

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, January 28, 2021

8:00 P.M.

Minutes

The follow participants were present via ZOOM videoconference.

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Michael Levine
Steven Litvack
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Alida Pahlevan	Student Delegate
Carrie Anne Tondo	District Counsel

ABSENT

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 7-0; that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss pending litigation and a personnel matter.

The Executive Session adjourned at 7:59 pm. The Board reconvened in Public Session at 8:05 p.m.

8:00 p.m. - Board of Education Meeting

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Reports for November 2020 and December 2020.

Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 7-0, to accept the Claims Audit Report for November 2020 and December 2020.

Recommendation to accept the Treasurer's Reports for August 2020 (**Attachment T1**); September 2020 (**Attachment T2**); October 2020 (**Attachment T3**); November 2020 (**Attachment T4**) and December 2020 (**Attachment T5**)

Ms. Ben-Levy moved, seconded by Mr. Saffron carried by a vote of 7-0, to accept the Treasurer's Report for August 2020, September 2020, October 2020, November 2020 and December 2020.

Recommendation to accept the minutes from the following meetings: December 8, 2020; December 10, 2020; January 8, 2021.

Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 7-0, to accept the minutes for December 8, 2020, December 10, 2020 and January 8, 2021.

Board President's Comments

Ms. Ben-Levy spoke of the wonderful job the families and staff are doing to get through this very challenging time. She acknowledged Ms. Brown for how hard she has worked and how hard she continues to work in her efforts to move the District forward under "tremendous pressures and incredibly difficult circumstances in an ever changing landscape". Ms. Ben-Levy stated Ms. Brown has the utmost respect of the Board of Education and the Roslyn community.

Superintendent's Comments

Ms. Brown thanked Ms. Ben-Levy and the Board of Education for their kind words and continued support. She spoke of how hard members of Central Administration, the Administrators, teachers, faculty and staff have worked to get the job done and how supportive the community has been during these very trying times.

Student Delegate's Comments

Ms. Alida Pahlevan – The OCC is currently working on Valentine's Day, a virtual Clash of the Classes, alternatives to the Junior Dance to make it possible this year and a new OCC website. Ms. Pahlevan stated, "The OCC is determined to keep spirit alive in the school."

Ms. Ben-Levy made a motion to suspend common practices, dispense with public comment and move the agenda and addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 7-0, to move as a consent agenda.

ACTION ITEMS

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
20	Dorothy McHugh	Resignation for the Purposes of Retirement	Social Worker	HS		6/30/21 (last day of employment)		
21	Diana Zabaleta Grasso	Resignation for the Purposes of Retirement	Special Education Teacher	HS		6/30/21 (last day of employment)		

22	Allyson Weseley	Appointment*	.05 Overage (Research Essentials)	HS	2/1/21	6/30/21		Per RTA Contract
23	Lisa Swierkowski	Revise Appointment End Date	Lunch Recreation Specialist	EH		1/29/21 (last day in position)		
24	Lisa Swierkowski	Revise Appointment End Date	Per Diem Substitute Teacher			1/29/21 (last day in position)		
25	Mark Steinmuller	Appointment*	Lunch Recreation Specialist* (L. Swierkowski)	EH	2/1/21	6/30/21		Per RTA Contract
26	Jeremy Cohen	Coach Appointment*	JV2 Boys' Basketball I/1	HS	2/1/21	2/28/21		Per RTA Contract, prorated
27	Daniel Freeman	Coach Appointment*	Assistant Varsity Boys' Basketball I/4	HS	2/1/21	2/28/21		Per RTA Contract, prorated
28	Jordan Haber	Coach Appointment*	JV Girls' Basketball I/4	HS	2/1/21	2/28/21		Per RTA Contract, prorated
29	Craig Murphy	Coach Appointment*	Varsity Boys' Basketball I/4	HS	2/1/21	2/28/21		Per RTA Contract, prorated
30	Noreen Naughton	Coach Appointment*	Varsity Girls' Basketball I/4	HS	2/1/21	2/28/21		Per RTA Contract, prorated
31	Tuan Nguyen	Coach Appointment*	Varsity Wrestling VII/4	HS	2/1/21	2/28/21		Per RTA Contract, prorated
32	Michael Palumbo	Coach Appointment*	Assistant Varsity Wrestling VII/4	HS	2/1/21	2/28/21		Per RTA Contract, prorated
33	Gregory Tull	Coach Appointment*	JV Boys' Basketball I/4	HS	2/1/21	2/28/21		Per RTA Contract, prorated
34	Thomas Valentino	Coach Appointment*	Assistant Varsity Girls' Basketball I/4	HS	2/1/21	2/28/21		Per RTA Contract, prorated
35	Matthew Carrozzo	Coach Appointment*	Assistant Varsity Swimming II/4	HS	2/1/21	2/28/21		Per RTA Contract, prorated
36	Jeremy Cohen	Substitute Appointment	Per Diem Substitute Teacher		1/29/21	6/30/21		Phys Ed, \$130/day

