

**ROSLYN UNION FREE SCHOOL DISTRICT**  
**Meeting of the Board of Education**

**Thursday, October 8, 2020**  
**8:00 P.M.**

**7:00 p.m. - Executive Session**

**8:00 p.m. – Public Hearing – Repair Reserve Expenditure**

**Board of Education Meeting – Immediately following Public Hearing**

**Preliminary Announcements**

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

**Pledge of Allegiance**

Recommendation to accept the Claims Auditor's Report for August 2020.

Recommendation to accept the minutes from the following meeting(s):

July 31, 2020, August 18, 2020, August 28, 2020, September 2, 2020, September 10, 2020, September 22, 2020, and September 25, 2020.

**Board President's Comments**

**Superintendent's Comments**

**Student Delegate's Comment**

## **ACTION ITEMS**

### **PERSONNEL:**

#### **ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

### **BUSINESS/FINANCE:**

#### **ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractee: Manhasset Union Free School District  
Services: One (1) student from Manhasset to attend  
Roslyn Public Schools for the 2020-21 school year  
September 3, 2020 through June 25, 2021  
Fees: Total estimated to be \$75,000 (Roslyn to receive)

**The following items [(ii) and (iii)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget**

- (ii) Contractor: Kidz Therapy Services, PLLC  
Services: Instructional services for the 2020-21 school year  
Fees: **611 Grant**  
\$1,795.00 per student (3 students)  
\$598.00 per student Related Services (8 students)  
Total will be \$10,169.00  
**619 Grant**  
\$486.00 per student (3 students)  
\$162.00 per student Related Services (8 students)  
Total will be \$2,754.00

- (iii) Contractor: Variety Child Learning Center  
 Services: Instructional services for the 2020-21 school year  
 Fees: **611 Grant**  
 \$1,795.00 per student (3 students)  
 Total will be \$5,385.00  
**619 Grant**  
 \$486.00 per student (3 students)  
 Total will be \$1,458.00

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 27, 2019 (item B.1. (xxix)) and first amended on September 10, 2020 (item B.1. (i)):

- (iv) \*Contractor: Anderson Center for Autism  
 Services: Instructional/Residential services for 1 student for the 2019-20 school year  
 Fees: ~~\$42,830.22~~ \$43,923.28 - summer program tuition and maintenance (\$10,013 tuition + ~~\$32,817.22~~ \$33,910.28 summer maintenance daily rate (~~\$529.31~~ \$546.94 x 62 days)  
 \$60,077 - 10-month program tuition plus 38.424% of maintenance owed to Nassau County DSS *through 3/31/2020, increased to 56.848% as of 4/1/2020*  
 Total estimated to be ~~\$102,907.22~~ \$165,954.09 \$176,116.29 or state approved rate when finalized

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on June 27, 2019 (item B.1. (xxxvi)), first amended on February 6, 2020 (item B.1. (ii)), and amended again on September 10, 2020 (item B.1. (ii)):

- (v) \*Contractor: Harmony Heights Residential  
 Services: Instructional/Residential services for 1 student for the 2019-20 summer and school year and 1 student starting January 2020 for instructional services only  
 Fees: \$17,517.54 for summer program (\$4,921 tuition; \$12,596.54 maintenance daily rate (\$203.17/day x 62 days))  
~~\$29,524.00~~ \$47,238.40 for the school year plus 38.424% of maintenance owed to Nassau County DSS *through 3/31/2020, increased to 56.848% as of 4/1/2020*  
 Total estimated to be ~~\$47,041.54~~ \$64,755.94 ~~\$88,175.75~~ \$91,544.64 or state approved rate when finalized

Recommendation to **amend** the following contract (vi) which was approved by the Board of Education on June 30, 2020 (item B.1. (v)) and first amended on September 10, 2020 (item B.1. (iii)):

