

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, November 17, 2016

8:00 P.M.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Adam Haber
Steven Litvack
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Landon Allen	Student Delegate

ABSENT

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 7-0; that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss a personnel matter.

The Executive Session adjourned at 8:00 p.m. The Board reconvened in Public Session in the Board Room at 8:13 p.m.

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition: Shawn Anand – News12 Scholar Athlete

On behalf of the Board of Education, Ms. Ben-Levy and Mr. Michael Brostowski, Athletic Director presented Mr. Anand a certificate of recognition for being chosen as a New12 Scholar Athlete. Mr. Anand was nominated by Coach Patterson, Varsity Boys' volley ball coach for this honor.

Recommendation to accept the Quarterly Claims Audit Report for July, August and September 2016

Ms. Shari Diamond, CIA, Supervisor, IT Consultant, Cerini & Associates, LLP presented an overview of the Audit reports for July – September 2016

Ms. Diamond commented the auditors reviewed 1,316 claims from the General, Trust & Agency, School Lunch, Federal, and Capital Funds. The report showed 3.12% of the claims were flagged for informational purposes, which included confirming purchase orders and purchase orders increased after their invoice date. Ms. Diamond commented that the business office continues to educate the staff on the district's purchasing policies and practices. Ms. Diamond stated once again that the communication between the auditors and district staff is very good.

Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 7-0, to accept the Claims Auditors Reports for July 2016 – September 2016.

Recommendation to accept the minutes from the following meeting(s):
October 20, 2016
November 3, 2016

Mr. Dubner moved, seconded by Mr. Seinfeld, carried by a vote of 6-0, (Mr. Saffron abstained) to accept the minutes for October 20, 2016 and carried by a vote of 7-0, to accept the minutes for November 3, 2016.

Board President's Comments

Ms. Ben-Levy expressed her appreciation to the Middle School for the beautiful artwork on display in the board room.

With the impending Thanksgiving holiday, Ms. Ben-Levy shared quotes of gratitude and thankfulness and said the following: "To each of my board colleagues, central administrators on our team, our entire staff, parent population and our children that I feel most blessed to have each one of you in my life and to have given me so much meaning by my interactions with all of you."

Superintendent's Comments

Ms. Brown updated the board of the following items:

- Challenge Day was held at the High School for the 9th grade. With the completion of this grade, all students at the High School have now experienced Challenge Day.
- The Royal Crown Players are performing "The Crucible" this weekend. She commented on the outstanding talent of the performers. She encouraged

everyone to see the play.

- A 15 minute early dismissal will be held on Tuesday, November 22 to accommodate a New York State mandate.
- The Cold War Veterans Tax Exemption - 458B will be presented for a public hearing and vote. This is the last group of veterans to receive an exemption.

The Board entered into a discussion on the previously approved veteran's exemption and agreed by consensus to present the same at the next board meeting for a public hearing and vote.

Student Delegate's Comments

Mr. Allen presented Challenge Day t-shirts to the board. He told the board members about the many organizations, in addition to the Roslyn High School, that contributed to make the day such a success. He announced that with the completion of all grades participation in Challenge Day the High School is now considered a Challenge Day school. Mr. Allen's freshman class was the first class to experience Challenge Day. Now a senior, he was part of a select group of seniors who were chosen as peer leaders. This small group of seniors were the first students to experience challenge day twice. He commented on what a powerful moving experience the day was and the connections the peer leaders made with the freshman. In addition he announced the annual OCC pie eating contest will be held on Monday.

Ms. Ben-Levy thanked the following sponsors of Challenge Day: Roslyn READ Foundation, Roslyn Bulldogs Booster, High School Parent Faculty Association, Roslyn Marching Band Fans and the OCC- Organization of Class Council.

Mr. Dubner inquired if there was a modified Challenge Day program for the younger grades.

