

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, December 10, 2020

8:00 P.M.

MINUTES

The follow participants were present via ZOOM videoconference.

Meryl W. Ben-Levy, President
Michael Levine
Steven Litvack
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Alida Pahlevan	Student Delegate
Carrie Anne Tondo	District Counsel

ABSENT

Clifford Saffron, Vice President
David Dubner
David Seinfeld

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 4-0, (Messrs. Saffron, Dubner and Seinfeld absent); that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss personnel and corporate contracts.

The Executive Session adjourned at 7:59 pm. The Board reconvened in Public Session at 8:01p.m.

8:00 p.m. - Board of Education Meeting

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for

exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for October 2020.

Ms. Ben-Levy moved, seconded by Mr. Litvack, carried by a vote of 4-0, (Messrs. Saffron, Dubner and Seinfeld absent) to accept the Claims Audit Report for October 2020

Recommendation to accept the Treasurer's Report for July 2020 **(Attachment T1)**

Ms. Ben-Levy moved, seconded by Mr. Litvack carried by a vote of 4-0, (Messrs. Saffron, Dubner and Seinfeld absent) to accept the Treasurer's Report for July 2020

Recommendation to accept the minutes from the following meetings:
November 19, 2020; December 4, 2020.

Ms. Ben-Levy moved, seconded by Mr. Litvack, carried by a vote of 4-0, (Messrs. Saffron, Dubner and Seinfeld absent) to accept the minutes for November 19, 2020 and December 4, 2020.

Board President's Comments

Ms. Ben-Levy commented this was the last meeting of the year. On behalf of the Board of Education, "she thanked the Administration, our parents, our staff in all corners of our school system, for dealing with the challenges that we've been presented with in this year like no other. With an eye toward the future and the hope of the future, we will say goodbye to this year and welcome in a new year where we will hopefully have lots to look forward to."

Superintendent's Comments

Ms. Brown wished everyone a happy and healthy holiday season and a very happy and healthy New Year.

Student Delegate's Comments

Ms. Pahlevan announced the OCC is busy working on a Holiday cookbook, which they plan to release next week. Next Friday, they will holding an ugly sweater contest. On behalf of all the representatives in the OCC, Ms. Pahlevan wished everyone a happy holiday and expressed how thankful the students are for the Board of Education and school staff.

Ms. Ben-Levy asked Ms. Pahlevan to communicate to all of our students that on behalf of the Board of Education," we wish the students a happy, healthy New Year and all good things in the coming year and we will do our best to stand by you and support you in all the things you need."

Ms. Ben-Levy made a motion to suspend common practices, dispense with public comment and move the agenda and addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 4-0, (Messrs. Saffron, Dubner and Seinfeld absent) to move as a consent agenda.

ACTION ITEMS

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Loc	From	To	Tenure Area	Certification / Class / Step / Salary

		Delete #6 on Orig P1						
11	Maria Stathakos	Substitute Appointment	IPG Substitute Teacher	HH	12/11/20	6/30/21		Per RTA Contract

P.2 Classified

Item	Name	Action	Position / Replacing	Loc	From	To	Certification / Class / Step / Salary
Repl #2 on Orig P2	Linda Granger	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree		On or about 1/4/21*	6/30/21	\$15.50/Hour
6	Yesinia Hernandez	Revise FTE	1.0 Food Service Worker, was .71 FTE (D. Tiernan)	HS	12/14/20		Grade 4/Step 8, Per RFSA Contract
7	Gregory Nofi	Rescind Appointment	Maintainer (G. Swieboda)	Maint	12/9/20		
8	Kevin Cuff	Probationary Appointment	Maintainer (G. Swieboda)	Maint	On or about 1/13/21*		Grade 5/Step 1, Per RCBDMA Contract

**Pending Civil Service Approval*

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractor: North Shore School District
Services: District of Location Special Education Services for IEP service requirements for 1 student residing in Roslyn attending private school in North Shore for the 2020-21 school year
Fees: Total estimated to be \$7,500.00

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 30, 2020 (item B.1. (xix)), and amended on October 22, 2020 (item B.1. (iv)):

- (ii) *Contractor: Beyond Boundaries Therapeutic Services SLP, OT, PT, LMSW, Psychology, Audiology, PLLC

Services: Various services for the 2020-21 school year as specified in the agreement
 Fees: Total estimated to be ~~\$10,850~~ \$11,246.63 (~~\$850.00~~ \$1,246.63 for the summer program; \$10,000.00 for the school year)

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 30, 2020 (item B.15.):

(iii) **RESOLVED** that the Board of Education hereby approves the Inter-Municipal Agreement for the 2020-2021 summer and/or school year between Roslyn and Bethpage UFSD for the transportation of children, And

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute any documents necessary to effectuate said Agreement on behalf of the Board of Education. *(This will allow for a correction to the 2020-21 rate including the May 2020 CPI increase as published by the Transportation Department of the NYSED)*

B.2. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2010-450-03-9000-301	CURRIC SUPPLIES	\$15,000.00
2110-230-03-9000-301	DISTRICT Classroom Furn	\$15,000.00
2070-430-03-9000-301	CONTR SVCES PROF DEVEL	\$15,000.00
	Subtotal	\$45,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2070-153-03-9000-301	TCHR SAL, PROF DEV	\$45,000.00
	Subtotal	\$45,000.00

REASON FOR TRANSFER REQUEST: To cover costs associated with Collegial Circles directed at the change in instructional practices due to COVID-19.