- (vi) \*Contractor: Anderson Center for Autism  
Services: Instructional/Residential services for 1 student for the summer and school year 2020-21  
Fees: ~~\$43,262.22~~ \$44,355.28 - summer program tuition and maintenance (\$10,445.00 tuition + ~~\$32,817.22~~ \$33,910.28 summer maintenance daily rate (~~\$529.31~~ \$546.94 x 62 days) \$62,672.00 - 10-month program tuition plus 38.424% 56.848% of maintenance owed to Nassau County DSS Total estimated to be ~~\$105,934.22~~ \$168,981.09 \$200,304.62 or state approved rate when finalized

Recommendation to **amend** the following contract (vii) which was approved by the Board of Education on June 30, 2020 (item B.1. (xiv)):

- (vii) \*Contractor: Foundations Occupational Therapy  
Services: Various services for the 2020-21 school year as specified in the agreement  
Fees: Total estimated to be ~~\$122,800.00~~ \$125,733.40 (~~\$7,800.00~~ \$10,733.40 for the summer program; \$115,000.00 for the school year)

Recommendation to **amend** the following contract (viii) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxxi)):

- (viii) \*Contractor: S.E.E.D.S. of the Willistons, Inc.  
Services: Various services for the 2020-21 school year as specified in the agreement  
Fees: Total estimated to be ~~\$16,560.00~~ \$17,372.50 (~~\$1,560.00~~ \$2,372.50 for the summer program; \$15,000.00 for the school year)

Recommendation to **amend** the following contract (ix) which was approved by the Board of Education on June 30, 2020 (item B.1. (xiii)) and first amended on August 28, 2020 (item B.1. (xiii)):

- (ix) \*Contractor: Extraordinary Pediatrics, P.C.  
Services: Various services for the 2020-21 school year as specified in the agreement  
Fees: Total estimated to be ~~\$512,000.00~~ \$524,135.42 (~~\$22,000.00~~ \$34,135.42 for the summer program; \$490,000.00 for the

school year with \$140,000.00 of the \$490,000.00 being paid via a 611 grant)

Recommendation to **extend** the following contract [(x) which was first approved by the Board of Education on October 4, 2018 (item B.6, Bid# 18/19-42)], and extended on October 3, 2019 (item B.1. (iv)) in order to renew:

- (x)     \*Contractor: Walsworth Publishing Company  
          Services:     Printing of 2020-21 Roslyn High School yearbooks  
          Fees:         Total estimated to be \$10,000.00  
                          (Subject to an amendment to be prepared by district  
                          counsel)

Recommendation to **extend** the following contract [(xi) which was first approved by the Board of Education on October 4, 2018 (item B.7, Bid# 18/19-43)], and extended on October 3, 2019 (item B.1. (v)) in order to renew:

- (xi)     \*Contractor: Herff Jones  
          Services:     Printing of 2020-21 Roslyn Middle School yearbooks  
          Fees:         Total estimated to be \$9,650.00  
                          (Subject to an amendment to be prepared by district  
                          counsel)

**B.2. Recommendation to approve Capital Fund Appropriation Transfer Requests (Attachment B.2.)**

**B.3. Recommendation to approve 2020-21 general fund appropriation requests:**

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2330-155-03-6000-304	DRIVER ED TCHG	\$6,996.00
2330-430-03-6000-304	CONTR HS DRIVERS ED	\$47,440.00
2330-450-03-6000-304	DRIVER ED SUPPLIES	\$250.00
2330-480-03-6000-304	DRIVER ED TEXTBK	\$1,150.00
<b>Subtotal</b>		<b>\$55,836.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2330-155-03-6000-801	DRIVER ED TCHG	\$6,996.00
2330-430-03-6000-801	CONTR HS DRIVERS ED	\$47,440.00
2330-450-03-6000-801	DRIVER ED SUPPLIES	\$250.00
2330-480-03-6000-801	DRIVER ED TEXTBK	\$1,150.00
<b>Subtotal</b>		<b>\$55,836.00</b>

REASON FOR TRANSFER REQUEST: To allow for the reassignment of the Driver Education Program from the Adult Education office to the RHS Dean of Students office.

**B.4.** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-450-07-1000-701	SUPPLIES HH ART	\$5,000.00
	<b>Subtotal</b>	<b>\$5,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2010-450-03-9000-301	CURRIC SUPPLIES	\$5,000.00
	<b>Subtotal</b>	<b>\$5,000.00</b>

REASON FOR TRANSFER REQUEST: To allow for the shared purchase of art supplies among the elementary schools.

