to utilize reputable consultants regarding investment decisions when necessary. A monthly progress report of investments will be given to the Board of Education. Concentration of investments in a single financial institution should be avoided. Diversification of investments and deposits is encouraged.

The School District's investment program will be administered in such a way as to assure:

1. That all participants exercise good judgment and care in the management of the School District's investments; act responsibly as custodians of the public trust; and refuse to participate in any transaction that might impair the public's confidence in the School District;
2. The continual process of temporary investing of all fund balances and moneys available to the School District for investment purposes;
3. The maintenance of a yearly cash flow chart, revised following each transaction, that will provide data to assist proper planning and decision making regarding amount, duration, and type of investments for the School District;
4. The School District may use any of the following investment instruments when investing School District funds as listed in section 11 of the General Municipal Law:
  - Special time deposit accounts or certificates of deposit;
  - Obligations of the United States of America (e.g., U.S. Treasury Bills and Notes);
  - Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
  - Obligations of the State of New York;

# ROSLYN UNION FREE SCHOOL DISTRICT

## INVESTMENTS

## POLICY 6240

- Obligations of other municipalities issued pursuant to Local Finance Law sections 24.00 (Tax Anticipation Notes) or 25.00 (Revenue Anticipation Notes), with the approval of the State Comptroller;
  - Obligations of the School District, but only with any moneys in reserve funds established pursuant to General Municipal Law sections 6-d, 6-j, 6-l, 6-m, 6-n, 6-p, and 6-r; and
  - By participation in cooperative investment programs with other authorized governmental entities pursuant to Article 5-G of the General Municipal Law, where such a program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46;
5. The utilization of an open competition system of bids and/or quotes to obtain maximum yield possible on all investments from both in-district and out-of-district financial institutions; such institutions and depository banks are designated annually by the Board of Education at the annual reorganization meeting;
  6. All financial institutions where School District funds are deposited provide a statement to the School District of their collateral in the form of a list of the securities pledged at market value; periodically the Treasurer shall physically inspect the collateral; and
  7. That all School District investments are in compliance with the law.

The Superintendent of Schools, his/her designee, shall develop administrative procedures to ensure the appropriate management of School District investments in accordance with this policy.

This policy will be annually reviewed by the Board of Education and may be amended from time to time in accordance with the provisions of section 39 of the General Municipal Law.

Cross-ref:

Ref: Education Law §1723-a; 3651; 3652  
 Local Finance Law §§24.00, 25.00, 165.00  
 General Municipal Law §§6-d; 6-j; 6-l; 6-m; 6-n; 6-p; 6-r; 10; 11; 39; Article 5-G

Adoption date:

# **EXISTING POLICY**

**ROSLYN PUBLIC SCHOOLS**  
**Roslyn, New York**

**POLICY #6240**

**INVESTMENT POLICY**

The investment program of the School District is authorized by the Board of Education. It is an essential element of sound fiscal management and serves to secure a maximum yield of interest revenues to supplement other School District revenues for the support of the educational program of the School District. The objectives of the School District's investment policy are to: safeguard School District funds and to minimize risk; ensure that investments mature when cash is required to finance operations; and to ensure a competitive rate of return.

Delegation of Authority

The Board of Education authorizes the Superintendent of Schools to manage all activities associated with its investment program in such a manner as to accomplish all of the objectives and intentions of this Policy. These responsibilities include annual review and assessment of the School District's investment program and the filing of a report with his/her recommendations to the Board on an annual basis. The report shall address any relevant recommendations of the independent auditor.

The Superintendent shall be vested with the authority to sign any and all documents relating to the investment program, on behalf of the Board, provided copies of all documents are provided to the Board in a timely fashion. The Superintendent shall also have the authority to utilize reputable consultants regarding investment decisions when necessary. A monthly progress report of investments shall be issued to the Board.

Prudence

The School District's investment program shall be administered in a manner that ensures that all participants exercise good judgment and care in the management of the School District's investments and act responsibly in their capacity as custodians of the public trust. Any transactions that might impair or shake the public confidence in the School District's fiscal management or may give the appearance of impropriety shall be avoided.

The School District's investment program, shall ensure the continual investment of all fund balances and money available to the School District for investment purposes; the maintenance (revised following each transaction) of a yearly cash flow chart that will provide data to assist proper planning and decision making regarding the amount term and type of investment made by the School District.

Pursuant to General Municipal Law §11, the School District may use any of the following investment mechanisms.

- Special time deposit accounts
- Certificates of deposits
- Obligations of the United States of America
- Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America
- Obligations of the State of New York
- Obligations issued pursuant to Local Finance law 24.00 or 25.00 with the approval of the State Comptroller
- Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statues governing such entities authorizes such investments.
- Certificates of Participation issued pursuant to General Municipal Law 109-b
- Obligations issued by the local government provided that money used for these investments

#### Diversification

It is the policy of the Roslyn Union Free School District to diversity its deposits and investments by financial institution and by maturity scheduling.

#### Internal Controls

The second part of this policy is problematic because it permits the Superintendent to set the internal control structure. The Board should solicit the Superintendent's input on the types of internal controls that should be implemented but the Board should ultimately make that decision. The Policy should reflect the controls established.

Designation of Depositories

The School District shall use an open competitive system of bidding and/or quotes, in accordance with the Purchasing Policy, to obtain the maximum yield possible on all investments from all financial institutions.

Collateralizing of Deposits

In accordance with the provisions of General Municipal Law §10, all deposits of the Roslyn Union Free School District, including certificates of deposits, savings accounts, money market accounts and special time deposits, shall be fully secured by insurance from the Federal Deposit Insurance Corporation or by obligations of New York State, the United States of America, New York State school districts and federal agencies whose principal and interest are guaranteed by the United States of America.

Deposits in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by a pledge of "eligible securities," from the categories designated in Appendix A to this policy, with an aggregate "market value" as provided by General Municipal Law §10, at least 105% of the aggregate amount of deposits.

Authorized Financial Institutions and Dealers

The district shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution, or dealer. All financial institutions with which the district conducts business must be credit worthy.

Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Board or its designee. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers.

The Superintendent of Schools or his /her designees are responsible for evaluating the financial position and maintaining a list of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Purchase of Investments

The Superintendent of Schools or his/her designee are authorized to contract for the purchase of investments.

1. Directly from an authorized trading partner; and
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No 88-46, and the specific program has been authorized by the Board of Education.

All purchase obligations, unless registered or inscribed in the name of the district shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such a bank trust company only in accordance with prior written authorization from the Superintendent of Schools or his/her designee. All such transactions shall be confirmed in writing to the Board of Education by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law §10.

Operations Audit and Reporting

***No oral directives shall be given. All directives should be issued in writing. The Purchase of securities through telephone or other solicitations can only be done this way if the purchasing policy permits it. The remainder of the substance of this policy is reflected above.***

The Superintendent of Schools or his/her designee will authorize the purchase and sale of all securities and execute contracts for investments and deposits on behalf of the district. Oral directions concerning the purchase or sale of securities will be confirmed in writing. The district will pay for purchased securities upon the simultaneous delivery or book entry, thereof.

The District will encourage the purchase and sale of securities through a competitive process involving telephone or other solicitations for a least three quotations.

The Superintendent of Schools or his/her designee will prepare Monthly Investment Reports to the Board of Education, which will be reviewed and reported by the Treasurer to the Board.

Independent auditors will audit the investment procedures of the district for compliance with district policy.

:FPZ  
Adopted: 7/1994  
Rev.: 1/1996  
7/2005

NOTE: This policy is reviewed annually by the Board of Education at the July Re-Organization Meeting.



**ROSLYN PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING**

**AGENDA ADDENDUM**

**Tuesday, May 17, 2016**

**PERSONNEL:**

**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Certification / Class / Step / Salary
8	Tammy Breitman	Resignation for the Purposes of Retirement	Music	MS		6/30/16 (last day of employment)	

**P.2**

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Gerard Fitzpatrick	Part-Time Appointment	Part-Time Cleaner (A. Esposito)		p/t	Facilities	5/25/16		\$12.25/hour

**P.3** Recommendation to approve the Adult Education Instructor Salaries attached as:

**Adult Education Instructors – Spring 2016**

**Start 5/23/2016– End 6/27/2016**

Last Name	First Name	Total Salary	Hourly Rate	Course Name
Tzochev	Kiril	363.00	36.30	Watercolor

**BUSINESS:**

**B.5** Mr. Dragone requested to withdraw this agenda item.

**B.14.** Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2110-448-09-9000-901 Secondary Home Instructor	2110-490-09-9000-901 Contract Home Instruction	\$6,823.00
	<b>Subtotal</b>	<b>\$6,823.00</b>

REASON FOR TRANSFER REQUEST: To fund shortage in outdoor trip codes.

**CURRICULUM & INSTRUCTION:**

**C&I.2** Recommendation to approve 2 students and one chaperone, Kerriann Jannotte, from the Boys' Varsity Tennis Team to attend the All State Tournament in Flushing, Queens from June 1 to 4, 2016 at an estimated cost to the district of \$700.00.

**BOARD OF EDUCATION:**

**BOE.3 ANNUAL BUDGET VOTE & ELECTION:**

DISTRICT CLERK:

EDUCATION LAW REQUIRES THAT THE BOARD OF EDUCATION ADOPT A RESOLUTION TO ACCEPT THE RESULTS OF THE ANNUAL MEETING WITHIN 24 HOURS OF THE CLOSING OF THE POLLS.

Annual Budget Vote and Election of Trustees                      Tuesday, May 17, 2016

In accordance with the NOTICE duly published for four weeks in The Roslyn Times and Long Island Business News, the vote upon the budget, and selection of two members of the Board of Education was held at the Roslyn High School on Tuesday, May 17, 2016 from 7:00 a.m. to 9:00 p.m. (Copy of OFFICIAL BALLOT is attached to the official minutes of this meeting.)

Meryl Waxman Ben-Levy and Clifford Saffron were appointed by the Board of Education to be the Chairpersons of the Meeting. Ms. Ben-Levy opened the polls at 7:00 a.m. and Ms. Ben-Levy announced the closing of the polls at 9:00 p.m. The results of the vote on Propositions 1, 2, 3 and 4 were as follows:

**Proposition #1:**

BE IT RESOLVED that the proposed budget of expenditures adopted by the Board of Education of the Roslyn

Union Free School District for the 2016-2017 school year in the amount of \$105,097,968 be approved, and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State Aid and other sources as provided by law.

VOTES

Yes                      No

**539**                        **148**

**Proposition #2**

BE IT RESOLVED that the proposed budget of the Bryant Library in the amount of \$5,169,323 as prepared by the Trustees of said Library for the 2016-2017 school year and that the amount of \$4,935,910 be raised by the levy of a tax upon the taxable real property in Roslyn Union Free School District be and hereby are approved.

VOTES

Yes                      No

556                        131

**Proposition #3**

Shall the Board of Education of the Roslyn Union Free School District be authorized to enter into a five (5) year lease purchase agreement for the purchase of four (4) vans and four (4) buses in the amount of no more than \$240,000 per annum?

VOTES

Yes                      No

541                        142

**Proposition #4**

Shall the Board of Education be authorized to extend its existing lease with BSI 8 Park Drive, L.L.C. for the lease of property, including the lease of the parking lot and facility located at 8 Harbor Park Drive, Port Washington, New York for an additional up to ten (10) year period causing the lease to expire on or before December 15, 2035?

VOTES

Yes                      No

543

133

**MEMBERS OF THE BOARD OF EDUCATION**

The results of the Election of Trustees as announced by the Chairperson of the Meeting were:

Two (2) terms commencing July 1, 2016 and expiring June 30, 2019

Vote for Two (2):

Bruce G. Valauri (514)      Steven B. Litvack (542)

WITH A QUORUM OF THE BOARD BEING PRESENT AT THIS TIME, I ASK THAT THE FOLLOWING RESOLUTION BE ADOPTED BY A ROLL CALL VOTE OF THE TRUSTEES PRESENT:

**BE IT HEREBY RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby accepts the results of the **May 17, 2016 Budget Vote and Board Trustee Election.**

<b>Meryl W. Ben-Levy</b>	<b>Yes</b>
<b>Clifford Saffron</b>	<b>Yes</b>
<b>David Dubner</b>	<b>Yes</b>
<b>Adam Haber</b>	<b>Yes</b>
<b>Steven Litvack</b>	<b>Yes</b>
<b>David Seinfeld</b>	<b>Yes</b>
<b>Bruce Valauri</b>	<b>Yes</b>

CO-CHAIRPERSONS: **Meryl W. Ben-Levy and Clifford Saffron**

Nancy Carney Jones  
District Clerk