****All appointments are subject to Federal, State and local conditions due to COVID-19.***

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractor: Jericho Union Free School District
Services: Health and Welfare Services for 2 students attending out of district schools for the 2020-2021 school year
Fees: \$1,321.25 per student
Total estimated to be \$2,642.50
- (ii) Contractor: Uniondale Union Free School District
Services: Health and Welfare Services for 14 students attending out of district schools for the 2020-2021 school year
Fees: \$908.27 per student
Total estimated to be \$12,715.78
- (iii) Contractee: Garden City School District
Services: One (1) Garden City resident to attend Special Programs 2020-21 school year.
Fees: 10 Month Tuition - \$107,608.00 – Secondary Rate (January 19 through June 25, 2021)
Total estimated to be \$58,901.22 Prorated (Roslyn to receive)
- (iv) Contractor: Manhasset Public Schools
Services: District of Location Special Education Services for IEP service requirements for 2 students residing in Roslyn attending private school in Manhasset for the 2020-21 school year
Fees: Total estimated to be \$15,000.00

The following item [(v)] is a “flow-through” grant that passes through the district special aid fund but has no impact on our general fund budget

- (v) Contractor: Interdisciplinary Center for Child Development
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (2 students)
Total will be \$3,590.00
619 Grant
\$486.00 per student (2 students)
Total will be \$972.00

Recommendation to **amend** the following contract (vi) which was approved by the Board of Education on June 30, 2020 (item B.1. (xv)):

- (vi) Contractor: Harmony Heights Residential
Services: Instructional/Residential services for 2 students for the 2020-21 summer and school year; 1 student days, 1 student residential
Fees: \$35,511.08 for summer program (\$5,159.00 tuition per student; \$12,596.54 maintenance daily rate per student (\$203.17/day x 62 days))
\$30,955.00 per student for the school year *plus 56.848% of maintenance owed to Nassau County DSS for 1 student effective January 3, 2021 (\$203.17/day x 180 days x 56.848%)*
Total estimated to be ~~\$97,421.08~~ \$118,210.73 or state approved rate when finalized

Recommendation to **amend** the following contract (vii) which was approved by the Board of Education on June 30, 2020 (item B.1. (xii)):

- (vii) *Contractor: Developmental Disabilities Institute
Services: Full day education/*residential* program for 1 student for the 2020-21 summer and school year
Fees: \$10,199.00 per student for summer program
\$61,871.00 per student for the school year *with maintenance costs being covered by Medicaid.*
Total estimated to be \$72,070.00 or state approved rate when finalized
(Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (viii) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxxvi)):

- (viii) Contractor: Mineola Union Free School District
Services: Health and Welfare Services for ~~46~~ 47 students attending out of district schools for the 2019-20 school year.
Fees: \$813.00 per student
Total estimated to be ~~\$37,398.00~~ \$38,211.00

B.2. Recommendation to approve Capital Fund Appropriation Transfer Requests (**Attachment B.2.**)

B.3. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-450-03-3300-310	SUPPLIES - Security	\$3,490.63

Subtotal **\$3,490.63**

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1621-450-03-9000-310	MAINT SUPPLIES – DIST	\$3,490.63
	Subtotal	\$3,490.63

REASON FOR TRANSFER REQUEST: To cover the costs associated with repairs to the district plows, including materials.