**B.5.** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-120-04-1900-303	TCHR SAL EH MUSIC	\$100,000.00
2110-120-04-2200-303	TCHR SAL SCI EH	\$100,000.00
2110-120-07-1100-303	TCHR SAL- HH TECH	\$90,000.00
2110-120-07-2200-303	TCHR SAL SCI HH	\$100,000.00
2110-120-09-1800-303	TCHR SAL MS MATH	\$120,000.00
2110-120-04-9000-303	TCHR SAL EH	\$76,000.00
2110-130-09-3000-303	TCHR SAL- 21 <sup>ST</sup> Cent	\$120,000.00
	<b>Subtotal</b>	<b>\$706,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5540-490-03-5500-510	BOCES SVCS	\$36,000.00
5540-430-03-5500-510	TRANS SPECIAL SCHOOLS	\$50,000.00
5540-430-03-9000-510	TRANS PRIVATE SCHOOLS	\$620,000.00
	<b>Subtotal</b>	<b>\$706,000.00</b>

REASON FOR TRANSFER REQUEST: To cover an increase in costs incurred for contract transportation as a result of additional students in private schools and the rebidding of contracts for 2020-21. (**Advisory B.5.**)

**B.6.** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-07-9000-310	CUST SUPPLY - HH	\$8,712.13
	<b>Subtotal</b>	<b>\$8,712.13</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$8,712.13
	<b>Subtotal</b>	<b>\$8,712.13</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically to provide added security by the installation of fencing around the high school football field.

**B.7.** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-430-03-8900-303	COVID Services	\$44,975.00
<b>Subtotal</b>		<b>\$44,975.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-450-03-8900-311	COVID Supplies	\$44,975.00
<b>Subtotal</b>		<b>\$44,975.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically the purchase of headsets for teachers to use to facilitate enhanced remote learning.

**B.8.** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-200-03-8900-303	COVID Equipment	\$659.00
<b>Subtotal</b>		<b>\$659.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-450-03-8900-307	COVID Supplies	\$659.00
<b>Subtotal</b>		<b>\$659.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically the purchase of clear face masks for Special Education students.

**B.9.** Recommendation to approve a payment in the amount of \$18,039.97 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 08/31/2020.

**B.10.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$5,184.85	Hts. Prof. Svcs.	2110-245-06-20HT	H19-00022	12
\$3,880.26	HH Prof. Svcs.	2110-245-07-20HH	H19-00022	12
\$34,433.25	HH Prof. Svcs.	2110-245-07-20HF	H20-00023	10

- B.11.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$8.76	Hts. Reimbursables	2110-201-06-20HT	H19-00033	HGT #1 EXP.
\$2,853.00	Hts. Prof. Svcs.	2110-201-06-20HT	H19-00033	HGTS - 5
\$34.95	HH Reimbursables	2110-201-07-20HH	H19-00033	HH #1 EXP.
\$3,360.00	HH Prof. Svcs.	2110-201-07-20HH	H19-00033	HH - 5
\$137.88	HS Reimbursables	2110-201-08-1908	H19-00033	HS #1 EXP.
\$377.19	HS Prof. Svcs.	2110-201-08-1908	H19-00033	HS - 5
\$26.25	HH Reimbursables	2110-201-07-20HF	H21-00017	HH #1 EXP.
\$16,254.00	HH Prof. Svcs.	2110-201-07-20HF	H21-00017	HH – 4, 5
\$11.39	HS Reimbursables	2110-201-08-20HL	H21-00019	HS #1 EXP.

- B.12.** Recommendation to approve a change order as indicated below. This change order will increase the contract with JNS Heating, Inc. in the amount of \$979.71 and therefore increase the purchase order to JNS Heating, Inc. H18-00007 in account code H-1620-294-06-1606.

JNS Heating, Inc. (HTS MC-007) represents a reversal of credit change order HTS MC-005 which back-charged the Mechanical Contractor for work thought to have been removed from their scope and performed by the Electrical Contractor instead.

- B.13.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Louis Barbato, Inc. in the amount of \$10,320 which will increase purchase order H20-00036 in account code H1620.293.06.20HT.

Barbato, Inc. (HTS GC-001) for all additional costs required to remove existing topsoil, asphalt and curbing; to provide new topsoil, grade and seed; to provide and install an additional 688 sf of asphalt at the corner of the building and to dispose of asphalt and curbing found below grade properly. The total cost of this work is \$20,848. [This change order was presented to the Board of Education as Proposed Change Order #1 on July 16, 2020 as item B.7 in the estimated amount of \$21,000. We have charged \$10,528 to the allowance authorization (total allowance is \$15,000 leaving a balance of \$4,472 in the allowance) and the balance of the work is an increase to the contract amount.]

- B.14.** Recommendation to approve revisions to the Nassau BOCES Consortium Transportation Contracts for 2020-2021, which were approved on July 31, 2020



(item B.10.) to accommodate one additional student attending an existing school traveling via WE Transport.

- B.15.** Recommendation that, pursuant to receipt of a donation in the amount of \$4,248.30 from the East Hills School P.F.A., the Board of Education hereby accepts the money for deposit to the FINA Fund (TE 0301).
- B.16.** Recommendation to accept, pursuant to receipt by Dr. Scott Andrews, Roslyn High School Principal, a donation from their P.F.A., forty (40) rattan chairs to be used by students in the outdoor courtyards.
- B.17.** Recommendation to accept, pursuant to receipt by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), a donation from IntraLogic Solutions, three (3) Tempe Non-Contact Wall Mount Infrared Temperature Measurement Systems to be used within the district as we see fit. **(Attachment B.17.)**
- B.18.** Recommendation by Jessica Kemler, Harbor Hill Principal, to declare as obsolete the following item which is no longer functioning, and cannot be repaired. **(Attachment B.18.)**
- One (1) Amaco Electric Kiln (Roslyn UFSD Asset Tag Number 302152, Property of Roslyn UFSD Asset Tag Number 20080516)
- B.19.** Recommendation by Dr. Scott Andrews, High School Principal, to declare the following textbooks to be either discarded or sold due to their being outdated and obsolete. **(Attachment B.19.)**

### **CURRICULUM AND INSTRUCTION:**

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 20, 2020; September 2, 3, 4, 10 and 23, 2020.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 22, 2020; August 24, 2020; September 2, 8, 9, 14, 15, 17, 18, 21 and 22, 2020.

### **Board of Education**

**BOE.1** WHEREAS, the Board of Education of the Roslyn Union Free School District previously established a repair reserve fund pursuant to General Municipal Law section 6-d; and

WHEREAS, District Administration has recommended an expenditure from the repair reserve fund in an amount not to exceed \$8,000 for the purpose of repairing the boiler room pump/rack apparatus and the VFD (variable frequency drive) at the

Harbor Hill School, together with such necessary materials and supplies to complete the repair, including plumbing parts, piping and electrical materials; and

WHEREAS, the Board of Education determined that it is in the best interest of the School District to appropriate funds in an amount not to exceed \$8,000 for such repair of the boiler room pump/rack apparatus and the VFD at Harbor Hill School subject to a public hearing; and

WHEREAS, in accordance with the requirements of the provisions of section 6-d of the General Municipal Law, the Roslyn Union Free School District Board of Education conducted a public hearing on October 8, 2020 at 8:00 p.m. for the purpose of discussing the proposed appropriation of a sum not to exceed Eight Thousand Dollars (\$8,000.00) from the previously established repair reserve fund; and

WHEREAS, there were no objections to the expenditure from the repair reserve fund for the repair;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the expenditure of Eight Thousand Dollars (\$8,000.00) from the previously established repair reserve fund for the purpose of: repairing the boiler room pump/rack apparatus and the VFD (variable frequency drive) at the Harbor Hill Elementary School, together with such necessary materials and supplies to complete the repair, including plumbing parts, piping and electrical materials.