B.3. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$26,000.00
	Subtotal	\$26,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2815-430-03-9000-307	HLTH SVCES OTHER	\$26,000.00
	Subtotal	\$26,000.00

REASON FOR TRANSFER REQUEST: To cover Health and Welfare costs for Roslyn residents attending private schools in other districts for the 2019-20 school year.

B.4. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-303	COVID Supplies	\$16,000.00
	Subtotal	\$16,000.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$16,000.00
	Subtotal	\$16,000.00

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically the purchase of Lexan and aluminum channeling to enhance social distancing within the district.

B.5. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$50,000.00
	Subtotal	\$50,000.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-9000-310	CUST SUPP – DIST	\$50,000.00
	Subtotal	\$50,000.00

REASON FOR TRANSFER REQUEST: To allow for the purchase of additional custodial supplies district-wide.

B.6. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-430-08-9000-310	MAINT CONT SVCES - HS	\$351.00
	Subtotal	\$351.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1621-430-07-9000-310	MAINT CONT SVCES - HH	\$351.00
	Subtotal	\$351.00

REASON FOR TRANSFER REQUEST: To cover costs associated with heating repairs at Harbor Hill School.

B.7. Recommendation to approve a payment in the amount of \$90,075.55 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 10/31/2020.

B.8. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table

below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$2,741.43	HS Prof. Svcs.	2110-245-08-1908	H19-00022	10

- B.9.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$33,648.00	HS Prof. Svcs.	2110-201-08-20HL	H21-00019	HS - 2.3,4,5

- B.10. WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Roslyn Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program;

and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Please Check One

This Resolution is a blanket and applies to all Cross Contracts we may wish to participate in with Eastern Suffolk BOCES for the entire year July 1, 2020 – June 30, 2021

This Resolution solely applies to the Cross Contact for:
RFP #2020C-068-0123: Land Survey and Utility Locating Services

B.11. Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as obsolete the attached items which are no longer of use within the district. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.11.)**

B.12. Recommendation to accept, pursuant to receipt by Cindy Samide, Assistant Director of Pupil Personnel Services, a donation from Linda Schwartz, a retired Roslyn teacher, a Krown PortaView TTY System, Telephone Volume Amplifier, and Alarm Clock, to be used to assist students who are hard of hearing. We are assured that this will be a significant benefit to the district. **(Attachment B.12.)**

B.13. Extraclassroom Activity Treasurer Reports **(Attachment B.13.)**
High School, July 2020
Middle School, July 2020

B.14. **BE IT RESOLVED** that the Board of Education hereby approves the Contract, Software License and Hosting Agreement between the District and Transfinder (“Agreement”) and the Rider to the Agreement;

BE IT RESOLVED that the Board of Education hereby authorizes the President of

the Board of Education to execute the Agreement and Rider to the Agreement on behalf of the Board of Education.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 12, 13 and 24, 2020.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 30, 2020; November 2, 4, 6, 9, 10, 12, 13, 17 and 18, 2020.

BOARD OF EDUCATION:

BOE.1 WHEREAS, on June 9, 2020, the Roslyn Union Free School District conducted its annual budget vote and election; and

WHEREAS, the District Clerk is currently in possession of the unused, defective, and void ballots resulting from such election; and

WHEREAS, Education Law Section 2034(6) provides for the destruction of such ballots when a period of six (6) months from the date of the annual budget vote and election has elapsed; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District orders the destruction of all unused, defective, and void ballots resulting from the June 9, 2020 election.

BOE.2 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves a Settlement Agreement in connection with an impartial hearing on behalf of student # 203004, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the Board of the Roslyn Union Free School District hereby authorizes the President of the Board of Education to sign said Settlement Agreement, and other documents, pertaining to the settlement of the impartial hearing, on behalf of the Board.

BOE.3 WHEREAS, the Board of Education has reviewed with District Administration Policy 0110 Sexual Harassment and has determined that said policy requires revision;

WHEREAS, the Board of Education wishes to (1) adopt the following revised policy: Policy 0110 Prohibition Against Sexual Harassment and implement the

changes contained therein and (2) abolish the following policy: Policy 0110 Sexual Harassment effective immediately; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting the following revised policy: 0110 Sexual Harassment and

BE IT FURTHER RESOLVED, that the Board of Education hereby (1) adopts Revised Policy 0110 Sexual Harassment and (2) abolishes the following policy: Policy 0110 Sexual Harassment effective immediately. **(Attachment BOE.3)**

BOE.4 Recommendation to amend the following appointments which was approved by the Board of Education on July 2, 2020 at the 2020-2021 Annual Re-Organization Meeting (Item 42 and 44)

42. Appointment of Title IX Compliance Officer Coordinator (~~Gender Equity~~)

Recommendation that the Assistant Administrator for Business and the Assistant Superintendent for Secondary Education be appointed District Title IX Compliance Officers Coordinator for the 2020-2021 school year.

44. Appointment of Compliance Officers for Policy ~~0400~~ 0110 Prohibition Against Sexual Harassment

Recommendation to appoint the Assistant Superintendent for Business and Administration and the Assistant Superintendent for Elementary Education be appointed District Compliance Officers for Policy ~~0400~~ 0110 prohibition Against Sexual Harassment for the 2020-2021 school year

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 4-0, (Messrs. Saffron, Dubner and Seinfeld absent) to accept the Personnel Agenda items P.1-P.3, Addenda P.1 and P.2, Business/Finance Agenda Items B.1 – B.14, Curriculum and Instruction Agenda Items C&I.1 – C&I.2, and Board of Education Agenda Items BOE.1 – BOE.4 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Levine, carried by a vote of 4-0, (Messrs. Saffron, Dubner and Seinfeld absent) to adjourn at 8:06 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk