

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Tuesday, April 19, 2016**

**8:00 p.m.**

**Roslyn High School – Board Room**

**7:00 p.m. - Executive Session**

**8:00 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

**Recognition**

**Tenure Reception - *Introduction of Candidates Recommended for Tenure***

[Meeting will be adjourned for a brief celebration of this year's tenure appointments]

Recommendation to accept the minutes from the following meeting(s):

March 31, 2016

April 7, 2016

**Board President's Comments**

**Superintendent's Comments**

**Student Delegate's Comments**

**Discussion Item(s):**

1. Construction Information Website (Barry Edelson & Jason Lopez)

**PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

**ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

- B.1.** Recommendation to approve the following contract and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).
- (i) \*Contractor: Universal Testing  
Services: Materials Testing for the School District Capital Work  
Fees: Pursuant to a schedule outlined in their response to our RFP **(Attachment B.1.i)**  
Total estimated to be \$100,000

[This agreement is approved subject to preparation of a contract by district counsel]

Recommendation to **amend** the following contracts (ii) which was approved by the Board of Education on December 17, 2015 (items B.1(ii)):

- (i) Contractor: Metro Therapy, Inc.  
Services: Occupational & physical therapy, speech pathologists, special educators, and psychologist services for the period of July 1, 2015 to June 30, 2016. *Amended to include Reading Support Services*  
Fees: Total estimated to be \$18,800, an increase of \$10,000

Recommendation to **amend** the following contract [(ii) which was approved by the Board of Education on February 11, 2016 (item B.1(ii))]:

- (ii) Contractor: Brookville Center for Children’s Services, Inc. (3 services)
- Services: IBA/ABA services for the period of July 1, 2015 through June 30, 2016. *Amended to include Educational, Occupational & Physical Therapy, and Speech Evaluations.*
- Fees: Total estimated to be \$26,300
- Services: Full day autism program for the period of July 1, 2015 through June 30, 2016 for 2 students
- Fees: \$20,912 for summer program  
\$125,470 for the school year  
Total estimated to be \$146,382
- Services: Educational center program for the period of July 1, 2015 through June 30, 2016 for 1 student
- Fees: \$7,894 for summer program  
\$47,363 for the school year  
Total estimated to be \$55,257
- Grand total estimated to be \$232,939, an increase of \$5,000

Recommendation to **amend** the following contracts (iii) which was approved by the Board of Education on December 17, 2015 (items B.1(iii)):

- (iii) Contractor: Nassau Suffolk Services for Autism
- Services: ABA services for the period of July 1, 2015 to June 30, 2016.
- Fees: Total estimated to be \$24,500, an increase of \$8,000

**B.2.** Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2110-120-09-2200-303	2630-490-03-9000-311	\$41,000
Tch Sal MS Science	BOCES Comp Svcs DW	
	<b>Subtotal</b>	<b>\$41,000</b>

REASON FOR TRANSFER REQUEST: For website redevelopment solution and training.

**B.3.** Recommendation to approve general fund expenditure transfer requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9020-800-03-9000-303	Teachers Retirement System	\$100,000
	<b>Subtotal</b>	<b>\$100,000</b>
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9045-800-03-9000-303	Life Insurance	\$ 5,400.00
9040-800-03-9000-303	Workers Compensation Benefits	\$94,600.00
	<b>Subtotal</b>	<b>\$100,000</b>

REASON FOR TRANSFER REQUEST: Additional funds required for Life Insurance and Workers Compensation.

- B.4.** Recommendation to approve a payment in the amount of \$35,026.66 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 3/31/2016.
- B.5.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

<b>Payment</b>	<b>Location/Project</b>	<b>Budget</b>	<b>PO #</b>	<b>Inv #</b>
\$10,000.00	DW Capital Project	2110-201-03-1502	H15-00015	11
\$15,000.00	EH Capital Project	2110-201-04-1504	H15-00015	11

- B.6.** Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

<b>Payment</b>	<b>Location/ Project</b>	<b>Budget</b>	<b>PO #S</b>	<b>Inv #</b>
\$1,575.91	MS Reimbursables	2110-245-09-1509	H15-00014	9
\$1,350.00	HS Steam Leak	2110-245-08-1508	H15-00014	5
\$18,380.37	HS Reimbs/Prof. Svcs	2110-245-08-1508	H15-00014	14
\$225.42	HH Reimbursables	2110-245-07-1507	H15-00014	13
\$1,575.64	EH Reimbursables	2110-245-04-1504	H15-00014	12
\$3,853.94	EH Field & Site Work	2110-245-04-1504	H15-00014	9
\$4,599.68	DW Reimbursables	2110-245-03-1502	H15-00014	19

- B.7.** BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn Union Free School District to enter into an Agreement with Seneca Consulting Group, Inc. for the provision of Patient Protection and Affordable Care Act Consulting Services for the 2016-2017 school year, subject to the terms and conditions of an agreement to be approved by District counsel; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the agreement on behalf of the Board of Education.

Total Estimated cost not to exceed \$18,000

- B.8.** WHEREAS, It is the plan of the Boards of Education of Herricks Union Free School District, Jericho Union Free School District, Long Beach City School District and Roslyn Union Free School District County of Nassau, New York to bid jointly for Uniforms and

WHEREAS, The Roslyn Public Schools is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, The Roslyn Public Schools wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, That the Board of Education of the Herricks Union Free School District hereby appoints John Conklin, for the Herricks Union Free School District to represent it in all matters related above, and

BE IT FURTHER RESOLVED, That the Roslyn Public Schools Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, That the Roslyn Public Schools Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, That the Roslyn Public Schools Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards: (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee: (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s)

- B.9.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement between Roslyn and North Shore CSD for inspection, maintenance and repair services of our buses, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.10.** Recommendation by Melissa Krieger, East Hills Principal, to declare a faculty lounge couch to be in a state of disrepair, non-repairable, and therefore unusable. Item has no value for resale, and will be discarded.

Roslyn ticket number 200335

- B.11.** Recommendation by Melissa Krieger, East Hills Principal, to declare the following books to be discarded due to obsolescence.

Silver Burdett Ginn Science Discovery Works-Series  
Harcourt Health and Fitness-Series  
World of Language-Series

## **CURRICULUM AND INSTRUCTION**

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 30, 2016, April 4, 2016 and April 7, 2016.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 24, 2016, February 26, 2016, March 4, 2016, March 10, 2016, March 11, 2016, March 15, 2016, March 16, 2016 and March 21, 2016.
- C&I.3** Recommendation to approve 11 students and 4 chaperones from the Forensics Club to attend the Grand National Tournament in Sacramento, California from May 26 through May 30, 2016 at an estimated cost to the district of \$17,818.50. [Total cost of trip - \$24,112.50: Student contribution \$4,294.00/26%; Fundraising \$2,000.00; district contribution \$17,818.50/74%.]
- C&I.4** Recommendation to approve 5 students and one chaperone from the Research Club to attend the Stanford Undergraduate Psychology Conference in Palo Alto, California from May 19 through May 22, 2016 at an estimated cost to the district of \$6,237.18.
- C&I.5** Recommendation to approve Soowook Lee to attend the New York State master Teacher Program Professional Development Conference at SUNY Cortland from August 15 through August 17, 2016 at an estimated cost to the district of \$797.62.

## **BOARD OF EDUCATION**

- BOE.1 BE IT RESOLVED**, that the Board of Education hereby approves a Settlement Agreement and Release in connection with case number 95336, a copy of which has been provided to and reviewed by the members of the Board of Education.
- BE IT FURTHER RESOLVED**, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.
- BOE.2** Recommendation to nominate the following two Board members to serve as co-chairpersons of the Annual Election and Budget Vote to be held on May 17, 2016: Nominee(s): Meryl Waxman Ben-Levy, President and Clifford Saffron, Vice President.

**BOE.3 NASSAU BOCES BUDGET & TRUSTEE DISCUSSION & RESOLUTIONS:**

**[a] BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby approves the Nassau BOCES Proposed Administrative Operations Budget for the 2016-2017 school year in the amount of \$20,789,248.00.

**[b] BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby casts its votes to fill these THREE (3) BOCES Board seats effective July 1, 2016 from the candidates so nominated: Ronald Ellerbe, Fran N. Langsner, Laura Pierce and Robert "B.A." Schoen

**BOE.4** WHEREAS, the Nassau County Department of Health requires certain filings and submissions to be made on behalf of the District in connection with capital work that is being undertaken at the Transportation and Maintenance Facility Project (hereinafter the "Project");

WHEREAS, the District, through its Architects of Record, KG & D Architects ("KG&D"), shall make the necessary filings and submissions on behalf of the District to the Nassau County Department of Health concerning the Project pursuant to its agreement with the District for the bond referendum project;

WHEREAS, the Nassau County Department of Health further requires the District to submit a certification to the Department of Health concerning the Project;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents as required by the Department of Health for this Project on behalf of the Board of Education, including the certification to the Department of Health in the form attached hereto.

BE IT FURTHER RESOLVED THAT the Board of Education hereby directs the District Clerk to transmit the attached letter to the Nassau County Department of Health with a copy to KG&D.

**Public Comments #2**

**EXECUTIVE SESSION (if needed)**

**Adjournment**

Personnel Action Report  
Professional

P.1  
April 19, 2016

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
1	Christopher Roth	Tenure Appointment	Dean of Students	HS	10/15/16		Dean of Students	
2	Gina Faust	Tenure Appointment	Elementary Principal	HH	11/25/16		Elementary Principal	
3	Ellen Chavoustie	Tenure Appointment	Elementary Teacher	EH	9/1/16		Elementary Teacher	
4	Amy Ferris	Tenure Appointment	Elementary Teacher	HH	9/1/16		Elementary Teacher	
5	Gail Horn	Tenure Appointment	Speech Teacher	HS	9/1/16		Speech Teacher	
6	Kristen Hamilton	Tenure Appointment	English Teacher	HS	9/1/16		English Teacher	
7	Paulina Vastardis	Probationary Appointment	Teaching Assistant (M. Camilleri)	HTS	4/20/16	Prob Ends 4/19/20	Teaching Asst.	Teaching Assistant Level 1, Grade 3/Step 1, Per RPA Contract
8	Elyse Diaz	Substitute Appointment	Per Diem Substitute Teacher		5/2/16	6/30/16		School Counselor (prov) \$130/day
9	Elyse Diaz	Substitute Appointment	Per Diem Substitute Teacher Assistant		5/2/16	6/30/16		School Counselor (prov) \$79/day
10	Anthony Livolsi	Substitute Appointment	Per Diem Substitute Teacher		5/2/16	6/30/16		Industrial Arts (perm), Coord of Cooperative Work-Study Programs (ext), SDA (perm) & SAS (perm) \$130/day
11	Anthony Livolsi	Substitute Appointment	Per Diem Substitute Teacher Assistant		5/2/16	6/30/16		Industrial Arts (perm), Coord of Cooperative Work-Study Programs (ext), SDA (perm) & SAS (perm) \$79/day
12	Terisa Charles	Appointment	AP Review (1 session max.)	HS	4/19/16	6/30/16		Per RTA Contract
13	Denise Samide	Appointment	Regents/Assessment Review (not to exceed 5 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
14	Kristopher Schmitt	Appointment	Regents/Assessment Review (not to exceed 5 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
15	Daniel Oggeri	Appointment	Regents/Assessment Review (not to exceed 5 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
16	Theresa Arcarola	Appointment	Regents/Assessment Review (not to exceed 2 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
17	Mark Diercks	Appointment	Regents/Assessment Review (not to exceed 2 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
18	Ali Kaufman	Appointment	Regents/Assessment Review (not to exceed 2 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
19	Alesandra Maliner	Appointment	Regents/Assessment Review (not to exceed 2 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
20	Diane Triebe	Appointment	Regents/Assessment Review (not to exceed 2 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
21	Amy Fetters	Appointment	Regents/Assessment Review (not to exceed 5 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
22	Loretta Fonseca	Appointment	Regents/Assessment Review (not to exceed 5 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
23	Gabriella Gizzi	Appointment	Regents/Assessment Review (not to exceed 5 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session



