

Kindergarten Registration for the 2020-2021 School Year

Kindergarten Registration Guidelines

Dear Parents,

Welcome to Heights School! We are pleased to have the opportunity to meet with you and your child.

Please complete your on-line registration form prior to your appointment with the Heights Registration team

Step 1: Complete online registration form:

Roslyn School District is implementing an on-line registration using the Powerschool Registration system.

You will be required to create a PowerSchool Registration account before you can proceed.

This account can be used to register any other children in the future as well.

(Please Note: This is NOT a PowerSchool Parent Portal account username or password.)

Step 2: AFTER you receive the “form completed” message, you can print a copy of the reports for your own files. There is no need to print a copy to bring with you, the school will print the reports for your child’s registration.

Step 3: Gather all mandatory documentation as noted in the application - all of which will be handed in at the registration meeting held at your child's home school.

Please review the Immunization Health Requirements for your child.

For details please visit our Roslyn Registration website : <https://www.roslynschools.org/Domain/61>

Step 4: Set an appointment to meet with the Heights Registration Team during the two weeks of the March Registration (3/2 to 3/6) or (3/16 to 3/20)

IMPORTANT: THE REGISTRATION PROCESS IS NOT COMPLETE UNTIL THE REGISTRATION FORM AND ALL DOCUMENTATION IS SUBMITTED AND APPROVED BY THE REGISTRATION TEAM.

LINK for Powerschool On-Line Registration :

<https://secure.infosnap.com/family/gosnap.aspx?action=21582&culture=en>

- **Technical Support is provided as follows...**

The parent has access to the “**Help**” link **after** they have created their online account. At this point of the registration process, the technical support is provided by PowerSchool Registration, the online/off-site vendor, not the Roslyn Registration Team. The Roslyn Registration team has no access to the account before the online registration is completed.

If a parent needs assistance with completing the online form, there is a “**Help**” button on the top right corner of the screen that provides technical support links.

You can create a case via email by clicking on the “**Contact Support**” link located on the top menu tabs.

If a parent needs assistance with the required documents needed to complete a registration they may contact the Heights Registration Team at 516-801-5500.