Discussion Item(s):

1. Construction Update – Mr. Kevin Carpenter, Assistant to the Superintendent for Administration and Special Projects, presented a PowerPoint presentation *Capital Construction Update-Roslyn School District-November 2016*. Mr. Carpenter commented on what an exciting time it is to be part of facilities in the Roslyn District. He thanked the staff for their help in accomplishing the following construction projects:

Summer of 2016 Projects:

- Middle School - Interior and Site work
- East Hills - Interior and Site work
- Transportation Building – foundation work

The following projects are currently under construction:

Fall of 2016 Projects:

- High School - Basement Abatement, New gymnasium footings and foundation
- Harbor Hill – Multi-purpose room foundation and field renovation
- East Hills – Parent Drop off, Library and Computer Room
- Transportation Building – Foundation and steel

The following projects have start dates in the Spring and Summer of 2017:

- High School - Completion of new gymnasium, Interiors, Library Addition, Site work, New Entrance and the razing of the existing bus garage.
- Harbor Hill – completion of new multi-purpose room, begin interiors, window replacement, completion of field work, site work
- Heights – Additions and Alternations will be bid in Spring 2017

Mr. Saffron spoke of the gratification of seeing a vision from a decade ago becoming a reality. He commented on the remarkable transformation of the East Hills School and the remaining work that will redefine the District and benefit the community. He expressed his gratitude to Mr. Carpenter and spoke of the team effort that was needed to accomplish the work completed this summer.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

Mr. Goldspiel requested from the floor to update agenda item P.1, Item 1.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
31	Marvin Leveille	Appointment	ABA Planning Teaching Asst. (not to exceed 4 hrs/mo)	HS	11/21/16	6/30/17		Per RPA Contract, employees' hourly rate
1	Roberta Carleton	Revise Probationary Appointment	Teaching Assistant		11/9/16	Prob. Ends 11/8/20	Teaching Asst.	TA Level 1, Grade 3/Step 1*, Per RTA RPA Contract

Mr. Saffron moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to approve Agenda Items numbered P.1 – P.2, Addendum P.1

Ms. Brown publically acknowledged the donation of Ms. Sandi Greenfield which is being accepted tonight as Agenda Item B.7.

Mr. Dragone called from the floor to amend agenda item B.1 (iv). Agenda Item B.4 was amended on the board addendum.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contract and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractor: Camp Taconic
 Services: High School Marching Band camp for Summer 2017
 Cost- \$545.00 per participant
 Total estimated to be \$62,500.00
 (Agreement is subject to review and approval by district counsel)

- (ii) Contractor: Jamaica Ash & Rubbish
Services: Refuse removal, street sweeping and drainage system for the period of July 1, 2016 through June 30, 2017
Total estimated to be \$57,009.50
(Agreement is subject to review and approval by district counsel)

Recommendation to **extend** the following contract [(iii) which was first approved by the Board of Education on April 19, 2016 (item B.1), in order to renew:

- (iii) Contractor: Universal Testing & Inspection Services
Services: Special Inspection and Testing Services for the 2016-2017 school year.
Fees: Total estimated to be \$100,000
(Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contracts (iv) which was first approved by the Board of Education on June 16, 2016 (item B.1(xxii)), and amended on July 7, 2016 (item B.1(ii)) :

- (iv) Contractor: Extraordinary Pediatrics, P.C.
Services: Occupational, Physical, Speech and Vision services, and
Transition ~~Transportation~~ Support Services for the 2016/17 school year
Amended to include updated fee schedule
Fees: Total estimated to be \$20,000 (Summer program) *no change*
Total estimated to be \$210,000 (School year) *no change*
(Agreement is subject to review and approval by district counsel)
(As amended)

The following item (v) is a “flow-through” grant that passes through the district special aid fund but has no impact on our general fund budget

- (v) Contractor: Interdisciplinary Center for Child Development
Services: Instructional services for the 2016-17 school year
Fees: **611 Grant**
\$1,906.00 per student (1 student)
Total will be \$1,906.00
619 Grant
\$ 644.00 per student (1student)
Total will be \$644.00
(Agreement is subject to review and approval by district counsel)

B.2. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.2.**

B.3. The Superintendent recommends that the Board of Education adopt the following calendar for the May 2017 Budget Vote. **(Attachment B.3)**

B.4. Recommendation to approve budget increase/appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
A5050.000	Interfund Transfer Debt Srvcs	\$1,241,700.00
		\$1,242,200.00
	Subtotal	\$1,241,700.00
		\$1,242,200.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9711-600-03-9000-303	Debt Service Principal Payment	\$1,075,000.00
9711-700-03-9000-303	Debt Service Interest Payment	\$166,700.00
		\$167,200.00
	Subtotal	\$1,241,700.00
		\$1,242,200.00

REASON FOR TRANSFER REQUEST: The 2016-17 budget assumed that we would be issuing bonds in the amount of \$9,000,000. Due to the fact that more projects in the bond were approved than anticipated and that interest rates were very low, we issued bonds in the amount of \$24,505,000 which resulted in higher debt service payments than budgeted. This transfer allows us to pay off old debt with funds saved for that purpose thereby allowing us to use already budgeted funds to pay for the new debt. **[As amended]**

B.5. Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$9,000.00	MS Professional Svcs.	2110-245-09-SSBA	H17-00016	1

B.6. Recommendation to *revise* the following payment to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below, which was approved by the Board of Education on November 3, 2016 (item B.6). [Funds will be deducted from the Capital Budget Codes indicated in the table below].