Personnel Action Report  
Professional

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Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
24	Renee Huntley	Appointment	Regents/Assessment Review (not to exceed 5 sessions)	MS	4/19/16	6/30/16		Per RTA Contract, \$72/session
25	Joseph Capozzi	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
26	Scott Segal	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
27	MariGrace Cirringione	Appointment	Regents Review (not to exceed 4 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
28	Nancy Muller	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
29	Carolyn Stack	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
30	Rosaleen Loughran	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
31	Marc Edelman	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
32	Shari Jacknis	Appointment	Regents Review (not to exceed 3 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
33	Mark Carman	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
34	Michelle Sellers	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
35	Joshua Steffens	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
36	Terisa Charles	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
37	Stephanie Ditta-Coscia	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
38	Shannon Kenniff	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
39	Christina Papagni	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
40	Laura Wenzel	Appointment	Regents Review (not to exceed 3 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
41	Debra Oleksiak	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
42	Catherine Lenoci	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
43	Joseph Dispigno	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
44	Vincent Kreyling	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
45	Lisa Spyridon	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
46	Jenna D'Amico	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
47	Thomas Kundmuller	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
48	William Marvin	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
49	Irena Tsarevsky	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
50	Todd Postol	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
51	Lorraine Huzar	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
52	Marc Davis	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
53	Karen Kummer	Appointment	Regents Review (not to exceed 3 sessions)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
54	Corey Marx	Appointment	Regents Review (not to exceed 1 session)	HS	4/19/16	6/30/16		Per RTA Contract, \$72/session
55	Danielle Bailey	Appointment Spec Ed 12 Month Program	Teacher		7/1/16	8/11/16		Per RTA Contract
56	Susan Gidwell	Appointment Spec Ed 12 Month Program	Teacher		7/1/16	8/11/16		Per RTA Contract
57	Tiffany Oliver	Appointment Spec Ed 12 Month Program	Teacher		7/1/16	8/11/16		Per RTA Contract
58	Laura Cevallos	Appointment Spec Ed 12 Month Program	Paraprofessional		7/1/16	8/11/16		Per RPA Contract
59	Ellen Dickinson	Appointment Spec Ed 12 Month Program	Paraprofessional		7/1/16	8/11/16		Per RPA Contract
60	Joshua Duffy	Appointment Spec Ed 12 Month Program	Paraprofessional		7/1/16	8/11/16		Per RPA Contract

Personnel Action Report  
Professional

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Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
61	Laura Farnan	Appointment Spec Ed 12 Month Program	Paraprofessional		7/1/16	8/11/16		Per RPA Contract
62	Cathleen Giannattasio	Appointment Spec Ed 12 Month Program	Paraprofessional		7/1/16	8/11/16		Per RPA Contract
63	Nataly Giannuzzi	Appointment Spec Ed 12 Month Program	Paraprofessional		7/1/16	8/11/16		Per RPA Contract
64	Teresa McCarthy	Appointment Spec Ed 12 Month Program	Paraprofessional		7/1/16	8/11/16		Per RPA Contract
65	Daphne Ringgold	Appointment Spec Ed 12 Month Program	Paraprofessional		7/1/16	8/11/16		Per RPA Contract
66	Tracey Valmont	Appointment Spec Ed 12 Month Program	Paraprofessional		7/1/16	8/11/16		Per RPA Contract
67	Howard Banner	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
68	Jeannine Bravo	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
69	Lenise Brown	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
70	Loretta Fonseca	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
71	Karey Hintermeister	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
72	Linda Hoppenhauer	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
73	Julie Hutt	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
74	Sean Lynch	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
75	Nanette Maleganos	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
76	Sarah Resti	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
77	Vera Trenchfield	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
78	Ellen Trichon	Appointment Summer Academy*	Teacher		6/27/16	7/22/16		Per RTA Contract
79	Cathleen Marx	Appointment Summer Academy*	Paraprofessional		6/27/16	7/22/16		Per RPA Contract
80	Jessica Parsell	Appointment Summer Academy*	Paraprofessional		6/27/16	7/22/16		Per RPA Contract
81	Danielle Porcelli	Appointment Summer Academy*	Paraprofessional		6/27/16	7/22/16		Per RPA Contract
82	Maryam Tazari	Appointment Summer Academy*	Paraprofessional		6/27/16	7/22/16		Per RPA Contract
83	Patricia Schultz	Appointment Summer Academy*	Paraprofessional		6/27/16	7/22/16		Per RPA Contract

Personnel Action Report  
Professional

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Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
84	Delfina Hennep	Appointment Summer Programs	Speech		6/27/16	8/11/16		Per RTA Contract
85	Bryan Offermann	Substitute Appointment, Summer Programs	Per Diem Substitute Teacher		6/27/16	8/11/16		\$130/day prorated
86	Karen Perelmuter	Substitute Appointment, Summer Programs	Per Diem Substitute Teacher		6/27/16	8/11/16		\$130/day prorated
87	Ashley Alibayof	Substitute Appointment, Summer Programs	Per Diem Substitute Teacher Assistant		6/27/16	8/11/16		\$79/day prorated
88	Eric Goldberg	Substitute Appointment, Summer Programs	Per Diem Substitute Teacher Assistant		6/27/16	8/11/16		\$79/day prorated

*\*Contingent on passage of the 2016-17 school budget on May 17, 2016 and necessary enrollment*

Personnel Action Report  
Classified

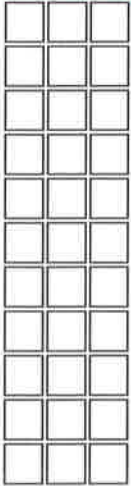
P.2  
April 19, 2016

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Robert Corrente	Resignation for the Purposes of Retirement	Bus Driver					6/29/16 (last day of employment)	
2	Caroline Kaplowitz	Resignation for the Purposes of Retirement	Typist Clerk					6/30/16 (last day of employment)	
3	Deborah Prophett	Appointment (Teacher Aide)	Private & Parochial School Books (240 hours max.)				5/2/16	8/31/16	Per RPA Contract
4	Amy Kula	Appointment Spec Ed 12 Month & Summer Academy Programs	Nurse				6/27/16	7/22/16	Per RTA Contract
5	Colleen Feehan	Appointment Spec Ed 12 Month Program	Nurse				7/25/16	8/11/16	Per RTA Contract
6	Lisa Smithson	Appointment Summer Academy*	Teaching Assistant				6/27/16	7/22/16	Per RPA Contract
7	Deborah Prophett	Appointment Summer Academy*	Paraprofessional				6/27/16	7/22/16	Per RPA Contract

*\*Contingent on passage of the 2016-17 school budget on May 17, 2016 and necessary enrollment*



**PARK EAST  
CONSTRUCTION  
CORP.**



April 12, 2016

Roslyn Union Free School District  
Administration Building  
300 Harbor Hill Road  
Roslyn Heights, New York 11577

Attn: Mr. Kevin Carpenter,  
Assistant to the Superintendent for Operations

Re: Roslyn Union Free School District  
Material Testing Services Recommendation

Dear Mr. Carpenter,

As you are aware Tuesday, March 29, 2016, sealed proposals were received in accordance with the formal request for proposals for material testing services for all construction projects. Following our review of the Four (4) proposals received **Universal Testing & Inspection Services** principal was interviewed and based on the review of their proposal (see attached), reference checks, firm experience and overall low pricing we recommend proceeding with **Universal Testing & Inspection Services** as the vendor of choice for these services.

Should you require any additional information, please do not hesitate to contact this office.

Very truly yours,  
**PARK EAST CONSTRUCTION**

Kevin Castrova  
Project Manager

KC/LC  
Enclosures

cc: Gerard Dempsey, Allison Brown, Joseph Dragone, - RUFSD  
Erik A. Kaeyer AIA, Patrick J. Meaney – KGD Architects  
James Wojcik – PEC

FORM VI  
PROPOSAL FORM FOR SPECIAL INSPECTION AND TESTING AGENCY  
SERVICES

NAME OF COMPANY: Universal Testing + Inspection Services  
 ADDRESS: 73 Erie Street  
West Babylon, New York 11704  
 PHONE NUMBER: (631) 491-5252 DATE: 3/22/16  
 FAX NUMBER: (631) 491-5959  
 SIGNATURE OF PROPOSER: Larry A. Mezzadante  
 PRINT NAME: Larry A. Mezzadante  
 PRINT TITLE: President / CEO

**Instructions:** Proposers should specify the costs of all testing services to which they wish to respond. If a Proposer is not responding to any of the specified items requested, please indicate as not applicable or "N/A". As set forth in the RFP, the District reserves the right to award contracts for the itemized services to multiple individuals/firms.

**Required Rates.** Please specify cost per unit. Said costs shall be applicable for the terms of the agreement and any authorized renewal period.

**Soil and Aggregate**

Construction Testing Technician	<u>430</u> Full Shift <u>295</u> Half Shift <u>—</u> Hourly
Gradation & Sieve Analysis	<u>65</u> Per Test
ASTM Proctor	<u>90</u> Per Test
Soil Pickup	<u>55</u> Per Trip
In Place Density Testing	<u>0</u>

**Bituminous Paving Testing**

Field Technician	<u>430</u> Full Shift <u>400</u> Half Shift <u>—</u> Hourly
AASHTO T168 (ASTM D979)	<u>100</u> Per Sample
AASHTO T164 (ASTM D2172)	<u>200</u> Per Sample
In Place Density Testing	<u>0</u>

**Cast in Place Concrete and Reinforcing**

Concrete Inspector	<u>320</u> Full Shift <u>205</u> Half Shift <u>—</u> Hourly	10
Rebar Inspection	<u>425</u> Full Shift <u>305</u> Half Shift <u>—</u> Hourly	
Cylinder Pickup	<u>45</u> Per Trip	
Concrete Cylinder Testing	<u>12</u> Per Test	

