

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, December 1, 2016

7:15 P.M.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Adam Haber
Steven Litvack - arrived at 7:43 pm
David Seinfeld - arrived at 8:06 pm
Bruce G. Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Landon Allen	Student Delegate

ABSENT

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 5-0; (Messrs. Litvack and Seinfeld had not arrived) that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss a personnel matter.

The Executive Session adjourned at 7:22 p.m. The Board reconvened for a Public Hearing in the Board Room at 7:36 p.m.

7:15 p.m. - Public Hearing

Public Hearing – Veterans Exemption - §458b RPTL

#1: Shall the Board of Education Adopt the Exemption?

No public comment.

#2: Shall the Exemption be extended to Cooperatives?

No public comment.

#3: Shall the exemption amounts be higher or lower than the statutory amounts?

[The law has been amended to allow “Cold War Veterans” (a person, male or female, who served on active duty in the United States armed forces between September 2, 1945 and December 26, 1991, and was discharged or released therefrom under honorable conditions) to be afforded the same exemption from property taxes granted to other veterans under §458a RPTL. In order to grant this exemption, the Board of Education must hold a public hearing prior to adopting a resolution. The “statutory amounts” are \$8,000 of full market value for an exemption of 10% and \$12,000 of full market value for an exemption of 15%.]

No public comment.

Ms. Ben-Levy closed the public hearing at 7:37pm.

7:30 p.m. - Board of Education Meeting

Preliminary Announcements

Emergency Procedures

Cell Phones

Pledge of Allegiance

Recognition: Todd Warshawsky, NYSPHSAA Section VIII X-Country Competition

The Board presented a certificate of recognition to Todd Warshawsky for his outstanding achievement in the New York State Public High School Athletic Association’s Cross County Championship held November 11th and 12th in Chenango Falls State Park. In addition, the Board recognized his achievement as a scholar athlete. Michael Brostowski, Athletic Director and Cross County coaches Kristen Hamilton and Mark Valentino were in attendance this evening.

Recommendation to accept the Claims Audit Report for October 2016

Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Mr. Seinfeld had not arrived) to accept the Claims Auditors Report for October 2016.

Recommendation to accept the Treasurer's Report for September 2016 (**Attachment T1**) and October 2016 (**Attachment T2**)

Ms. Gillespie presented and discussed with the Board of Education the Treasurer's Reports for September 2016 and October 2016.

Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Mr. Seinfeld had not arrived) to accept the Treasurer's Report for September 2016 and October 2016.

Board President's Comments

Ms. Ben-levy had no comments this evening.

Superintendent's Comments

Ms. Brown had no comments this evening.

Student Delegate's Comments

Mr. Allen, OCC President updated the Board on the annual pie eating contest that was held on November 20th. Hundreds of students participated making this one of the most successful pie eating contests to date. The next fundraiser for the OCC is their annual candy cane sale. Additionally, the plaques will be installed shortly to recognize OCC's donation of the water filter fountains in the High School.

Discussion Item:

Cultural Exchange – Mr. Art Mandel, Facilitator for Special Projects, presented a PowerPoint presentation "Roslyn School District International Exchange Program Presentation 2016-2017". With this program, Mr. Mandel seeks to accomplish a Board of Education goal "to expand the foreign/cultural exchange program and to explore the inclusion of national/regional/local exchange/community service experience." Mr. Mandel presented three opportunities China, Costa Rica and Ireland. The China program will consist of students traveling to China the summer of 2017 for 10 to 12 days. The trip will cost \$100.00 per day plus airfare. The Costa Rica trip is being offered during Spring Break 2017. This trip is a seven day community service program. The cost of the program is \$1295.00 plus airfare. The Ireland program will be July 15th to 28th, 2017 in Galway. The cost of this program is approximately \$2800.00 plus airfare. This trip includes a service learning component. Participation in these programs will help the student's create an experience to discuss in their college applications.