Payment	Location/ Project	Budget	PO #S	Inv #
\$19,764.89 \$9,704.92	Bus Garage	2110-245-03-1502	H15-00014	25

B.7. Recommendation to accept, pursuant to receipt by Craig Johanson, Middle School Principal, a gift from Sandi Greenfield, two blue medal outdoor friendship benches, to be placed in the recess area. The benches have an approximate value of \$1,577.88. **(Attachment B.7)**

B.8. Recommendation by Craig Johanson, Middle School Principal, to declare as surplus the following items that are old and obsolete, have no value and will be scrapped.

- 25 Classroom Televisions (no Roslyn tags)
- 25 Wall Mounting Systems (no Roslyn tags)
- 25 VCR's (no Roslyn tags)

Mr. Saffron moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to approve Agenda Items numbered B.1, B.1 (iv.) as amended. B.2 - B.3, B.4 (as amended), B.5 - B.8.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 28, 2016, November 2, 2016, November 3, 2016 and November 4, 2016.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 17, 2016, October 24, 2016, October 28, 2016 and November 4, 2016.

C&I.3 Recommendation to approve Dan Oggeri to attend the Project Lead the Way STEM Conference in Rochester, New York from October 12 through 14, 2016 at an estimated cost to the district of ~~\$598.00~~ \$1,014.50 [*original Board approval C&I.5 on October 6, 2016 anticipated Tom Lynch driving, but Dan Oggeri drove instead*]

C&I.4 Recommendation to approve Elizabeth Brown to attend a college visit at Drexel University in Philadelphia, Pennsylvania from December 4 through 5, 2016 at an estimated cost to the district of \$480.65.

C&I.5 Recommendation to approve Todd Warshawsky, Kristin Hamilton and Mark Valentino to attend the NYSPHSAA Section VIII X-Country Competition in Chenango Forks, New York from November 11 through 12, 2016 at an estimated cost to the district of \$2200.00.

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 7-0, to approve Agenda Items numbered C&I.1 – C&I.5

Mr. Dragone called from the floor to add agenda item BOE.5 and agenda item BOE.4 was added on the board addendum.

BOARD OF EDUCATION:

BOE.1 Recommendation to accept the revisions to Exhibit 1500 E-2 of Policy 1500 USERS OF SCHOOL FACILITIES BY CLASSIFICATION (**Attachment BOE.1**)

BOE.2 Recommendation to conduct the *second* reading of Board of Education Policies 6650 Claims Auditor, 6660 Independent/External Auditor and 6670 Petty Cash/Petty Cash Accounts. (**Attachment BOE.2**)

BOE.3 **BE IT RESOLVED**, that the President of the Board of Education is authorized to enter into an Agreement resolving a request for an impartial hearing filed on behalf of student # 88368.

Addendum

BOE.4 Recommendation that the following individual be appointed to serve as a member of the Citizens Audit Advisory Committee: Steve Covy.

BOE.5 **BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District authorizes the settlement of the action captioned Roslyn Union Free School District v. Jaspan Schlesinger Hoffman, LLP, et. al. venued in Nassau County Supreme Court and bearing Index Number 17083/2005 in accordance with the terms of the Settlement Agreement between the parties attached hereto; and,

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute any and all documents necessary to effectuate said Settlement Agreement on behalf of the Board of Education.

Mr. Saffron moved, seconded by Mr. Litvack, and carried by a vote of 7-0, to approve Agenda Item BOE.1- BOE.3, Addenda BOE.4 and BOE.5

Public Comments #2

Ms. Eleanor Russell, RTA President, requested information on the settlement agreement presented in Addendum BOE.5.

Ms. Pegal Shahbazi, Ms. Merrra Arora, and Dr. Parul Bahl-Chandra, community members came before the Board of Education to request Diwali and Eid be added as official holidays to the school calendar. They spoke of their heritage, sense of pride, the significance of the holiday and the benefit from more diversity in the schools by allowing students to appreciate another culture.

Adjournment

There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 7-0, to adjourn at 9:24 p.m.

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**