## **Adjournment**

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Rudolf Lanzillotta	Revise Part-Time Appointment	.466 FTE Physical Education (was .4)	.2 MS, .2 HS, .033 EH, .033 HH	9/29/20	6/30/21		Physical Ed & Health, MA+15/Step 4, Per RTA Contract, prorated
2	Lori Maller	Revise Appointment	Lunch Duty Stipend .6 FTE (was 1.0)	EH	9/11/20	6/30/21		Per RPA Contract, prorated
4	Madeline Schroeder	Revise Appointment	Lunch Duty Stipend .6 FTE (was 1.0)	EH	9/11/20	6/30/21		Per RPA Contract, prorated
6	Karen Orenstein	Revise Appointment	Lunch Duty Stipend .4 FTE (was 1.0)	EH	9/11/20	6/30/21		Per RPA Contract, prorated
8	Steven May	Appointment	Lunch Duty Stipend .4 FTE	EH	10/9/20	6/30/21		Per RPA Contract, prorated
9	Tara Bonaney-Roe	Appointment	Lunch Duty Stipend	MS	10/9/20	6/30/21		Per RPA Contract, prorated
10	Joseph Tacopina	Leave of Absence	Teaching Assistant	HS	10/10/20	12/18/20		
11	Lauren Murphy	Appointment	American Sign Language*	MS	10/9/20	6/30/21		Per RTA Contract
12	Kristopher Schmitt	Appointment	Science Olympiad II*	MS	10/9/20	6/30/21		Per RTA Contract
13	Jenna Ruber	Revise Appointment	Yearbook Co-Advisor*	MS	10/9/20	6/30/21		Per RTA Contract, shared
14	Andria Jacob	Appointment	Yearbook Co-Advisor*	MS	10/9/20	6/30/21		Per RTA Contract, shared
15	Brian Wedeking	Appointment	Auditorium Crew*	HS	10/9/20	6/30/21		Per RTA Contract
16	Allison Goldin	Appointment	Assistant to RCP Advisor*	HS	10/9/20	6/30/21		Per RTA Contract
17	Sara Linger	Appointment	Musical Director (combined Musical and Vocal Director)*	HS	10/9/20	6/30/21		Per RTA Contract
18	Cathleen Marx	Appointment	RCP Costumes*	HS	10/9/20	6/30/21		Per RTA Contract
19	Tyler Matos	Appointment	RCP Choreography*	HS	10/9/20	6/30/21		Per RTA Contract
20	Brian Wedeking	Appointment	Stagecraft*	HS	10/9/20	6/30/21		Per RTA Contract
21	Maryam Tazari	Appointment	Forensic Assistant Coach*	HS	10/9/20	6/30/21		Per RTA Contract
22	Susana Rivera	Appointment	OCC Sophomore Class Advisor*	HS	10/9/20	6/30/21		Per RTA Contract
23	Denise Tretola	Appointment	Robotics Assistant Advisor*	HS	10/9/20	6/30/21		Per RTA Contract
24	Dave Lazarus	Appointment	AP Coordinator	HS	10/9/20	6/30/21		Per RTA Contract
25	Francine Koliopoulos	Substitute Appointment	Per Diem Substitute Teacher		10/9/20	6/30/21		Students w/Disabilities & Childhood Ed Gr. 1-6, \$130/day
26	Stephen Alexander	Substitute Appointment	Per Diem Substitute Teacher		10/9/20	6/30/21		ELA Gr. 7-12, \$130/day
27	Janine Steinert	Childcare Leave	Elementary	EH	2/5/21	6/30/21		Per RTA Contract
28	Ellen Trichon	Appointment	Collegial Circle Facilitator		10/9/20	6/30/21		\$80 (paid by General Fund)
29	Loretta Fonseca	Appointment	Collegial Circle Facilitator		10/9/20	6/30/21		\$80 (paid by General Fund)
30	Marlene Dieber	Resignation	Per Diem Substitute Teacher			8/27/20 (last day of employment)		
31	Samantha Siegenthaler	Substitute Appointment	Substitute IPG Teaching Assistant	MS	10/9/20	6/30/21		Per RPA Contract
32	Antoinette Lewis	Substitute Appointment	Substitute IPG Teaching Assistant	MS	10/9/20	6/30/21		Per RPA Contract
33	Daphne Ringgold	Substitute Appointment	Substitute IPG Teaching Assistant	MS	10/9/20	6/30/21		Per RPA Contract
34	Laura Farnan	Substitute Appointment	Substitute IPG Teaching Assistant	EH, HTS & MS	10/9/20	6/30/21		Per RPA Contract
35	Taylor Bell	Appointment	IPG Teaching Assistant (not to exceed 6 hrs./week)	HH	10/9/20	6/30/21		Per RPA Contract
36	Cesarina Rodriguez	Substitute Appointment	Substitute IPG Teaching Assistant	HH	10/9/20	6/30/21		Per RPA Contract

*\*All extracurricular appointments for the 2020-2021 school year are subject to the Governor's order regarding school closure.*

Personnel Action Report  
Classified

P.2  
October 8, 2020

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Deborah Prophett	Appointment	After School Drivers Ed. Paraprofessional			HS	10/9/20	6/30/21	Per RPA Contract
2	Kathleen Brown	Resignation	Typist Clerk	Comp	Prob	EH		10/4/20 (last day of employment)	
3	Linda Leff	Resignation	Per Diem Substitute Typist Clerk					9/29/20 (last day of employment)	
4	Emmanuel Gonzalez	Part-Time Appointment	Part-Time Cleaner	Non-comp	p/t	District	On or about 10/21/20*		\$15.00/hour
5	J. Robin Shea	Substitute Appointment	Per Diem Substitute Typist Clerk		Sub		10/9/20*	6/30/21	\$15.50/Hour
6	Daria Paczek	Substitute Appointment	Per Diem Substitute Typist Clerk		Sub		10/26/20*	6/30/21	\$14.50/Hour

*\*Pending Civil Service Approval*

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Item	Transfer Dollar Amount	From Code	Previous Balance	Revised Balance	To Code	Previous Balance	Revised Balance
1	\$ 18,563.23	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,985,277.28	\$ 3,966,714.05	H1620 294 08 1908 HVAC HS 002-043	\$ 362,000.00	\$ 380,563.23
For:	HS BOYS LOCKERROOM - HOT WATER COIL, AND ROOF CURBS						
2	\$ 2,200.00	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,966,714.05	\$ 3,964,514.05	H2110 201 07 20HF Construction Manager HH -009-029	\$ 25,000.00	\$ 27,200.00
For:	HH RECON. FIELD						
3	\$ 40,000.00	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,964,514.05	\$ 3,924,514.05	H2110 201 08 20HL Construction Manager HS 002-044	\$ -	\$ 40,000.00
For:	CONSTRUCTION MANAGER FEE GIRLS LOCKERROOM						
4	\$ 138.00	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,924,514.05	\$ 3,924,376.05	H2110 201 08 1908 Construction Manager HS 002-043	\$ 36,552.38	\$ 36,690.38
For:	CONSTRUCTION MANAGER FEE boys LOCKERROOM						
5	\$ 30,000.00	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,924,376.05	\$ 3,894,376.05	H2110 245 07 20HF Architectural HH -009-029	\$ 22,700.00	\$ 52,700.00
For:	hh field reconst. Architecture fees						
6	\$ 53,000.00	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,894,376.05	\$ 3,841,376.05	H2110 245 08 20HL Architectural HS 002-044	\$ 22,700.00	\$ 75,700.00
For:	hs girls lockerroom architect. Fees						
7	\$ 18,000.00	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,841,376.05	\$ 3,823,376.05	H2110 245 09 20MS Architectural 006-035	\$ 15,000.00	\$ 33,000.00
For:	additional architectural fees						
8	\$ 649,000.00	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,823,376.05	\$ 3,174,376.05	H1620 293 09 20MS General Construction 006-035	\$ -	\$ 649,000.00
For:	general construction for ms door project						
9	\$ 3,220.00	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,174,376.05	\$ 3,171,156.05	H2110 246 06 20HE Engineering & testing 007-027	\$ -	\$ 3,220.00
For:	HTS ELEVATOR						