The Board entered into a lengthy discussion on the trips presented. The Board came to a consensus that the trips are feasible and directed Central Administration to present the trips to the students to see if there is interest.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P1 - Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
10	Lisa Swierkowski	Revise Substitute Appointment	Per Diem Substitute Teacher		10/11/16	11/4/16		\$130/day
11	Lisa Swierkowski	Appointment	Regular Sub/Leave Replacement Physical Education (C. Mastriano)	HS	11/7/16	12/23/16		Physical Education (init), BA/Step 1**, per RTA Contract

12	Lisa Swierkowski	Substitute Appointment	Per Diem Substitute Teacher		1/3/17	6/30/17		\$130/day
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*Placement subject to verification of
** education and employment.*

Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 7-0, to approve Agenda Items numbered P.1 – P.2, Addendum P.1

Mr. Dragone called from the floor to add agenda item B.10. Agenda Item B.1 (iv.) was presented to the board prior to the meeting.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Westbury Union Free School District
 Services: District of Location Special Education Services for IEP service requirements for two students residing in Roslyn attending private schools in Westbury for the 2016-2017 school year.
 Fees: Total estimated - \$22,000
 (Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 16, 2016 (item B.1(xxvi)):

- (ii) Contractor: Horizon Healthcare Staffing
 Services: Skilled nursing services for the 2016-17 school year
 Fees: Total estimated to be \$3,500 (Summer program)
 Total estimated to be ~~\$10,000~~ **\$60,000** (School year), an increase of \$50,000

Recommendation to **amend** the following contract (iii) which was first approved by the Board of Education on August 11, 2016 (item B.23), and amended on October 6, 2016 (item B1(ii)):

- (iii) Recommendation to approve the following cafeteria bids awarded by the Long Island School Nutrition Directors' Association (LISNDA) for the 2016-2017 school year:

DIRECT DIVERSION

The Long Island School Nutrition Directors' Association opened the Cooperative Commodity Direct Diversion Bid at 11:00am on January 8, 2016 for the period

of July 1, 2016 – June 30, 2017. The Bid was advertised in Newsday on December 28, 2015. The Bids were sent to 33 vendors and 19 submitted bids for RFP.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for RFP # 272 Commodity Foods Direct Diversion Bid 2016-2017: Advance Pierre Foods, Cargill, Jennie O Turkey, JTM Food Group, Maid-Rite Steak Co. Inc., Mivila, Nardone Bros, National Food Group, Peterson Farms, Pilgrim Pride Corp, Rich Products Corp, S. Foods, T.A. Morris, Tasty Brands, Michael Foods, Inc., *and RC Fine Foods.*

B.2. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.2.**

B.3. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
1670-200-03-9000-311	1670-490-03-9000-311	\$25,000
Cent Printing Equip	Printing BOCES Svcs	
	Subtotal	\$25,000

REASON FOR TRANSFER REQUEST: Two Dell PowerEdge 730 NOC/ Datacenter Servers.

B.4. Recommendation to approve a payment in the amount of \$32,522.50 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 10/31/2016.

B.5. Recommendation to approve a payment in the amount of \$328.58 to Ingerman Smith, L.L.P. for legal services rendered to the district in regards to the LIPA Reform Act for the period ending 10/31/2016.

B.6. Recommendation to approve a payment, subject to a claims audit, in the amount of \$10,250.78 to Farrell Fritz for disbursements related to legal services rendered to the district:

Date of Service	Bill No.	Amount
4/30/15	361307	\$ 107.75
09/30/15	370592	\$ 483.69
03/25/16	378163	\$ 9,491.74
09/22/16	385948	\$ 167.60

B.7. Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.

Payment	Location/ Project	Budget	PO #S	Inv #
\$ 14.97	HH Capital Projects	2110-245-07-1406	H14-00014	24
\$2,615.99	Bus Garage	2110-245-03-1502	H15-00014	26
\$4,476.42	EH Prof. Svcs & Reimbs.	2110-245-04-1504	H15-00014	19
\$6,140.78	HH Prof. Svcs & Reimbs.	2110-245-07-1507	H15-00014	20
\$9,688.16	HS Prof. Svcs & Reimbs.	2110-245-08-1508	H15-00014	21
\$3,534.15	MS Prof. Svcs & Reimbs.	2110-245-09-1509	H15-00014	16

- B.8.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$ 2,500.00	DW Capital Project	2110-201-03-1502	H15-00015	18
\$15,000.00	HH Capital Project	2110-201-07-1507	H15-00015	18
\$25,000.00	HS Capital Project	2110-201-08-1508	H15-00015	18

- B.9.** Extraclassroom Activity Treasurer Reports (**Attachment B.9.**)
High School, September & October 2016
Middle School, September & October 2016

