

## PUBLIC SCHOOLS

475 Round Hill Rd, Roslyn Heights, NY 1577 516-801-5100 Fax 516-801-5108 www.roslynschools.org

**ROSLYN HIGH SCHOOL** 

Dr. Scott Andrews Principal Jay Pilnick Assistant Principal

Carol Murphy Assistant Principal

Dave Lazarus Assistant Principal

Welcome Class of 2024!

The administrative team of Roslyn High School is very much so looking forward to welcoming you to what will surely be a successful and positive school year. To ensure all students see the value in contributing to their community and develop life-long habits that will allow students to develop deep and lasting connections, all Roslyn High School students are required to engage in regular community service to graduate. Community service requirements begin the summer before your freshman year and will be completed throughout your four years. Students will track their hours through the portal, <u>Volunteer</u> <u>Access</u>. This portal enables you to submit requests for prior approval, verify your hours, look for opportunities, and generally allows you to monitor your community service hours.

Within a few days of receiving this email, you will receive an email to your Roslyn email account from <u>Volunteer Access</u> with your individual username and password and a link to the portal. Please keep an eye out for this important email.

The links below provide detailed written instructions for each step of using *Volunteer Access*:

- Signing In
- My Opportunities Tab
- My Service Tab
- Approved Service Tab
- Help Tab (embedded "How To" video)

As a student at Roslyn High School, it is **extremely important that you check your Roslyn email account on a regular basis.** Teachers, administrators, and fellow students will use this as their primary method for communication. To access your Roslyn email, you will use the same username and password that you used to log into the computer system at the Middle School. Your Roslyn email is your first initial, last name and year of graduation @ roslynschools.org (ex. wmonroe24@roslynschools.org).

Please note, *Volunteer Access* works best using Firefox, Safari and Google Chrome; it may also be accessed from mobile devices (e.g. iPad, iPhone, etc.).

Sincerely,

Jay Pilnick

Jay Pilnick

Dave Lazaku