**Masonry**

Masonry Inspector 475 Full Shift 415 Half Shift — Hourly  
Prism Pickup 60 Per Trip  
Compressive Strength Testing Mortar and Grout \_\_\_\_\_ Per Test

**Steel**

Steel Field Inspection 595 Full Shift 500 Half Shift — Hourly

**Fire-Stopping/Spray Fire Proofing  
Field Inspection**

450 Full Shift 400 Half Shift — Hourly

**-END OF PROPOSAL FORM-**

**Other Applicable Rates:**

1.2 times service fee for RUSH SERVICES (e.g.) same day call out of field inspections, stat test turnaround  
 1.5 times service fee over 7 on-the-job hours and Saturday  
 2.3 times service fee for Sunday/ Holidays  
 PE/ RA (field visits) hourly fees shall be at a minimum of (6) hours  
 \$ 200.00 per hour- Principal Time (COO, VPO, VP, Director, E-I-C) min. 2 hours

**Service Notifications:**

Universal shall use only certified personnel to perform various inspections with Professional Engineer(s) oversight monitoring our Quality Control efforts as MANDATED in the NYS/ NYC/ LI building code requirements. Personnel certifications shall consist of:

- Professional Engineers (or) Registered Architects
- Civil/ Structural/ Mechanical Engineers and E-I-T's
- ACI, AWS, ASNT and NICET Certified Inspectors
- ICC Certified Special Inspectors

Universal requires at least (24) hours' notice the day before services are requested. (48) Hours' notice for weekend service and (72) hours' notice for Sundays/ Holidays. Same day cancellations are subject to 70% cost of fee. Same day callout for service surcharge of \$40.00 plus inspection fee rate shall procure for re-routing staffing and logistical changes in our project schedule.

**NOTE: THIS PROPOSAL IS BASED ON PROVIDING THE ABOVE PROJECT WITH THE BUILDING CODE SPECIAL INSPECTION, TESTING AND ENGINEERING REQUIREMENTS. PLEASE REFER TO CHAPTER 17 FOR DETAILS AND FREQUENCY OF PROFESSIONAL SERVICE(S) RENDERED TO OBTAIN PROJECT SIGN-OFF WHICH LEADS TO C/O.**

**UNIVERSAL DID/ DOES NOT HAVE PLANS AND SPECIFICATIONS DURING PROPOSAL SUBMITTIAL; THEREFORE, SOME SERVICE MAY NOT BE INDICATED HEREIN THIS PROPOSAL AND IS SUBJECT FOR FURTHER PRICING ON A CASE-BY-CASE BASIS.**

The listed rates, fees and charges include travel time, mileage, tolls, all taxes, wages & benefits, union dues, overhead, administration (i.e.) mailing, data entry, faxing, reporting, emailing and profit. The above rates are for normal project inspection, testing and engineering services. Customized services and fee rates are available upon request. If the above fees meet your budgeted approval, please sign and fax back as authorization to proceed and start a project file.

Thank you for allowing Universal Testing & Inspection Services, Inc the opportunity to provide this cost proposal. If you should have questions regarding this proposal, please contact me directly at: 631.491.5252 X17 or via email at: [lamer@universaltest.com](mailto:lamer@universaltest.com).

Respectfully Submitted

*Larry A. Mercardante*

Larry A. Mercardante  
 President | CEO



**ROSLYN PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING**

**AGENDA ADDENDUM**

**Tuesday, April 19, 2016**

**P.1 Professional**

<b>Item</b>	<b>Name</b>	<b>Action</b>	<b>Position / Replacing</b>	<b>Location</b>	<b>From</b>	<b>To</b>	<b>Certification / Class / Step / Salary</b>
89	Susan Hurwitz	Appointment	Regular Substitute Teacher, Elementary	EH	4/20/16	6/30/16	Nursery-Gr 6 (perm), MA/Step 1, Per RTA Contract
90	Kathleen McShea	Appointment	Home Instruction Tutor		4/20/16	6/30/16	\$60/hour

**P.3 IT IS HEREBY RESOLVED**, pursuant to the provisions of Education Law Section 913, that an employee whose identity is known to the Board of Education, is hereby directed to report for a medical examination in order to determine his/her physical and mental capacity to perform his/her employment duties, the said examination will be conducted by a medical professional selected by the School District on a mutually agreeable date(s) and time.