Item	Transfer Dollar Amount	From Code	Previous Balance	Revised Balance	To Code	Previous Balance	Revised Balance
10							

For:

---

**APPROVED:**        **Joseph C. Dragone** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPROVED:**        **Allison Brown** \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPROVED:**        \_\_\_\_\_ **Item #:** \_\_\_\_\_



Monday September 28, 2020

To Whom it May Concern:

*Approved  
J. Diagne  
9/28/20*

IntraLogic Solutions really appreciates the working relationship with the Roslyn School District. IntraLogic has decided to donate three complimentary Tempe's (Non-Contact Wall Mount Infrared Temperature Measurement System) to the Roslyn School District.

***The total of these three donations is: \$600.00***

Please approve this donation request so we can proceed forward with our internal procurement.

Sincerely,

A handwritten signature in black ink, appearing to read "Lee Mandel".

Lee Mandel  
CEO, IntraLogic Solutions LLC.

IntraLogic Solutions LLC.



511 Ocean Avenue  
Massapequa, NY 11758  
October 8, 2020

Roslyn Public Schools

Phone: (516) 799-7061  
Fax: (516) 799-7884  
<http://www.ilsny.com>

Agenda

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## PUBLIC SCHOOLS

BOX 367, ROSLYN, NEW YORK 11576-0367 (516) 801-5400 FAX (516) 801-5408 [www.roslynschools.org](http://www.roslynschools.org)

Allison Brown  
*Superintendent of Schools*

HARBOR HILL SCHOOL

Jessica Kemler  
*Principal*

Michelle Hazen  
*Assistant Principal*

### Memorandum

To: Mr. Joseph Dragone  
From: Jessica Kemler  
CC: Thomas Szajkowski; Will Brody, Michael Betts  
Date: September 16, 2020

*approved - in  
next BOE mtg  
J. Dragone*

We request approval to discard the following furniture item as it is damaged beyond repair and/or use. I have attached photos of the below item for your review. Please let me know if you have any questions or need further information.

1. Kiln: Harbor Hill School, Art Room, Room 42







PROPERTY OF  
ROSLYN UFSD  
20080516

ROSLYN UFSD  
302152

# AMACO<sup>®</sup>

## ELECTRIC KILN

SERIAL NO.	MODEL	K. W.	PH.	VOLTS
1064	HE-101	9.0	3	208
LISTED  EQA	MAX. TEMP.	AMPERES	A.C.	
	2300	25.0		



### INSTALLATION

Connect kiln to electric circuit which corresponds to that stamped above.

1. Do not install kiln closer than 18" to any existing wall at the sides or back.
2. "Caution": Use supply wires suitable for 90° Centigrade.
3. Ne pas installer à moins de 18 po. du mur.
4. Attention: Employer des fils d'alimentation pour 90° C.

AMERICAN ART CLAY CO., INC.  
INDIANAPOLIS, INDIANA 46222



PROPERTY OF  
ROSLYN UFSD  
20080516

ROSLYN UFSD  
302152



# ROSLYN HIGH SCHOOL

## Memorandum

TO: Joseph Dragone  
Assistant Superintendent for Business

FROM: Scott Andrews  
Principal

DATE: October 1, 2020

RE: Math Books for Discard

Approved  
Joseph Dragone

The textbooks listed below are obsolete and we no longer need them. We would like to get approval to dispose of them by either selling them to a company like Follett, if possible, or discard them. Follett has expressed interest in looking at *Principles of Life* once we get approval.

66	0-13-102153-2	Physics 4th edition	Giancoli Prentice Hall 1995
143	0-8053-0013-9	Biology Concepts and Connections 4th edition	Campbell Reece, Mitchell, Taylor Pearson 2003
45	978-1-4292-9117-0	Principles of Life	Hillis, Sadava Heller Price Sinauer BFW Freeman 2011
27	0-697-25180-2	Inquiry into Life 8th ed.	MaderWCB/McGraw-Hill 1997

Thank you.

SA:nc