Addendum

B.1

- (iv) Contractee: Levittown School District
Services: One (1) Levittown resident to attend a Special program at East Hills School for 2016-17 school year.
Fees: 10 Month Tuition - \$101,202.00 – Elementary Rate Student to attend (12/5/16 through 6/23/17)
Total estimated to be \$69,650.79 Prorated (Roslyn to receive)

- B.10** BE IT RESOLVED that the Board of Education hereby authorizes Kaeyer, Garment & Davidson Architects, P.C. (“KG+D”) to provide design services to the District in connection with the East Hills School library, Harbor Hill School library and multi-purpose room, Roslyn High School media center and the Heights School library projects (hereinafter referred to as the “Projects”), subject to the receipt and review of a proposal by KG+D in accordance with the terms and conditions of the Agreement between the District and KG+D and approved by District counsel; BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate the KG+D proposal for design services for the Projects identified herein on behalf of the Board of Education.

Mr. Saffron moved, seconded by Mr. Dubner and carried by a vote of 7-0, to approve Agenda Items numbered B.1 – B.9, Addenda B.1 (iv.) and B.10

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 8, 2016, November 9, 2016 and November 14, 2016.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 4, 2016 and November 15, 2016.

Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 7-0, to approve Agenda Items numbered C&I.1 and C&I.2.

Ms. Ben-Levy called from the floor to table agenda items BOE.4 – BOE.6

BOARD OF EDUCATION:

BOE.1 WHEREAS, New York Real Property Tax Law Section 458-b was amended to provide eligible Cold War veterans with a real property tax exemption from school taxes similar to exemptions offered under other provisions of the real property tax law so long as the School District in which the real property is located, after public hearing, adopts a resolution authorizing the exemption;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn UFSD hereby authorizes the application of the Cold War Veteran Tax Exemption as contained in New York Real Property Tax Law Section 458-b, as amended in the amount of 15%, and such exemption shall be applicable to school taxes; and

BE IT FURTHER RESOLVED, that the Roslyn Union Free School District, does hereby allow a cooperative corporation to be eligible to receive such exemption pursuant to RPTL §458-b(7).

BOE.2 Recommendation to conduct the *third* reading of Board of Education Policy 6670 Petty Cash/Petty Cash Accounts. **(Attachment BOE.2)**

BOE.3 BE IT RESOLVED that the Board of Education of the Roslyn Public Schools hereby ***abolishes the following policies:***

- Policy 6670 Petty Cash Accounts
- Policy 6670-R Petty Cash Accounts Regulation

and hereby ***adopts the following policies in their place:***

- Policy 6670 Petty Cash/Petty Cash Accounts

BOE.4 BE IT RESOLVED, that the President of the Board of Education is authorized to enter into an Agreement resolving a request for an impartial hearing filed on behalf of student # 202247. **[Tabled]**

BOE.5 BE IT RESOLVED, that the President of the Board of Education is authorized to enter into an Agreement resolving a request for an impartial hearing filed on behalf of student # 101783. **[Tabled]**

BOE.6 BE IT RESOLVED, that the President of the Board of Education is authorized to enter into an Agreement resolving a request for an impartial hearing filed on behalf of student # 99459. **[Tabled]**

Mr. Saffron moved, seconded by Mr. Litvack and carried by a vote of 7-0, to approve Agenda Item BOE.1-BOE.3., BOE4-BOE.6 [Tabled]

Public Comments #2

Mr. John Lee and Mr. Zhan Chong Li, Parents came before the Board to discuss the recent request to add Muslim and Indian holidays to the calendar. They expressed their concern that an increase in the number of holidays would reduce the number of school days. They spoke of the fair representation of heritages.

Mr. Lee requested the lunar holiday be added to the school calendar without reducing school days. In addition, he proposed the rotation of holidays so that the holidays would be off every other year and that no homework be assigned on the holiday.

Mr. Chong Li spoke of the impact additional holidays would have on working parents such as having to take time off from work or to find babysitters. He expressed his concern over the possibility of less school days and the impact it would have on making our students less competitive.

In addition, Mr. Chong Li commented on the exchange program presentation and how the programs are to be funded.

Adjournment

There being no further business to come before the Board of Education Mr. Litvack moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to adjourn at 8:51 p.m.

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**