B.4. Recommendation to approve **2020-21** budget increase appropriation requests:

<u>FROM REVENUE CODE</u>		<u>AMOUNT</u>
5999.917	Unassigned Fund Balance	\$9,809.31
	Subtotal	\$9,809.31

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-430-03-9000-311	DISTW ADMIN COMPS	\$9,809.31
	Subtotal	\$9,809.31

REASON FOR TRANSFER REQUEST: To release funds for appropriation to pay the balance on our District virtual tours invoice, correcting an error made in June 2020 when the PO was closed.

B.5. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2330-430-03-6000-801	CONTR HS DRIVERS ED	\$2,000.00
	Subtotal	\$2,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2330-450-03-6000-801	DRIVER ED SUPPLIES	\$ 500.00
2330-480-03-6000-801	DRIVER ED TEXTBK	\$1,500.00
	Subtotal	\$2,000.00

REASON FOR TRANSFER REQUEST: To cover costs associated with an increase in the number of students taking Driver Education.

B.6. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-446-08-9000-310	MAINT-BUILDING-HS	\$52,348.19
	Subtotal	\$52,348.19

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-9000-310	CUST SUPP – DIST	\$52,348.19
	Subtotal	\$52,348.19

REASON FOR TRANSFER REQUEST: To allow for the purchase of additional custodial supplies district-wide.

B.7. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-5900-307	PRIV SCH TUITION Summer	\$ 68,115.00
2250-430-03-5900-307	SP ED SUM EDU CONTR	\$ 59,192.00
9060-800-03-9000-303	MEDICAL INS ADM	\$ 12,693.00
	Subtotal	\$140,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	PRIVATE SCH TUITION	\$140,000.00
	Subtotal	\$140,000.00

REASON FOR TRANSFER REQUEST: To cover costs associated with out-of-district placement.

B.8. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$13.98	Hts. Reimbursables	2110-245-06-20HT	H19-00022	14
\$6.45	MS Reimbursables	2110-245-09-1909	H19-00022	6
\$125.44	HS Reimbursables	2110-245-08-20HS	H21-00023	2

B.9. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$711.60	Hts. Prof. Svcs.	2110-201-06-20HT	H19-00033	HGTS - 8
\$420.00	HH Prof. Svcs.	2110-201-07-20HH	H19-00033	HH - 8
\$1,435.00	HH Prof. Svcs.	2110-201-07-20HF	H21-00017	HH - 8
\$942.18	HH Prof. Svcs.	2110-201-07-20HF	H21-00017	HH - 9

B.10. Recommendation to approve a change order as indicated below. This change order will not result in an increase in the contract with Gatz since it was paid for with a portion of the \$20,000 allowance authorization.

Gatz (HH Fields GC AA - 001) for all additional costs required to provide and install a new 16' wide gate within the new 8' high fence on the North side of the site. The cost of this change is \$2,843.13 but will not increase the contract amount.

- B.11.** Recommendation to set the standard mileage rate for the business use of employee-owned vehicles at 56 cents per mile (IRS rate) effective January 1, 2021 in accordance with IRS announcement 2020-279 and Board of Education Policy. [This is a decrease from the 2020 rate of 57.5 cents per mile] **(Attachment B.11.)**
- B.12.** Recommendation to approve the following Actual Non-Resident Tuition Rates for the 2019-20 school year and the Estimated Rates for 2021-22 as calculated by NYSED.

		Actual 2019-20	Tentative 2021-22
Students with Disabilities Full Time	Grades K-6	\$89,122	\$111,031
Students with Disabilities Full Time	Grades 7-12	\$97,004	\$119,270

- B.13.** Recommendation that, pursuant to receipt of a scholarship disbursement to Susan Warren, Assistant Administrator for Business, in the amount of \$259.00 from Nassau Association of School Business Officials, to be used for conference attendance, the Board of Education hereby accepts the gift, and increases the appropriation in *1310.440.03.9000.303 (BUSINESS TRAV CONF WKSHP)* by \$259.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.14.** Extraclassroom Activity Treasurer Reports **(Attachment B.14.)**
 High School, August, September, October, November, December 2020
 Middle School, August, September, October, November, December 2020

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on December 1, 3, 4, 8, 9, 15, 17, and 21, 2020; January 4 and 5, 2021.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 19, 23, 24, and 30; December 1, 2, 4, 7, 8, 9, 10, 11, 14, 15, 16, and 18, 2020; January 5, 7, and 12, 2021.

BOARD OF EDUCATION:

BOE.1 WHEREAS, a party has commenced an action against the Roslyn Union Free School District and certain Roslyn Union Free School District employees known to the Board in the Supreme Court of New York, County of Nassau in the case of Vlahopoulus v. Roslyn Union Free School District, et al., Index No. 900183/2020,

WHEREAS, these employees have made application to the Board of Education for defense and indemnification relative to the applicable provisions of the N.Y. Education Law including Sections 3023 and 3811 of the Education Law as well as N.Y. Public Officer's Law Section 18,

WHEREAS, the Board has examined the Verified Complaint in the action Vlahopoulus v. Roslyn Union Free School District, et al., Index No. 900183/2020 and has determined that the causes of action set forth against the named employees arise out of the exercise of the powers and performance of the duties and responsibilities of said employee under the Education Law and Public Officer's Law,

NOW THEREFORE, BE IT RESOLVED, that in accordance with the N.Y. Education Law Sections 3023 and 3811 and N.Y. Public Officer's Law Section 18, the Board and the School District hereby agree to defend and indemnify the named employees in the within action to the extent authorized by law; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized and directed to take such further action as shall be necessary or appropriate to give effect to the forgoing.

BOE.2 BE IT RESOLVED, that the Board of Education hereby approves a Settlement and Release in connection with a contemplated due process impartial hearing, as reviewed with the Board.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

BOE.3 BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a due process complaint in Case# 534548, as reviewed with the Board.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

BOE.4 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves the Memorandum of Agreement between the District and Nassau County Board of Elections; and,

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Memorandum of Agreement on behalf of the Board of Education.

BOE.5 BE IT RESOLVED that the Board of Education hereby adopts the 2021-2022 school calendar presented to the Board of Education by the Superintendent of Schools.

BOE.6 WHEREAS, the Board of Education has reviewed with District Administration Policy 1120 School District Records:

WHEREAS, the Board of Education wishes to adopt the revised Policy 1120 School District Records and implement the policy effective immediately; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting Policy 1120 School District Records; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopts Policy 1120 School District Records effective immediately. **(Attachment BOE.6)**

Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 7-0, to accept the Personnel Agenda items P.1- P.2, Addendum P.1, Business/Finance Agenda Items B.1 – B.14, Curriculum and Instruction Agenda Items C&I.1 – C&I.2, and Board of Education Agenda Items BOE.1 – BOE.6 as a consent agenda.

EXECUTIVE SESSION

Ms. Ben-Levy moved, seconded by Mr. Saffron, and carried by a vote of 7-0, to adjourn to executive session at 8:13 pm to discuss a legal matter.

Ms. Ben-Levy moved, seconded by Mr. Saffron carried by a vote of 7-0, to return to public session at 9:13 pm.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Saffron, carried by a vote of 7-0, to adjourn at 9:15 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk